



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, November 25, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 1 Darrin Short

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Dean Wilson, District 5 Supervisor.
- Introduction of new employees to the Board of Supervisors

Allison Getzlaff - Eligibility Specialist I; Joshua Davis - Social Services Aide (DHHS).

- Report of any actions from closed session by County Counsel

None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Chair Borges pulled item #9 off of the agenda due to lack of backup documentation.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Starkey: Attended the A.I. Subcommittee group meeting, attended a meeting with a Senator Schiff representative, attended the Juvenile Justice Commission meeting, attended the Chamber of Commerce meeting, attended the Visitors Bureau meeting, assisted the DNCUSD Nutritionist Director with putting meals together for local students, and attended the LAFCO meeting.

Supervisor Howard: Received numerous constituent calls regarding the future of Del Norte Golf Course and speeding issues on US Hwy 199, attended the LTCO meeting,

attended the BCRAA meeting, attended a meeting with the Director of the NCRWQCB regarding the Lily Bulb Farms, attended a virtual meeting with CSAC regarding upcoming State Laws, attended the CSAC Tribal Working Group meeting and while in Japan spoke with their Department of Transportation regarding tunneling projects.

Supervisor Wilson: Attended the A.I. Subcommittee group meeting, attended the ERF Working Group meeting, attended the DNSWMA meeting, attended a meeting with County Staff regarding Waldo Street clean-up efforts and attended the LAFCO meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Chair Borges pulled item #9 off the Agenda due to lack of back-up documentation.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the November 12, 2025 Board of Supervisors meeting.**

Approved.

2. Approve the new job description titled Deputy Sheriff Bailiff Recruit as requested by the Sheriff-Coroner and recommended by the Director of Human Resources and Risk Management.

Approved.

3. Approve and authorize the Chair of the Board of Supervisors to sign the Professional Services Agreement for the Del Norte Regional Guardrail Upgrades Project as requested by the Assistant County Engineer.**

Approved. DNCOAGREE #2025-247

4. Approve and authorize the Director of Health and Human Services to sign the attached renewal Agreement with Laboratory Corporation of America Holdings to continue providing genetic testing services for the term of December 1, 2025 through November 30, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCO AGREE #2025-248

5. Approve and authorize the Chair to sign the attached MOU renewal with Open Door Community Health Centers to continue Public Health's Community Health Education Kiosk Project for the term of November 1, 2025 through June 30, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-249

6. Approve and authorize the Chair to sign the attached renewal Agreement with California Hearing Officers, LLP to continue providing Hearing Officer Services for the term of January 1, 2026 through December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-250

7. Approve and authorize the Chair to sign the attached Agreement for BSN Student Interns with California State University, Chico for the term of July 1, 2026 through June 30, 2029, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-251

8. Approve and authorize the Chair to sign the attached Lease Agreement for Behavioral Health clients with Crescent City Church of the Nazarene for the term of December 1, 2025 through December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-252

9. Approve the modified job class description for Senior Account Clerk as requested by the Department of Health and Human Services, reviewed by the Auditor/Controller and Chief Probation Officer, and recommended by the Director of Human Resources and Risk Management.**

Chair Borges pulled this item due to lack of back-up documentation.

10. Approve and appoint Supervisor Short as the Delegate and Supervisor Howard as the Alternate to the Golden State Finance Authority Board of Directors for the 2026 year as requested by Chair Borges.**

Approved.

11. Approve and appoint Supervisor Short as the Delegate and Supervisor Howard as the Alternate to the Rural Representatives of California (RCRC) Board of Directors for the 2026 year as requested by Chair Borges.**

Approved.

12. Approve and appoint Supervisor Short as the Delegate and the Director of the Solid Waste Management Authority Tedd Ward as the Alternate to the Environmental Services Joint Powers Authority Board of Directors for the 2026 year as requested by Chair Borges.**

Approved.

13. Approve and appoint Supervisor Short as the Delegate and Supervisor Howard as the Alternate to the Golden State Connect Authority Board of Directors for the 2026 year as requested by Chair Borges.**

Approved.

14. Approve and appoint Supervisor Howard as the Delegate and Supervisor Short as the Alternate to the California State Association of Counties Board of Directors for the 2026 year as requested by Chair Borges.**

Approved.

SCHEDULED ITEMS

15. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

16. 10:30 A.M. Hold a public hearing to consider the Hasmik Tamazyan Rezone (R2501C) located on Old Mill Road, APN 116-060-011. It is recommended that the Board of Supervisors take action by: 1) Adopting the Mitigated Negative Declaration and the staff findings outlined in the staff report; 2) Approving the rezone as described in Exhibit "A" by approving an ordinance amending Coastal Zoning Map B-9; and 3) Adopting a resolution forwarding an application to the California Coastal Commission for a Local Coastal Program (LCP) minor amendment, and direct staff to prepare the application as requested by the Planner of the Community Development Department.**

Action: Approved. RESO #2025-031; ORDINANCE #2025-006

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

17. Approve and adopt the Capital Improvement Planning Policy (Administrative Manual Chapter 12.10), as recommended by the Capital Improvements and Infrastructure Technical Advisory Committee (CIITAC).**

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

18. Approve and authorize adoption of updated resolutions establishing revised salary ranges and implementing wage adjustments for the County's unrepresented employee groups, effective December 19, 2025, as recommended by the County Administrative Officer.**

Action: Approved. Appointed DH RESO #2025-032; Asst. DH RESO #2025-033; Deputy Dir. RESO #2025-034; Confidential RESO #2025-035; Elected DH RESO #2025-036; Undersheriff RESO #2025-037

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

19. 1) Introduce by title only the "Ordinance of the Del Norte County Board of Supervisors Updating Title 2 of the Del Norte County Code: Board of Supervisors Compensation"; 2) Waive further reading; 3) Set a public hearing to adopt the Ordinance on December 9, 2025; and 4) Designate the Clerk of the Board to prepare a summary of the Ordinance for publication as requested by County Counsel.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

20. Approve and adopt Budget Transfer #11-01 in the amount of \$26,871.00 to the Building Maintenance & Parks budget for FY 25/26, adding \$26,871.00 for the purchase of a replacement vehicle from the insurance reimbursement revenue to be received from Trindel and authorize the purchase of a 2026 Chevrolet Trailblazer at a price not to exceed \$26,871.00 as requested by the Director of Building Maintenance & Parks**

Approved. BT #11-01

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

21. Receive and review the draft 2026 Legislative Platform, provide direction to staff and the County's legislative advocates as appropriate, and schedule the finalized document for adoption at a subsequent meeting in December 2025, as requested by the Assistant County Administrative Officer.**

The Board approved by Consensus to include: Aviation Fuel Tax and possibly getting Tribal Governments involved, Short-Term Innovation options for tunneling projects to reflect the Japanese Department of Transportation Engineering and to get a process in place to advocate with the Coastal Commission for possible exemptions on projects related to urgent needs when funding is available.

ADJOURNMENT

(Next meeting is December 09, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: November 20, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us