



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531

Tuesday, October 28, 2025

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability. Items followed with a ** indicate material attached to the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors, you must provide a copy to the Clerk of the Board for inclusion in the official record.

Public comment is heard separately for each item on the agenda. NOTE: The Consent section is considered one item. For topics NOT on the agenda, public comment is allowed during the general public comment period during regular meetings. Comments should be limited to topics that are within the County's jurisdiction or purview.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting **YOU MUST** notify the Clerk of the Board at least **24 HOURS** in advance of the meeting and a reasonable accommodation will be made.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters: Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Real Property Negotiator pursuant to Government Code § 54956.8-Two: 1) Property Negotiations between Neal Lopez, CAO and Ted Pappas Partnership regarding APN 117-110-025; 2) Property Negotiations regarding APNs 105-120-051, 105-120-021, 105-110-027, 105-160-013, 105-042-013, 105-150-014, 117-020-006, 117-110-020, 115-180-002, 110-032-033, 110-032-019, 116-202-013 ("Miller Rellim Properties").

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the October 14, 2025 Board of

Supervisors meeting.**

2. Approve and authorize the chair to sign the agreement between 360 Pipeline Inspections, LLC and the County of Del Norte, County Service Area No. 1 for Cleaning and Video Inspection of Sewer Lines and Manholes not to exceed \$108,300.00, and authorize the County Engineer to sign change orders for additional services not to exceed \$50,000.00 as requested by the County Engineer.**
3. Accept the Florence Keller Regional Park On-Site Sewage Disposal Installation Project as complete and authorize the Chair to execute a Notice of Completion for the project components, as requested by the Administrative Services Coordinator.**
4. Approve and authorize the Director of Health and Human Services to sign the attached In-Home Supportive Services MOU with Partnership HealthPlan of California for a three-year term, starting on or around October 28, 2025, as requested by the Director of Health and Human Services.**
5. Approve and authorize the Chair to sign the attached renewal Agreement with Casa Serenity to continue providing Residential Care Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**
6. Approve and authorize the Chair to sign the attached renewal Agreement with SVT Gruppe to continue providing Transportation Services for the term of January 1, 2026 through December 30, 2026, as requested by the Director of Health and Human Services.**
7. Approve and authorize the Chair to sign the attached Lease Agreement renewal with Fernando and Maria Pereira for the term of January 1, 2026 through December 31, 2026, as requested by the Director of Health and Human Services.**
8. Approve and authorize the Director of Health and Human Services to sign the attached first Amendment to the Grant Agreement with the Behavioral Health Services Oversight & Accountability Commission for the term of October 4, 2022 through December 31, 2027, as requested by the Director of Health and Human Services.**
9. Approve and authorize the Chair to sign the attached renewal Agreement with Family Resource Center of the Redwoods to continue the MHSA Prevention and Early Intervention Program for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

10. Approve and authorize the Chair to sign the attached Service Agreement with Charter Communications to install cable service equipment at The Legacy, as requested by the Director of Health and Human Services.**
11. Approve and authorize the Chair to sign the attached Lease Agreement for Court Ordered Family Visitation locations with Abbienna LLC for the term of November 1, 2025 through October 31, 2026, as requested by the Director of Health and Human Services.**
12. Approve salary step placement at Step C for newly hired Office Assistant III as requested by the Director of Health and Human Services and recommended by the Director of Human Resources and Risk Management.**
13. Approve salary step placement at Step C for the newly hired (Integrated Case Worker I) as requested by the Director of Health and Human Services and recommended by the Director of Human Resources and Risk Management.**
14. Approve and authorize the Chair to sign the attached revised Resolution for the Behavioral Health Continuum Infrastructure Program Round 2 Application with the California Department of Health Care Services, as requested by the Director of Health and Human Services.**
15. Approve salary step placement at Step C for the newly hired (Integrated Case Worker I) as requested by the Director of Health and Human Services and recommended by the Director of Human Resources and Risk Management.**
16. Approve salary step placement at Step C for the newly hired Child Support Specialist I, as requested by the Director of Child Support Services and recommended by the Director of Human Resources and Risk Management.**
17. Approve salary step placement at Step C for the newly hired Social Worker I, as requested by the Director of Health and Human Services and recommended by the Director of Human Resources and Risk Management.**

SCHEDULED ITEMS

18. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
19. 10:30 AM: Conduct a public hearing and adopt the Resolution of Vacation for the Stallant Segment of the Jordan Street Right-of-Way and the Resolution of Vacation for the Schauerman Segment of the Jordan Street Right-of-Way

subject to the conditions of approval recommended by the Planning Commission and presented by the Assistant County Engineer.**

20. 10:40 A.M. 1) Receive a report regarding progress on General Fund funded non-county-maintained roads and 2) discuss and consider taking action to begin outreach to emergency responders, and review their input for possible inclusion in staff recommendations for non-county-maintained road projects in the Fiscal Year 2026–2027 budget, as requested by the County Engineer.**

REGULAR ITEMS

GENERAL GOVERNMENT:

21. Approve and authorize the Director of Human Resources and Risk Management to plan and carry out coordination for all County employee appreciation events and County leadership workshops, as recommended by the County's Healthy Workforce Technical Advisory Committee in the 2025-2026 fiscal year.**
22. Approve and authorize a step increase to A-6 Step H effective October 11, 2025 for the Human Resources and Risk Management Director as requested by the Board of Supervisors.
23. Provide direction to County Administration on the proposed revision to Administrative Manual Section 1.50 (Technical Advisory Committees) as outlined in this report, and if the Board is supportive of the proposed framework, direct staff to prepare final amendments to the Administrative Manual and return for formal Board approval, as requested by the Assistant County Administrative Officer.**
24. Subject to approval and authorization of Budget Transfer Requests #10-02 and #10-03, approve and authorize the Chair to sign Amendment Proposal #1 to Del Norte County Agreement #2025-020 between Del Norte County and SHN for professional services related to the update of the General Plan Safety Element and corresponding environmental documents, in an amount not to exceed \$190,530 (One Hundred Ninety Thousand Five Hundred Thirty Dollars), as requested by the Director of Community Development.**
25. 1) Introduce by title only the "Del Norte County Public Notice Alternative Procedure Ordinance"; 2) Waive further reading; 3) Set a public hearing to adopt the Ordinance on November 12, 2025; and 4) Designate the Clerk of the Board to prepare a summary of the Ordinance for publication as requested by County Counsel.**
26. Approve and adopt a Resolution "Establishing Locations for Posting Public

Notice” as requested by County Counsel.**

BUDGET TRANSFERS:

27. Approve and adopt Budget Transfer #10-02 in the amount of \$190,530.00 (One Hundred Ninety Thousand Five Hundred Thirty Dollars) within the Planning Budget to allow for the transfer of funds from the General Plan Maintenance Budget Unit and payment of professional services related to the update of the General Plan Safety Element and the preparation of required environmental documentation, as requested by the Director of Community Development.**
28. Approve and adopt Budget Transfer #10-03 in the amount of \$190,530.00 (One Hundred Ninety Thousand Five Hundred Thirty Dollars) within the General Plan Maintenance Budget to allow for the transfer of funds from the General Plan Maintenance Budget Unit to the Planning Division. This transfer will provide funding for services related to the update of the General Plan Safety Element and the preparation of required environmental documentation, as requested by the Director of Community Development.**

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

ADJOURNMENT

(Next meeting is Wednesday, November 12, 2025)

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California Date Posted: October 23, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us