



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, October 28, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Real Property Negotiator pursuant to Government Code § 54956.8-
Two: 1) Property Negotiations between Neal Lopez, CAO and Ted Pappas
Partnership regarding APN 117-110-025; 2) Property Negotiations regarding APNs
105-120-051, 105-120-021, 105-110-027, 105-160-013, 105-042-013, 105-150-014,
117-020-006, 117-110-020, 115-180-002, 110-032-033, 110-032-019, 116-202-013
("Miller Rellim Properties").

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors

None.

- Report of any actions from closed session by County Counsel

None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Chair Borges noted that there are minor changes to the Resolution attached to item #14 on the Consent Agenda. The Director of DHHS' name and title was listed under Section 4 and the Chair's name and title were added to the signature line.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the EMS Steering Committee meeting, attended the DNSWMA meeting, dealt with a constituent concern regarding the Meadowbrook

area, attended the RCTA meeting, participated in an interview with Wingspan Media regarding a possible Local Performing Arts Center and stated concerns of fires in the Ruth Compound area.

Supervisor Starkey: Attended numerous meetings with Senator McGuire's office, attended the Middle Mile Advisory Committee meeting, attended the Special LBHB meeting, participated in an interview with Wingspan Media regarding a possible Local Performing Arts Center, attended the Chamber of Commerce meeting, attended the Visitor's Bureau meeting, attended the Healthy Workforce TAC meeting, attended a meeting with the new Lieutenant Commander Franco Castro regarding South Beach issues and has been working with Local Food banks and other resources for a solution to possible SNAP/EBT benefits not being provided for locals in November.

Supervisor Howard: Attended the Proactive Financial Committee meeting, attended a meeting with Harbor Commissioner Gerhard Weber regarding Lily Bulb Farms, attended a meeting regarding State Parks Land Management, attended a meeting with Michael Bowen from the California Coastal Conservancy regarding Prop. 4 Projects, attended the NCRP meeting, attended the Senior Center Board meeting, attended the True North Partnership meeting, participated in an interview with Julie Johnson from the San Francisco Chronicle regarding Last Chance Grade, attended a meeting with the BCRAA Director to discuss Safety and Runway Improvement projects and attended a meeting with Tina Bartlett from the Wildlife Conservation Board regarding Saxton's Boat Ramp.

Supervisor Wilson: Attended the NCRP meeting, attended the DNSWMA meeting and attended the Capital Improvement and Infrastructure TAC meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Wilson pulled items #12, #13, #15, #16 and #17 for further discussion and a separate vote.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the October 14, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and authorize the chair to sign the agreement between 360 Pipeline Inspections, LLC and the County of Del Norte, County Service Area No. 1 for Cleaning and Video Inspection of Sewer Lines and Manholes not to exceed \$108,300.00, and authorize the County Engineer to sign change orders for additional services not to exceed \$50,000.00 as requested by the County Engineer.**

Approved. DNCOAGREE #2025-227

3. Accept the Florence Keller Regional Park On-Site Sewage Disposal Installation Project as complete and authorize the Chair to execute a Notice of Completion for the project components, as requested by the Administrative Services Coordinator.**

Approved. DNCOAGREE #2025-228

4. Approve and authorize the Director of Health and Human Services to sign the attached In-Home Supportive Services MOU with Partnership HealthPlan of California for a three-year term, starting on or around October 28, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-229

5. Approve and authorize the Chair to sign the attached renewal Agreement with Casa Serenity to continue providing Residential Care Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-230

6. Approve and authorize the Chair to sign the attached renewal Agreement with SVT Gruppe to continue providing Transportation Services for the term of January 1, 2026 through December 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-231

7. Approve and authorize the Chair to sign the attached Lease Agreement renewal with Fernando and Maria Pereira for the term of January 1, 2026 through December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-232

8. Approve and authorize the Director of Health and Human Services to sign the attached first Amendment to the Grant Agreement with the Behavioral Health Services Oversight & Accountability Commission for the term of October 4, 2022 through December 31, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-233

9. Approve and authorize the Chair to sign the attached renewal Agreement with Family Resource Center of the Redwoods to continue the MHSA Prevention and Early Intervention Program for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-234

10. Approve and authorize the Chair to sign the attached Service Agreement with Charter Communications to install cable service equipment at The Legacy, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-235

11. Approve and authorize the Chair to sign the attached Lease Agreement for Court Ordered Family Visitation locations with Abbienna LLC for the term of November 1, 2025 through October 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-236

12. Approve salary step placement at Step C for newly hired Office Assistant III as requested by the Director of Health and Human Services and recommended by the Director of Human Resources and Risk Management.**

Not approved due to no action being taken on this item. Supervisor Wilson pulled this item for further discussion and a separate vote.

13. Approve salary step placement at Step C for the newly hired (Integrated Case Worker I) as requested by the Director of Health and Human Services and recommended by the Director of Human Resources and Risk Management.**

Not approved due to no action being taken on this item. Supervisor Wilson pulled this item for further discussion and a separate vote.

