



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, September 23, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 1 Darrin Short

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Significant Exposure to Litigation § 54956.9(d)(2)&(3) - Three

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Public Employee Evaluation: Agriculture Commission/Sealer of Weights and Measures.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Dean Wilson, District 5 Supervisor.
- Introduction of new employees to the Board of Supervisors

Darlene Mercado - Office Assistant III, Alivia Silva - Client Services Specialist (DHHS Employees)

- Report of any actions from closed session by County Counsel

None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Chair Borges stated there will be a correction to the Agreement that is attached to item #25 under section #2 and #11 that General Counsel of BCRAA requested and those corrections are attached to the item for the public to view.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Starkey: Attended the Sea Cruise Planning Committee meetings, attended a meeting with Assemblymember Damon Connolly, attended the Safe & Healthy

Families TAC meeting, attended a Downtown Vision Workshop, attended the Information Security TAC meeting, attended the A1AA meeting and attended the DNSWMA meeting.

Supervisor Howard: Travelled to Japan for the Sister City Summit.

Supervisor Wilson: Travelled to Japan for the Sister City Summit.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Wilson pulled items #6, #7 and #8 for further discussion, not a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the September 09, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and authorize the Chair to sign the First Amendment to the agreement with SZS Engineering Access, Inc for the development of the County of Del Norte's Americans with Disabilities Act Evaluation and Transition Plan, as requested by the Administrative Programs Manager.**

Approved. DNCOAGREE #2025-190

3. Approve the attached IHSS Advisory Committee Bylaws, as requested by the Director of Health and Human Services.**

Approved.

4. Approve and authorize the Director of Health and Human Services to sign the attached Lease Agreement renewal with Brandee Stephens for the term of November 1, 2025 through December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-191

5. Approve and authorize the Chair to sign the attached Lease Agreement renewal with Anfield Property Group LLC for the term of December 1, 2025 through

December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-192

6. Approve and authorize the Director of Health and Human Services to sign the attached Agreement for Specialty Mental Health Services with the California Department of Health Care Services for the term of July 1, 2025 through December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. Supervisor Wilson pulled this item for further discussion, not a separate vote. DNCO AGREE #2025-193

7. Approve and authorize the Chair to sign the attached Agreement for Short-Term Residential Therapeutic Program Services with 4 Kids 2 kids for the term of September 23, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Supervisor Wilson pulled this item for further discussion, not a separate vote. DNCO AGREE #2025-194

8. Approve and authorize the Chair to sign the attached renewal Agreement for Residential Treatment and Detox Services with Midvalley Recovery Facilities for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Supervisor Wilson pulled this item for further discussion, not a separate vote. DNCO AGREE #2025-195

9. Approve and authorize the Recreation Division's 2026 Youth Basketball Program to operate exclusively on Saturdays, as requested by the Recreation Assistant and the Administrative Programs Manager.**

Approved.

10. Approve and authorize the Chair to sign professional services contracts for on-call architectural, engineering, and related professional services, as requested by the Administrative Programs Manager.**

Approved. NMR - DNCOAGREE #2025-196; SHN - DNCOAGREE #2025-197; GHD - DNCOAGREE #2025-198; Ghirardelli - DNCOAGREE #2025-199; Nagel Eng. - DNCOAGREE #2025-200; NCRM, Inc. -DNCOAGREE #2025-201; SafetybyGeorge - DNCOAGREE #2025-202

11. Approve and authorize a letter of support for North Coast Resource Partnership's grant application for USGS 3DHP (hydrography) work, as recommended by the County Engineer.**

Approved.

12. Approve salary step placement at Step C for the newly hired (Recovery Specialist

II) as requested by the Director of Health & Human Services and recommended by the Director of Human Resources and Risk Management.**

Approved.

