



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531

Tuesday, January 13, 2026

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability. Items followed with a ** indicate material attached to the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors, you must provide a copy to the Clerk of the Board for inclusion in the official record.

Public comment is heard separately for each item on the agenda. NOTE: The Consent section is considered one item. For topics NOT on the agenda, public comment is allowed during the general public comment period during regular meetings. Comments should be limited to topics that are within the County's jurisdiction or purview.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting **YOU MUST** notify the Clerk of the Board at least **24 HOURS** in advance of the meeting and a reasonable accommodation will be made.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with County Counsel pursuant to Government Code 54956.9(d)(4): Initiation of Litigation-One

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Nomination and Election of Chair.
- Nomination and Election of Vice-Chair.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the December 09, 2025 Board of Supervisors meeting.**
2. Approve and adopt the minutes from the December 12, 2025 Board of Supervisors Special Session.**
3. Approve and authorize the board chair to sign the Amendment to the Tetra Tech Agreement #2024-133 for the Hazard Mitigation Plan update as requested by the OES Fiscal Manager**
4. Approve and appoint Matt Westbrook, Blake Alexandre and Richard Wetherell as members of the Board of Directors for the Del Norte Resource Conservation District with a term of four years ending January 31, 2030, as requested by the Director of the Del Norte Resource Conservation District.**
5. Approve and authorize the County Agricultural Commissioner to sign the amendment to the 25/26 High Risk Pest Exclusion Agreement with the California Department of Food and Agriculture as requested by the Agricultural Commissioner.**
6. Approve and Authorize the Chair to Sign the First Amendment to Agreement #2025-008 between Del Norte Wrestling, Inc. and the Del Norte County Recreation Department and Del Norte Building Maintenance Department for Facility Use to Operate Del Norte Wrestling's Program as requested by the Administrative Programs Manager.**
7. Approve and authorize the Chair to sign the attached MOU renewal with First 5 Del Norte to continue Public Health's Community Health Education Kiosk Project for the term of November 1, 2025 through June 30, 2027, as requested by the Director of Health and Human Services.**
8. Approve and authorize the Chair to Sign the Second Amendment to the Agreement (DNCO Agreement #2024-163) between the County of Del Norte and Gallagher Benefit Services, Inc., as requested by the County Administrative Officer.**
9. Approve strategy one of the attached 2025 ER Enhancement Plan Update, as requested by the Director of Health and Human Services.**
10. Approve and authorize the Chair to sign the attached Agreement with CalMHSA for HEDIS Performance Measurement for the term of January 1, 2025 through December 31, 2029, as requested by the Director of Health and Human Services.**
11. Approve and adopt the corrected SEA Salary Schedule 600, as attached, effective 12/19/2025 as requested by the Director of Human Resources and

Risk Management.**

12. Approve the updated job classification descriptions for the Clerk of the Board series to reflect changes in duties, responsibility levels, and minimum qualifications associated with the restructuring of administrative support functions within the County Administrative Office as requested by the County Administrative Officer and recommended by the Director of Human Resources and Risk Management.**
13. Approve and authorize the Chair to sign the attached Agreement with Center for Applied Research Solutions to provide training for Behavioral Health's Mobile Crisis Team for the term of November 1, 2025 through January 31, 2026, as requested by the Director of Health and Human Services.**
14. Approve and appoint Dora Bernal and Nicole Sills to the Measure R Transactions and Use Tax Oversight Committee, as requested by the County Clerk/Registrar of Voters.**
15. Approve and authorize the Chair to sign the attached MOU with Family Resource Center of the Redwoods' Pacific Pantry Mobile Market program for an ongoing term, as requested by the Director of Health and Human Services.**
16. Approve and authorize the Director of Health and Human Services and Chief Probation Officer to sign the attached AB 2083 MOU renewal for the term of January 1, 2026 through January 1, 2028, as requested by the Director of Health and Human Services.**
17. Accept the certified results of the Statement of Vote for the November 04, 2025 Statewide Special Election as requested by the Registrar of Voters.**
18. Review and Approve the Treasurer's 2026 Statement of Investment Policy and Adopt a Resolution Granting Investment Authority to the County Treasurer as requested by the Treasurer-Tax Collector.**

SCHEDULED ITEMS

19. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
20. 10:30 AM: Conduct a public hearing and adopt the Resolution of Termination of road maintenance for Del Ponte Street, Gatliff Road, Del Norte Street,

Crescent Street, McBeth Way (portion), Del Norte Way, Siskiyou Way, Alder Lane, Laurel Lane, Trinity Way (Portion), and Illinois Valley Road as requested by the County Engineer.**