14. Approve and authorize the Chair to sign the attached revised Resolution for the Behavioral Health Continuum Infrastructure Program Round 2 Application with the California Department of Health Care Services, as requested by the Director of Health and Human Services.**

Approved. RESO #2025-025. Chair Borges noted that there are minor changes to the Resolution attached to this item. The Director of DHHS' name and title were listed under Section 4 and the Chair's name and title were added to the signature line.

15. Approve salary step placement at Step C for the newly hired (Integrated Case Worker I) as requested by the Director of Health and Human Services and recommended by the Director of Human Resources and Risk Management.**

Not approved due to no action being taken on this item. Supervisor Wilson pulled this item for further discussion and a separate vote.

16. Approve salary step placement at Step C for the newly hired Child Support Specialist I, as requested by the Director of Child Support Services and

recommended by the Director of Human Resources and Risk Management.**

Not approved due to no action being taken on this item. Supervisor Wilson pulled this item for further discussion and a separate vote.

17. Approve salary step placement at Step C for the newly hired Social Worker I, as requested by the Director of Health and Human Services and recommended by the Director of Human Resources and Risk Management.**

Not approved due to no action being taken on this item. Supervisor Wilson pulled this item for further discussion and a separate vote.

SCHEDULED ITEMS

18. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

19. 10:30 AM: Conduct a public hearing and adopt the Resolution of Vacation for the Stallant Segment of the Jordan Street Right-of-Way and the Resolution of Vacation for the Schauerman Segment of the Jordan Street Right-of-Way subject to the conditions of approval recommended by the Planning Commission and presented by the Assistant County Engineer.**

Action: Approved. West Portion: RESO #2025-026 ; East Portion: RESO #2025-027

Motion: Move to approve

Move: Dean Wilson

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

20. 10:40 A.M. 1) Receive a report regarding progress on General Fund funded non-county-maintained roads and 2) discuss and consider taking action to begin outreach to emergency responders, and review their input for possible inclusion in staff recommendations for non-county-maintained road projects in the Fiscal Year 2026–2027 budget, as requested by the County Engineer.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges
Vote Nay: 0 None
Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

21. Approve and authorize the Director of Human Resources and Risk Management to plan and carry out coordination for all County employee appreciation events and County leadership workshops, as recommended by the County's Healthy Workforce Technical Advisory Committee in the 2025-2026 fiscal year.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

22. Approve and authorize a step increase to A-6 Step H effective October 11, 2025 for the Human Resources and Risk Management Director as requested by the Board of Supervisors.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

23. Provide direction to County Administration on the proposed revision to Administrative Manual Section 1.50 (Technical Advisory Committees) as outlined in this report, and if the Board is supportive of the proposed framework, direct staff to prepare final amendments to the Administrative Manual and return for formal Board approval, as requested by the Assistant County Administrative Officer.**

Action: Approved. Included in the motion was to add to TAC #6 –

Homelessness under the Mission Section was "Clean-up of Encampments" and also list the Community Development Department (CDD) as an assigned department.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. Subject to approval and authorization of Budget Transfer Requests #10-02 and #10-03, approve and authorize the Chair to sign Amendment Proposal #1 to Del Norte County Agreement #2025-020 between Del Norte County and SHN for professional services related to the update of the General Plan Safety Element and corresponding environmental documents, in an amount not to exceed \$190,530 (One Hundred Ninety Thousand Five Hundred Thirty Dollars), as requested by the Director of Community Development.**

Action: Approved. DNCOAGREE #2025-237

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. 1) Introduce by title only the "Del Norte County Public Notice Alternative Procedure Ordinance"; 2) Waive further reading; 3) Set a public hearing to adopt the Ordinance on November 12, 2025; and 4) Designate the Clerk of the Board to prepare a summary of the Ordinance for publication as requested by County Counsel.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

26. Approve and adopt a Resolution "Establishing Locations for Posting Public Notice" as requested by County Counsel.**

Action: Approved. RESO #2025-028

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

27. Approve and adopt Budget Transfer #10-02 in the amount of \$190,530.00 (One Hundred Ninety Thousand Five Hundred Thirty Dollars) within the Planning Budget to allow for the transfer of funds from the General Plan Maintenance Budget Unit and payment of professional services related to the update of the General Plan Safety Element and the preparation of required environmental documentation, as requested by the Director of Community Development.**

Approved. BT #10-02

28. Approve and adopt Budget Transfer #10-03 in the amount of \$190,530.00 (One Hundred Ninety Thousand Five Hundred Thirty Dollars) within the General Plan Maintenance Budget to allow for the transfer of funds from the General Plan Maintenance Budget Unit to the Planning Division. This transfer will provide funding for services related to the update of the General Plan Safety Element and the preparation of required environmental documentation, as requested by the Director of Community Development.**

Approved. BT #10-03

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters

pending before the state or federal governments.

ADJOURNMENT

(Next meeting is Wednesday, November 12, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: October 23, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us