



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, January 10, 2023

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Nomination and election of the Chair of the Board of Supervisors.

Action: Approved. Supervisor Short was elected as Chair.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

- Nomination and election of the Vice-Chair of the Board of Supervisors.

Action: Approved. Supervisor Starkey was elected Vice-Chair.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

- Introduction of new employees to the Board of Supervisors

Building Maintenance/Parks: Kurtis Shaul – Facilities Maintenance Worker; Tanner Lawson and Ethan Featherstone – Custodians. DHHS: Cheshup Hatter – Eligibility Specialist; Denise Richins, Jolene Reynolds, and Raelene Bolden – Social Services

Aides; Sam Battaglieri – Behavioral Health Specialist; Corrie Fowles – Staff Services Analyst.

- Report of any actions from closed session by County Counsel

None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the Northcoast EMS meeting, attended the PBSP Advisory Committee meeting, attended the DNSWMA meeting, attended the Homeless Sub-Committee meeting, attended a meeting with RCRC staff for orientation, attended a meeting with Supervisor Starkey and the Chair of the DN Fire Chief Association regarding Prop 172 funding, attended the Redwood Parks Conservancy meeting regarding a possible MOU, attended the LTCO meeting, participated in Agenda review, attended a meeting with Administration and S.O. staff regarding dispatch services and attended a meeting with Tamera Leighton regarding the US Hwy 101 Closure.

Supervisor Starkey: Attended the First 5 Commission meeting, participated in the CERF discussion, attended the Local Behavioral Health Board meeting, attended the Chamber of Commerce meeting, attended the DNSWMA meeting, attended a meeting with a local vacation rental homeowner to review updates to accommodate neighbors, attended a meeting with the Redwoods Parks Conservancy regarding a possible MOU, attended the Special Board of Supervisors meeting, attended a meeting with Supervisor Short and the Chair of the DN Fire Chief Association regarding Prop 172 funding, attended the newly elected Swearing in Ceremony, attended the LTCO meeting, attended a meeting with County staff regarding putting together a brochure to highlight County Parks, attended the Del Norte Planning Commission meeting, participated in an OES discussion, attended a meeting with Administration and the S.O. regarding Prop 172 funding and worked on the Reaching Rural Initiative.

Supervisor Howard: Worked on Fire Hazard Mapping for the State of CA., participated in discussions regarding Waterfowl hunting on Lake Earl, attended the LTCO meeting, participated in discussions with Caltrans regarding a turn-pocket on US Hwy 101 by Dollar General in Smith River and dealt with numerous constituent complaints regarding the closure on US Hwy 199 for hazard tree removal.

Supervisor Borges: Nothing to report.

Supervisor Wilson: Attended the swearing-in ceremony.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Starkey recused herself from item #4 due to a conflict. Item #16 was read aloud for the record.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the December 13, 2022 Board of Supervisors meeting.**

Approved.

2. Approve and adopt Minutes from the December 29, 2022 Special meeting.**

Approved.

3. Approve and adopt a Proclamation of the Board of Supervisors of the County of Del Norte observing the Soroptimist International of Crescent City Stop Trafficking Awareness Campaign as requested by the Soroptimist International of Crescent City.**

Approved.

4. Approve and authorize the Chair to sign the attached Second-Tier Subaward Agreement between the Office of Emergency Services and the Del Norte County Fairgrounds Parks and Recreation Special District for Emergency Management Performance Grant Funding as requested by the Emergency Services Coordinator.**

Action: Approved. DNCOAGREE#2023-001. Supervisor Starkey recused herself due to a conflict.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean

Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

5. Approve and authorize the Chair to execute the Local Agency DBE Annual Submittal Form as requested by the Assistant County Engineer.**

Approved.

6. Approve and authorize placement on the salary schedule at Step C for three (3) newly-hired employees as requested by the Administration and the Human Resources/Risk Manager.**

Approved.

7. Approve and authorize the Chair to execute the Eighth Amendment to the Agreement for Professional Services for the Preliminary Engineering and Right-of-Way Phases of the Requa Road at Hunter Creek Bridge Replacement Project as requested by the Assistant County Engineer.**

Approved. DNCOAGREE#2023-002

8. Approve and authorize the Chair to sign the attached renewed Lease Agreement with Fernando and Maria Pereira to house conserved clients for the term of January 1, 2023 through December 31, 2023, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-003

9. Approve and authorize the Chair to sign the attached renewed Agreement with Willow Glen Care Center for Community Residential Care Services for the term of July 1, 2022 through June 30, 2023, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-004

10. Approve and authorize the Chair to sign the attached renewed Agreement with Willow Glen Care Center's Sequoia Psychiatric Treatment Center for Mental Health Rehabilitation Services for the term of July 1, 2022 through June 30, 2023, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-005