21. 10:40 A.M. Hold a public hearing to consider the Sam Schauerman Rezone (R2601) located on Washington Boulevard at APN 117-053-002. It is recommended that the Board of Supervisors take action by: 1) Adopting the staff findings outlined in the staff report; and 2) Approving the rezone as described in Exhibit "A" by approving an ordinance amending Zoning Map B-9, as requested by the Planner of the Community Development Department.**
22. 10:50 A.M. Review and Discuss the Treasurer's Report for the quarter ending December 31, 2025, as requested by the Treasurer/Tax Collector.**

REGULAR ITEMS

GENERAL GOVERNMENT:

23. Review and approve the Director of Community Development Department's 30-year longevity salary step placement "I" effective 11/07/2025 in accordance with the Appointed Department Head Resolution as requested by the Director of Human Resources and Risk Management.**
24. Approve a joint resolution between the County of Del Norte and the Del Norte County Flood Control District declaring the existence of an emergency and directing staff to take action necessary to alleviate the flooding caused by the unabated increases in the levels of Lakes Earl and Tolowa by breaching the intervening sandbar between the lakes and the Pacific Ocean as requested by the County Engineer.**
25. Approve and accept a vehicle donation from Donna Zorn to the Del Norte County Search and Rescue Fleet as requested by the Sheriff-Coroner.**
26. Approve and adopt the "Ordinance of the Del Norte County Board of Supervisors Updating Title 2 of the Del Norte County Code: Human Resources and Risk Management Director", which amends subsection 2.10.20, subsection 2.10.30, and subsection 2.10.50 of the Del Norte County Code and adds subsection 2.10.90, section 2.11, subsection 2.11.10, subsection 2.11.20, subsection 2.11.30, subsection 2.11.40, subsection 2.11.50, subsection 2.11.60, and subsection 2.11.70 as requested by County Counsel.**
27. Approve and adopt the "Human Resources and Risk Management Director" update to the Del Norte County Administrative Manual, which amends the

following sections: 1.20, 6.10, 7.10, 9.10, 9.90, and 11.30, as requested by County Counsel.**

28. Discuss and take possible action to approve the waiver of the hive registration fee of \$10 for hobbyist beekeepers as requested by the Agricultural Commissioner.**
29. Approve and authorize the adoption of the new County Sick Leave Policy for unrepresented employees in order to bring the County into full compliance with California's paid sick leave requirements under the Healthy Workplaces, Healthy Families Act of 2014 (Labor Code section 245 et seq.), as amended, including the expanded provisions effective immediately, subject to applicable accrual caps, carryover rules, and anti-retaliation protections as outlined by the Department of Industrial Relations. This Policy has been collaboratively developed and reviewed by Administration, the Auditor-Controller, and County Counsel, and is recommended for approval and implementation as presented as requested by the Director of Human Resources and Risk Management.**

BUDGET TRANSFERS:

30. Approve and adopt budget transfer #12-03 within the Sheriff's Budget Unit to transfer Measure R Funds in the budget unit to be allocated for the purchase of an approved Sheriff's Office radio base and antenna repair project in order to maintain effective communications for emergency call-outs to county agencies as requested by the Sheriff-Coroner.**
31. Approve and adopt budget transfer #12-04 within the Measure R Budget to transfer money out to Sheriff's Budget to reflect Measure R funds approved by the Board for the purchase of the Sheriff's Office radio base and antenna repair project in order to maintain effective communication for emergency call-outs to county agencies, as requested by the Sheriff-Coroner.**
32. Approve and adopt budget transfer #01-01 within the Office of Emergency Services (OES) budget in the amount of \$80,150.00, (eighty thousand one hundred fifty dollars) to purchase a Sports Utility Vehicle for OES as requested by the Fiscal Manager for Emergency Services.**
33. Approve and adopt budget transfer #01-02 within the Contingency budget in the amount of \$18,795.00, (eighteen thousand seven hundred ninety five dollars) to fund the 30% County match to fund the purchase of a new vehicle for OES as requested by the Fiscal Manager for Emergency Services and the County Administrative Officer.**

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

34. Receive update from Aaron Babcock, Coordinator Del Norte Fire Safe Council, and a letter of support from Supervisor Howard, relating to the "Smith-to-Klamath Shared Forest Stewardship" concept being advocated for by the Fire Safe Council, as requested by Supervisor Howard.**
35. Approve and authorize a letter to be sent to Ryan Flynn, President of Pacific Power, relating to electrical resiliency efforts in Del Norte County, as requested by Supervisor Howard.**
36. Discuss and take possible action on forming a 2x2 committee with the Smith River Community Water Service District and appointing Supervisor Howard and Supervisor Borges to the committee as requested by Supervisor Howard.
37. 1) Approve and authorize two Supervisors to participate in stakeholder working groups, committees and other related meetings pertaining to the local Performing Arts Center project at their discretion; and 2) Appoint Supervisor Starkey and Supervisor Howard; and 3) Authorize staff to provide support to the appointed supervisors and to participate as needed, as requested by Supervisor Howard.

ADJOURNMENT

(Next meeting is January 27, 2026)

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California Date Posted: January 08, 2026

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us