13. Approve and authorize the Chair to sign the Cal OES Second-Tier Subaward Agreement between the County of Del Norte and City of Crescent City, as requested by the Fiscal Manager of OES.**

Approved. DNCOAGREE #2025-203

14. Approve the expenditure of P.L. 117-58 Title III Funds in the amount of \$47,511.50 for the Gasquet Fire Protection District (GFPD) for the procurement and installation of two Atlas 1200 repeaters, antennas, feed lines, and duplexers at the Camp Six radio vault to be used in operations on federal lands in Del Norte County by the Gasquet Fire Protection District as requested by the Director of Community Development.**

Approved.

SCHEDULED ITEMS

15. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
16. 10:30 A.M. Strategic Plan, Quarterly Progress Report (County Administration)
17. 10:40 A.M. Saint George Reef Lighthouse Preservation Society Update (John Zimmerman, President)

REGULAR ITEMS

GENERAL GOVERNMENT:

18. Receive the Law Library's Annual Report as required by Business and Professions Code §6349 and §6350 as requested by County Counsel.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

19. 1) Introduce by title only "An Ordinance Amending Portions of the County Buildings and Construction Ordinance" related to grading permits; 2) Waive further reading; 3) Set a public hearing to adopt the Ordinance on October 14, 2025; and 4) Designate the Clerk of the Board to prepare a summary of the Ordinance for publication as requested by the County Engineer.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

20. Approve and authorize the Purchasing Agent to exceed the \$20,000 limit for Purchase Order for Services, as outlined in the Del Norte County Administrative Manual Section 4.30.020, and issue a Purchase Order to the City of Crescent City for an amount not to exceed \$100,000 for ongoing operation and maintenance of the County Service Area No. 1 as requested by the County Engineer.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

21. By Board Order fix the date, hour, and place of hearing on the petition (i.e., street vacation application) for a segment of Jordan Street between Washington Boulevard and Hoover Avenue as requested by the Assistant County Engineer.**

Action: Approved. The Board Report included setting the date, time and place of the hearing on October 28, 2025, at 10:30 AM in the Board Chambers.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

22. Approve a line of credit to the Border Coast Regional Airport Authority (BCRAA) as submitted or, with direction, remove or update any section as needed as requested by the Auditor-Controller.**

Action: Approved. Included in the motion was adding BCRAA's General Counsel's requested changes (attached) to Section #2 and #11 of the Agreement and authorizing the Chair of the Board to sign the Agreement.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

23. Approve and adopt Budget Transfer #06-20 in the amount of \$86,151.00 within the Probation Department AB109 Budget for excess jail expenditures as requested by the Chief Probation Officer.**

Approved. BT#06-20

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

24. Approve and authorize the Chair to sign a letter requesting that the Governor sign AB 993 (Hadwick), as requested by the Assistant CAO and recommended by the Director of Community Development.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. 1) Close the fourteen (14) day public hearing for the 2025/2026 Fiscal Year Budget and adopt Resolution No. 2025-020, a resolution adopting the 2025/2026 Fiscal Year General County and Special Budgets for Del Norte County as well as setting appropriation limits for the 2025/2026 Fiscal Year; and 2) Adopt Resolution No. 2025-021, a resolution fixing tax rates for the 2025/2026 Fiscal Year as requested by the County Administrative Officer and the Auditor-Controller.**

Action: Approved. RESO #2025-020; #2025-021

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

26. Approve and authorize the Chair to sign and send a letter of opposition to AB 1376 (Bonta) and request the Governor's veto, due to the bill creating an arbitrary 12-month presumptive discharge from juvenile probation for youth, up to the age of 25, including the most serious and violent 707(b) offenders as requested by the Chief Probation Officer.**

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Chris Howard

Vote Yea: 3 Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 1 Valerie Starkey

Vote Abstain: 0 None

27. Approve and authorize the Chair to sign and send a letter of support for AB 1210 (Lackey) and request the Governor's signature on the bill, which bolsters the coordination between the California Department of Corrections and Rehabilitation

and county Probation Departments in relation to releases of offenders on Post-Release Community Supervision as requested by the Chief Probation Officer.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is October 14, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: September 18, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:
www.co.del-norte.ca.us