



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, December 9, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 5 Dean Wilson

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel pursuant to Government Code 54956.9(d)(2):
Significant Exposure to Litigation-Three.

Public Employee Evaluation: Director of Child Support Services.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors

Bereket Getachew – Deputy County Counsel (County Counsel) Jennifer Cron-Miller – Part-Time Behavioral Health Clinician I (DHHS)

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Chair Borges noted that on item #8 the term start date of the Agreement was updated to December 09, 2025 instead of the originally stated July 01, 2025.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Traveled to Japan with Caltrans Representatives to discuss their infrastructure and possible solutions to Last Chance Grade.

Supervisor Starkey: Attended a meeting with the new BSCC Program Director for Prop 64 funding, volunteered at the Local Community Thanksgiving Dinner, attended the LBHB meeting, attended a meeting with Local Lily Bulb Growers to discuss future farming plans, attended a meeting with Congressman Huffman's representative regarding support for SB 356, attended the Last Chance Grade Stakeholders meeting and attended the Safe and Healthy Families TAC meeting.

Supervisor Howard: Attended the CSAC Annual meeting, attended the Healthcare District meeting, attended the Senior Center meeting and participated in a tour of Sutter Coast Hospital.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Chair Borges noted that on item #8 the term start date of the Agreement was updated to December 09, 2025 instead of the originally stated July 01, 2025.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the November 25, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and adopt the 2026 Board of Supervisors meeting schedule and the 2026 County Holiday schedule.**

Approved.

3. Approve and authorize the Chair to sign new Public Defender Agreements with David Cooper, Helen Hoopes, Joseph Futrell and Tamara Fallman-Berling, as requested by the Administrative Programs Manager.**

Approved. Cooper - DNCOAGREE #2025-254; Hoopes - DNCOAGREE #2025-255; Futrell - DNCOAGREE #2025-256; Fallman-Berling - DNCOAGREE #2025-257

4. Approve the 2026 Legislative Platform and direct the Clerk of the Board to transmit copies accordingly, as requested by the Assistant CAO.**

Approved.

5. Approve and authorize the Sheriff and Chair to sign a letter of support for more state funding to help to expand the existing Male Community Reentry Program proposal to help serve the Northern Counties of California in the 2026-27 State Budget as requested by the Sheriff-Coroner.**

Approved.

6. Approve and authorize the Chair to sign an agreement between the County of Del Norte and CSG Consultants for professional building plan review services on an as needed basis as requested by the Director of Community Development.**

Approved. DNCOAGREE #2025-258

7. Approve and authorize the Director of Health and Human Services to sign the attached Grant Agreement for Disease Intervention Specialist Workforce Development with the California Department of Public Health for the term of July 1, 2025 through June 30, 2030, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-259

8. Approve and authorize the Chair to sign the attached Agreement for Consultation Services with Jermaine Brubaker for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-260. Chair Borges noted that the term start date of the Agreement was updated to December 09, 2025 instead of the originally stated July 01, 2025.

9. Approve the modified job class description for Senior Account Clerk as requested by the Department of Health and Human Services, reviewed by the Auditor/Controller and Chief Probation Officer, and recommended by the Director of Human Resources and Risk Management.**

Approved.

10. Approve and authorize the Chair to sign a professional services contract for on-call architectural, engineering, and related professional services with Stover Engineering, as requested by the Administrative Programs Manager.**

Approved. DNCOAGREE #2025-261

11. Approve the attached Application to the Mental Health Services Oversight & Accountability Commission for the Trillium Drop-in Teen Center, as requested by the Director of Health and Human Services.**

Approved.

12. Approve and adopt a resolution to delegate authority to make determinations of CalPERS disability retirement on behalf of the County as requested by the Director of Human Resources and Risk Management.**

Approved. RESO #2025-038

SCHEDULED ITEMS

13. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

14. 10:30 A.M. Receive a presentation on the Del Norte Regional Drainage Study and Capital Improvement Plan - DATA COLLECTION & PUBLIC ENGAGEMENT (Jon Olson, County Engineer)

No action was needed on this item.

REGULAR ITEMS

GENERAL GOVERNMENT:

15. Approve and adopt a Resolution honoring retiree Diana Stanley and her 30 years of service to the Del Norte County Sheriff's Office as requested by the Sheriff-Coroner.**

Action: Approved. RESO #2025-039

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

16. Approve and authorize a step increase to A-13 Step B for the Director of Child Support Services, effective December 11, 2025, as requested by the Board of Supervisors.