11. Approve and authorize the Chair to sign the attached renewed Agreement with Willow Glen Care Center's Cedar Grove Psychiatric Treatment Center for Mental Health Rehabilitation Services for the term of July 1, 2022 through June 30, 2023, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-006

12. Approve and authorize the Chair to sign the attached Amendment to the Agreement with the California Department of Health Care Services to extend the Medi-Cal Privacy and Security Agreement for an additional term from March 1,

2023 through February 29, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-007

13. Approve and authorize the Chair to sign the attached Subaward Agreement with Del Norte County Office of Education for the Mental Health Student Services Act Grant for the term of January 10, 2023 through December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-008

14. Approve and adopt revisions to the job description for the Assistant Chief Probation Officer classification as requested by Administration and the Human Resources/Risk Manager.**

Approved.

15. Review and Approve Treasurer's 2023 Statement of Investment Policy and Adopt Resolution Granting Investment Authority to the County Treasurer as requested by the Treasurer-Tax Collector.**

Approved. RESO#2023-001

16. Approve and authorize a step increase to A-3 Step F, effective November 17, 2022 for the Director of Health and Human Services as requested by the Board of Supervisors.

Approved. This item was read aloud for the record.

17. Approve and adopt the new Classification Description for a Housing Case Worker I/II for the Department of Health & Human Services (DHHS) and establish one (1) position allocation on the adopted staffing chart; approve and adopt the new Classification Description for a Child Support Assistant I/II for the Department of Child Support Services and approve the reclassification of one (1) vacant Child Support Specialist position allocation to the Child Support Assistant I/II position and direct Human Resources to amend the adopted staffing chart as requested by Administration and the Human Resources/Risk Manager.**

Approved.

18. Approve and authorize the County Administrative Officer to sign a Second Amendment to the Agreement for Grant Consulting Services between the County of Del Norte and Alison Ramsay, as requested by Administrative Services Manager.**

Approved. DNCOAGREE#2023-009

SCHEDULED ITEMS

19. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing

the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

20. 10:30 A.M. Greater Outdoor Access and Learning (GOAL) Grant Update. (Jeff Harris and Patti Rommel, Del Norte County Office of Education)
21. 10:40 A.M. Review and discuss the Quarterly Treasurer's Report ending on December 31, 2022.** (Treasurer-Tax Collector, Barbara Lopez)

REGULAR ITEMS

GENERAL GOVERNMENT:

22. Approve and adopt AN ORDINANCE ESTABLISHING THE CHIEF PROBATION OFFICER AS A BOARD OF SUPERVISORS APPOINTED POSITION and designate County Counsel to prepare a summary for publication as requested by County Counsel.**

Action: Approved. ORDINANCE#2023-001

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

23. Approve the Agreement for Placement of Juvenile Court Wards at Humboldt County Juvenile Hall as requested by the Chief Probation Officer.**

Action: Approved. DNCOAGREE#2023-010

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. Approve and authorize the Chair to sign a letter informing the Board of State and Community Corrections (BSCC) of the currently modified Juvenile Hall operations to a Special Purpose Juvenile Hall as described in Section 207.1(e) of the Welfare and Institutions Code as requested by the Chief Probation Officer.**

Action: Approved. The motion included replacing the word "currently" in the letter with "temporarily."

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. 1.) Receive and discuss the updated findings of the Ad Hoc Committee to Advise the Board Regarding Del Norte Ambulance's Request for an Exclusive Operating Area; and 2.) Make a recommendation to Northcoast EMS via resolution to either grant Del Norte Ambulance an Exclusive Operating Area or pursue an Exclusive Operative Area through a competitive bidding process as requested by Supervisor Short and Supervisor Starkey.**

Action: Approved. RESO#2023-002. The Board voted to a make a recommendation to Northcoast EMS Via Resolution to pursue an Exclusive Operative Area through a competitive bidding process.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 2 Chris Howard, Dean Wilson

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

26. Approve and adopt Budget Transfer #12-06 in the amount of \$22,000.00 within the Office of Emergency Services (OES) Budget Unit in PSPS Grant Funds to the Redwood Coast Transit Authority (RCTA) for the purchase of a backup generator as requested by the County Administrative Officer.**

Approved. BT#12-06

27. Approve and adopt Budget Transfer #12-08 in the amount of \$20,500.00 within the Capital Improvement Miscellaneous Revenue and Expenditure Budget Unit and the Jail Budget Unit for replacement of the failed water heater in the County Jail as requested by the Building Maintenance and Parks Director, Sheriff-Coroner and County Administrative Officer.**

Approved. BT#12-08

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

ADJOURNMENT

(Next meeting is January 24, 2023)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: 01/06/2023

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us