



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531
VIA Zoom
(media.co.del-norte.ca.us)

Tuesday, February 14, 2023

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability. Items followed with a ** indicate material attached in the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors you must provide a copy to the Clerk of the Board for inclusion in the official record.

VIEW THE MEETING AND COMMENT REMOTELY. A link to view the meeting will be posted on <http://www.co.del-norte.ca.us/>. Public comment on ALL agenda items as well as general public comment will be taken at the prescribed time for public.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting YOU MUST notify the Clerk of the Board at least 24 HOURS in advance of the meeting and a reasonable accommodation will be made.

Pursuant to Guidance issued from the California Department of Public Health (CDPH), effective March 1, 2022, individuals may attend Board of Supervisors meetings in person without a mask regardless of vaccination status. Pursuant to CDPH Guidance, masks are strongly recommended for indoor settings and businesses. Surgical masks or higher-level respirators (e.g. N95s, KN95s, KF94s) with good fit are highly recommended.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters: Conference with Legal Counsel-Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)-three cases: *John Doe 1 v. Humboldt County et al*, CV 22-01700; *Wise v. Del Norte County Probation Department*, CVPM 2023-1011; Workers Compensation Claim, TIBX-600189. Public Employee Discipline, Dismissal or Release. Labor Arbitration: Adcock. Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the January 24, 2023 Board of Supervisors meeting.**
2. Approve placement on the salary schedule at step C for 1) the newly hired

PHEP/HPP Coordinator; 2) a Facilities Maintenance Worker III; and 3) a Correctional Officer II as requested by the County Administrative Officer and Human Resources Manager.**

3. Establish a departmental fund of \$50 for the purpose of conducting cash transactions as requested by the Agricultural Commissioner.**
4. Approve and adopt a Resolution adopting an amended Conflict of Interest Code and updated Designated Positions for Del Norte County as requested by County Counsel.**
5. Approve and authorize the Chair to enter into a Master Services Agreement between the County of Del Norte and CivicPlus for Building Permit Management Software as requested by the Director of Community Development.**
6. Review and continue the existence of a local emergency throughout Del Norte County as a result of the January 2023 storms per Resolution No. 2023-003 adopted by the Board of Supervisors on January 24, 2023 as requested by the County Administrative Officer/Emergency Services Director.**
7. Approve and authorize the First Amendment to the Agreement with David Scheve Separate Property Trust/Jordan Creek Family Limited Partnership for road materials supply and authorize the Chairperson of the Board to sign the Agreement as requested by the Director of Community Development.**
8. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Partnership HealthPlan of California for health care services for the term of February 14, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**
9. Approve and authorize the Chair to sign the First Amendment to Cal OES Second-Tier Subaward Agreement Number 2022-075 as requested by the Emergency Services Coordinator.**
10. Approve and authorize the Chair to sign the First Amendment to Homeland Security Grant Program Cooperative Agreement for Subward Funding Agreement Number 2022-014 as requested by the Office of Emergency Services.**
11. Approve and authorize the Chair to sign and send a letter to the Director of the Del Norte Local Transportation Commission (LTCO) in support of the South Beach Climate Resilience Plan as requested by the Del Norte Local Transportation Commission Director.**
12. Approve and authorize the Chair to sign and send a support letter to the US

Department of Transportation for the Front Street Complete Street and Cultural Inclusion Project 2023 RAISE Grant Application as requested by the City of Crescent City.**

SCHEDULED ITEMS

13. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
14. 10:30 A.M. Update from the Cooperative Extension Department and Introduction of New Staff (Yana Valachovic, UC Cooperative Extension)
15. 10:40 A.M. Receive an update on the California/Oregon Chinook Salmon as Threatened under the Endangered Species Act by Mike Coopman; and 2) discuss and take possible action on directing staff to include this issue in the County's 2023 Legislative Platform and to transmit a letter to the National Oceanic and Atmospheric Administration stating the Board's position, as requested by Supervisor Howard.**
16. 10:50 A.M. 1) Receive a presentation from Alison Ramsay and Kevin Malone; 2) authorize the Department of Health and Human Services to submit an application and receive funding from the Encampment Resolution Funding Program; and 3.) authorize the Director of the Department of Health and Human Services to sign any future documents for this grant, as requested by the Director of Health and Human Services.**

REGULAR ITEMS

GENERAL GOVERNMENT:

17. Approve and authorize the County Engineer to execute agreements with Pacific Power for materials, installation, and maintenance of streetlights at three locations, not to exceed \$2,566.00 for installation of all three and \$15.00 per month per light for power and light maintenance as requested by the County Engineer.**
18. Approve and authorize the Chair to sign professional services contracts for on-call architectural, engineering, forestry, and related professional services, as requested by the Assistant County Administrative Officer.**
19. Approve and authorize the update of the Administrative Manual, as requested by the Assistant County Administrative Officer.**

20. Approve and adopt a Resolution of the Del Norte County Board of Supervisors Declaring a Shelter Crisis as requested by County Counsel.**
21. Receive a Juvenile Hall update by the Chief Probation Officer.**

BUDGET TRANSFERS:

22. Approve and adopt Budget Transfer #01-06 in the amount of \$24,000.00 within the Department Allotment and Special Department Expenses line items of the Flood Control District Budget Unit for the emergency lining of a failed culvert as requested by the County Engineer.**
23. Approve and adopt Budget Transfer #01-08 in the amount of \$30,000.00 between the Title III and Administration budgets, as requested by the Assistant County Administrative Officer.**
24. Approve and adopt Budget Transfer #01-11 in the amount of \$28,000.00 within the Miscellaneous Revenue and Expenditures Budget Unit and the Agricultural Commission Budget Unit to pay for the relocation and furnishing of the new Agricultural Department office as requested by the Agricultural Commissioner.**
25. Approve and adopt Budget Transfer #02-02 in the amount of \$35,000.00 from the Miscellaneous Revenues & Expenditures Budget Unit to the Treasurer's Budget Unit to allow for the purchase of a new vehicle as requested by the Treasurer-Tax Collector.**
26. Approve and adopt Budget Transfer #02-03 in the amount of \$35,000.00 from the Miscellaneous Revenues and Expenditures Budget Unit to the Assessor Budget Unit to allow for the purchase of a new fleet vehicle as requested by the Assessor.**
27. Approve and adopt Budget Transfer #02-06 in the amount of \$35,000.00 within the Road Fund Budget Unit to cover the cost of needed road materials as requested by the Director of Community Development.**
28. Approve and adopt Budget Transfer #02-07 in the amount of \$51,000.00 within the Miscellaneous Revenue and Expenditures Budget Unit and the Agriculture Budget Unit to pay for the purchase of a new Weights & Measures vehicle as requested by the Agricultural Commissioner.

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

29. Review and request public input on the proposed 2023 Del Norte County Legislative Platform and direct staff to present a final version of the Platform for adoption at the next Board meeting, as requested by the Assistant County Administrative Officer.**
30. Discuss and approve one of the following options for the County Budget process as directed by consensus of the Board at the January 24, 2023 Board meeting: 1) Status quo - continue the budget process as is; 2) Designate by majority vote one Board member and one alternate Board member as Board representatives to be a part of the County Budget Team to participate in the full budget process and request that they report out at each Board meeting in regard to all things related to the County budget process; 3) Add a step to the current County budget process by conducting General Fund budget workshops in April and May, prior to the Recommended Budget in June, as presented by the County Administrative Officer/County Budget Team.**

ADJOURNMENT

(Next meeting is February 28, 2023)

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California Date Posted: February 10, 2023

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us