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

17. By Board Order fix the date, hour, and place of hearing for vacation of road

maintenance on Del Ponte Street, Gatliff Road, Del Norte Street, Crescent Street, McBeth Way (portion), Del Norte Way, Siskiyou Way, Alder Lane, Laurel Lane, Trinity Way (Portion), and Illinois Valley Road, to 13 January 2026 at 10:30 am at 981 H Street, Suite 100, Crescent City, CA 95531 as requested by the County Engineer.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

18. Approve and authorize adoption of the 2025 Resolution Adopting an Amended Conflict of Interest Code and Updated Designated Positions for Del Norte County, as requested by County Counsel.**

Action: Approved. RESO #2025-040

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

19. 1) Introduce by title only the "Ordinance of the Del Norte County Board of Supervisors Updating Title 2 of the Del Norte County Code: Human Resources and Risk Management Director"; 2) Waive further reading; 3) Set a public hearing to adopt the Ordinance on January 13, 2026; and 4) Designate the Clerk of the Board to prepare a summary of the Ordinance for publication as requested by County Counsel.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

20. Discuss and take possible action on the updated Harbor Facilities Plan as requested by the Crescent City Harbor District.**

No action was taken on this item.

21. Approve the individual faithful performance bond and her individual faithful performance bond and direct that it be placed on record as required for Harbor Commissioner, Annie Nehmer, pursuant to Harbors and Navigation Code §6056 as requested by Harbor Commissioner Annie Nehmer.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

22. Approve and adopt the Side Letter Agreement and the updated classification list between the County of Del Norte (County) and the DNCEA/SEIU Local 1021 (SEIU) as mutually recommended and as requested by the County Administrative Officer.**

Action: Approved. DNCOAGREE #2025-262

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

23. Approve and adopt the Side Letter Agreement and the updated classification list between the County of Del Norte (County) and the Del Norte County Sheriffs Employee Association (SEA) as mutually recommended and as requested by the County Administrative Officer.**

Action: Approved. DNCOAGREE #2025-263

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. Approve and adopt the Side Letter Agreement and the updated classification list between the County of Del Norte (County) and the Del Norte County Mid-Management Group (MMG) as mutually recommended and as requested by the County Administrative Officer.**

Action: Approved. DNCOAGREE #2025-264

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. Approve and authorize the adoption of the new Salary Schedules and the associated salary range placements for unrepresented groups, and for represented groups with assigned range placements derived from previously approved Resolutions and Side Letter Agreements as requested by the Director of Human Resources and Risk Management.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

26. Approve and adopt the "Ordinance of the Del Norte County Board of Supervisors Updating Title 2 of the Del Norte County Code: Board of Supervisors Compensation", which amends sections 2.04.30, 2.04.50, and 2.04.80 of the Del Norte County Code, as requested by County Counsel.**

Action: Approved. ORDINANCE #2025-007

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

27. Approve and adopt Budget Transfer, #12-01 in the amount of \$13,450.00 (Thirteen Thousand Five Hundred Dollars) from the Housing Rehabilitation Grant budget (1005010), as a result of the Fiscal Year 2024/2025 Program Income Revenue received and a correction to the defederalized amount for Fiscal Year 2023/2024, as requested by the Administrative Programs Manager.**

Approved. BT #12-01

28. Approve and adopt budget transfer #12-02 in the amount of \$11,500.00 within the Office of Emergency Services Budget (OES) for the purchase of a response trailer for the Disaster Animal Response Team (DART) as requested by the OES Fiscal Manager.**

Approved. BT #12-02

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

29. Approve the use of Measure R funds not to exceed thirty thousand dollars (\$30,000) for urgent/critical repairs to the Sheriff's Office emergency radio system antennas and coaxial cables as requested by the Sheriff-Coroner, the Director of Information Technology, the Auditor-Controller and the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

30. Approve and authorize the Roads Division to expend up to \$7,000.00 on temporary repairs to the public access road to the California Department of Fish and Wildlife's Smith River Fishing Access (also referred to as Saxton's) located at 2660 S. Fred Haight Drive, Smith River using funds allocated for use on non-maintained public roads as requested by the District 3 Supervisor Chris Howard.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is January 13, 2026)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: December 04, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us