



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531

Tuesday, December 9, 2025

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability. Items followed with a ** indicate material attached to the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors, you must provide a copy to the Clerk of the Board for inclusion in the official record.

Public comment is heard separately for each item on the agenda. NOTE: The Consent section is considered one item. For topics NOT on the agenda, public comment is allowed during the general public comment period during regular meetings. Comments should be limited to topics that are within the County's jurisdiction or purview.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting **YOU MUST** notify the Clerk of the Board at least **24 HOURS** in advance of the meeting and a reasonable accommodation will be made.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel pursuant to Government Code 54956.9(d)(2): Significant Exposure to Litigation-Three.

Public Employee Evaluation: Director of Child Support Services.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the November 25, 2025 Board of Supervisors meeting.**

2. Approve and adopt the 2026 Board of Supervisors meeting schedule and the 2026 County Holiday schedule.**
3. Approve and authorize the Chair to sign new Public Defender Agreements with David Cooper, Helen Hoopes, Joseph Futrell and Tamara Fallman-Berling, as requested by the Administrative Programs Manager.**
4. Approve the 2026 Legislative Platform and direct the Clerk of the Board to transmit copies accordingly, as requested by the Assistant CAO.**
5. Approve and authorize the Sheriff and Chair to sign a letter of support for more state funding to help to expand the existing Male Community Reentry Program proposal to help serve the Northern Counties of California in the 2026-27 State Budget as requested by the Sheriff-Coroner.**
6. Approve and authorize the Chair to sign an agreement between the County of Del Norte and CSG Consultants for professional building plan review services on an as needed basis as requested by the Director of Community Development.**
7. Approve and authorize the Director of Health and Human Services to sign the attached Grant Agreement for Disease Intervention Specialist Workforce Development with the California Department of Public Health for the term of July 1, 2025 through June 30, 2030, as requested by the Director of Health and Human Services.**
8. Approve and authorize the Chair to sign the attached Agreement for Consultation Services with Jermaine Brubaker for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**
9. Approve the modified job class description for Senior Account Clerk as requested by the Department of Health and Human Services, reviewed by the Auditor/Controller and Chief Probation Officer, and recommended by the Director of Human Resources and Risk Management.**
10. Approve and authorize the Chair to sign a professional services contract for on-call architectural, engineering, and related professional services with Stover Engineering, as requested by the Administrative Programs Manager.**
11. Approve the attached Application to the Mental Health Services Oversight & Accountability Commission for the Trillium Drop-in Teen Center, as requested by the Director of Health and Human Services.**
12. Approve and adopt a resolution to delegate authority to make determinations of CalPERS disability retirement on behalf of the County as requested by the

Director of Human Resources and Risk Management.**

SCHEDULED ITEMS

13. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
14. 10:30 A.M. Receive a presentation on the Del Norte Regional Drainage Study and Capital Improvement Plan - DATA COLLECTION & PUBLIC ENGAGEMENT (Jon Olson, County Engineer)

REGULAR ITEMS

GENERAL GOVERNMENT:

15. Approve and adopt a Resolution honoring retiree Diana Stanley and her 30 years of service to the Del Norte County Sheriff's Office as requested by the Sheriff-Coroner.**
16. Approve and authorize a step increase to A-13 Step B for the Director of Child Support Services, effective December 11, 2025, as requested by the Board of Supervisors.
17. By Board Order fix the date, hour, and place of hearing for vacation of road maintenance on Del Ponte Street, Gatliff Road, Del Norte Street, Crescent Street, McBeth Way (portion), Del Norte Way, Siskiyou Way, Alder Lane, Laurel Lane, Trinity Way (Portion), and Illinois Valley Road, to 13 January 2026 at 10:30 am at 981 H Street, Suite 100, Crescent City, CA 95531 as requested by the County Engineer.**
18. Approve and authorize adoption of the 2025 Resolution Adopting an Amended Conflict of Interest Code and Updated Designated Positions for Del Norte County, as requested by County Counsel.**
19. 1) Introduce by title only the "Ordinance of the Del Norte County Board of Supervisors Updating Title 2 of the Del Norte County Code: Human Resources and Risk Management Director"; 2) Waive further reading; 3) Set a public hearing to adopt the Ordinance on January 13, 2026; and 4) Designate the Clerk of the Board to prepare a summary of the Ordinance for publication as requested by County Counsel.**
20. Discuss and take possible action on the updated Harbor Facilities Plan as

requested by the Crescent City Harbor District.**

21. Approve the individual faithful performance bond and her individual faithful performance bond and direct that it be placed on record as required for Harbor Commissioner, Annie Nehmer, pursuant to Harbors and Navigation Code §6056 as requested by Harbor Commissioner Annie Nehmer.**
22. Approve and adopt the Side Letter Agreement and the updated classification list between the County of Del Norte (County) and the DNCEA/SEIU Local 1021 (SEIU) as mutually recommended and as requested by the County Administrative Officer.**
23. Approve and adopt the Side Letter Agreement and the updated classification list between the County of Del Norte (County) and the Del Norte County Sheriffs Employee Association (SEA) as mutually recommended and as requested by the County Administrative Officer.**
24. Approve and adopt the Side Letter Agreement and the updated classification list between the County of Del Norte (County) and the Del Norte County Mid-Management Group (MMG) as mutually recommended and as requested by the County Administrative Officer.**
25. Approve and authorize the adoption of the new Salary Schedules and the associated salary range placements for unrepresented groups, and for represented groups with assigned range placements derived from previously approved Resolutions and Side Letter Agreements as requested by the Director of Human Resources and Risk Management.**
26. Approve and adopt the "Ordinance of the Del Norte County Board of Supervisors Updating Title 2 of the Del Norte County Code: Board of Supervisors Compensation", which amends sections 2.04.30, 2.04.50, and 2.04.80 of the Del Norte County Code, as requested by County Counsel.**

BUDGET TRANSFERS:

27. Approve and adopt Budget Transfer, #12-01 in the amount of \$13,450.00 (Thirteen Thousand Five Hundred Dollars) from the Housing Rehabilitation Grant budget (1005010), as a result of the Fiscal Year 2024/2025 Program Income Revenue received and a correction to the defederalized amount for Fiscal Year 2023/2024, as requested by the Administrative Programs Manager.**
28. Approve and adopt budget transfer #12-02 in the amount of \$11,500.00 within the Office of Emergency Services Budget (OES) for the purchase of a response trailer for the Disaster Animal Response Team (DART) as requested

by the OES Fiscal Manager.**

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

29. Approve the use of Measure R funds not to exceed thirty thousand dollars (\$30,000) for urgent/critical repairs to the Sheriff's Office emergency radio system antennas and coaxial cables as requested by the Sheriff-Coroner, the Director of Information Technology, the Auditor-Controller and the County Administrative Officer.**
30. Approve and authorize the Roads Division to expend up to \$7,000.00 on temporary repairs to the public access road to the California Department of Fish and Wildlife's Smith River Fishing Access (also referred to as Saxton's) located at 2660 S. Fred Haight Drive, Smith River using funds allocated for use on non-maintained public roads as requested by the District 3 Supervisor Chris Howard.**

ADJOURNMENT

(Next meeting is January 13, 2026)

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California Date Posted: December 04, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us