



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, September 9, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 1 Darrin Short
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 3 Chris Howard
Supervisor, District 5 Dean Wilson

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with County Counsel pursuant to Government Code Section 54956.9(d)(1): Pending Litigation (One); Verizon Wireless Application UP2321, Wireless Telecommunications Facility, 2801 Railroad Avenue, FCC Shot Clock Tolling Agreement to April 30, 2026.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Joey Borges, Chair.
- Introduction of new employees to the Board of Supervisors

Rainee Wilson - Certified Peer Support Specialist I / DHHS

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Chair Borges pulled item #9 off of the agenda at the request of the Director of DHHS due to the backup to the item needing to be updated.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor's passed on report-outs due to it being a lengthy agenda.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Starkey pulled item #2 for further discussion and a separate vote. Chair Borges pulled item #9 off the agenda at the request of the Director of DHHS due to the backup to the item needing to be updated.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the August 26, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and authorize the County Administrative Officer to sign Change Order No. 1 in an amount not to exceed \$6,571.00 to the agreement with W. Marshall Jones Construction for additional emergency work necessary to continue with the installation of the Florence Keller Septic System Project, located at 3400 Cunningham Ln, Crescent City, CA; and further authorize County Administration to approve and sign future change orders that are necessary for the completion of this project up to an amount not to exceed \$25,000.00 per change order, to avoid project delays and ensure timely project completion, as requested by the Administrative Programs Manager.**

Action: Approved. DNCO AGREE #2025-181. Included in the motion was authorizing the CAO to sign Change Orders not to exceed \$75,000.00 in total and anything in excess will need to be brought back to the Board for approval. Supervisor Starkey pulled this item for further discussion and a separate vote.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

3. Approve and authorize the surplus of the following vehicles and equipment from the Community Development Department – Roads Division: a 2002 Elgin Crosswind Streetsweeper, a 2002 Ford F450 Shop Truck, a 1997 Ford F250 ¾ Ton Shop Truck, and a 1987 Blaw-Knox PF500 Paver. Further, authorize the

County Administrative Officer to transfer the surplus vehicles and equipment to the surplus pool pursuant to Section 3.20.C of the Del Norte County Administrative Manual, as requested by the Director of the Community Development Department.**

Approved.

4. Approve and authorize the Chair to sign the attached Agreement with Mary Middleton Counseling LLC to continue providing Licensed Clinician Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-182

5. Approve and authorize the Chair to sign the attached renewal Agreement with STurner Consulting to continue providing EHR Consultation and Support for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-183

6. Approve the expenditure of P.L. 110-343 Title III Funds in the amount of \$61,355.00 for the Del Norte County Office of Emergency Services (OES) for the procurement of a sport utility vehicle (SUV) to be used in operations on federal lands by OES/the Emergency Operation Center (EOC) to responding agencies as requested by the Director of Community Development.**

Approved.

7. Adopt the attached Proclamation declaring September 2025 as Recovery Awareness Month, as requested by the Director of Health and Human Services.**

Approved.

8. Approve strategies two and three of the attached 2025 ER Enhancement Plan Update, as requested by the Director of Health and Human Services.**

Approved.

9. Approve the attached IHSS Advisory Committee Bylaws, as requested by the Director of Health and Human Services.**

Chair Borges pulled this item off the agenda at the request of the Director of DHHS due to the backup to the item needing to be updated.

10. Approve and authorize the Chair and the Director of Health and Human Services to sign the attached Authorized Signatories Form from the California Department of Housing and Community Development for round six of HHAP funds, as requested by the Director of Health and Human Services.**

Approved.

11. 1) Approve issuance of a Request for Services (RFS) under the County's on-call

architectural and engineering contracts to obtain professional services for ADA improvements at the Veterans Memorial Hall, the Manual Arts (IT) Building, and the Recreation Gymnasium, and 2) authorize Administration to return to the Board with a recommended consultant and Task Order following evaluation of submitted proposals, as requested by the Assistant CAO.**

Approved.

12. Approve and authorize the Director of Health and Human Services to sign the attached Agreement for Drug Medi-Cal Services with the California Department of Health Care Services for the term of July 1, 2025 through December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-184

13. Approve and authorize the Director of Health and Human Services to sign the attached WIC Agreement with the California Department of Public Health for the term of October 1, 2025 through September 30, 2028, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-185

14. Approve the expenditure of P.L. 110-343 Title III Funds in the amount of \$254,506.00 for the Gasquet Fire Protection District (GFPD) for the procurement of a Type VI Wildland Fire Engine (Truck) to be used in operations on federal lands in Del Norte County by the Gasquet Fire Protection District as requested by the Director of Community Development.**

Approved.

15. Approve the attached Resolution and authorize the Director of Health and Human Services to sign the Allocation Acceptance Forms with the California Department of Housing and Community Development to accept funds for Round 7 of the Transitional Housing Program and Round 4 of the Housing Navigation Maintenance Program, as requested by the Director of Health and Human Services.**

Approved. RESO #2025-019

16. Approve and authorize the Chair to sign the attached renewal Agreement with Granite Wellness Centers to continue providing Residential Treatment Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-186

17. Approve and authorize the Chair to sign the attached Agreement with Redwood Coast Transit Authority to provide WIC Advertising for the term of September 9, 2025 through September 8, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-187

18. Approve and appoint Steve Shamblin to the Del Norte County Planning Commission to represent District 2, as requested by Supervisor Starkey.**

Approved.

SCHEDULED ITEMS

19. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

20. 10:30 A.M. Conduct a Public Hearing to provide the public an opportunity to hear and provide comment on the results of activities involved under Community Development Block Grants (CDBG) 21-CDBG-NH-20002 and 21-CDBG-NH-20003 and accept the final results through these grants as meeting the requirements of the grant and the various agreements between the County and subrecipients, as requested by Administrative Programs Manager.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

21. 10:45 A.M. 1) Open the public hearing for the 2025/2026 Fiscal Year Final Recommended Budget as amended and all Special Districts Budgets governed by Del Norte County as submitted and continue the hearing for 14 days; 2) Approve the use of County General Funds for the operational budget of the Veteran's Cemetery; and 3) Accept the Recommended Children's Budget as presented (Attachment A) as requested by the County Administrative Officer and County Auditor-Controller.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

22. 11:00 A.M. 1) Receive a Compensation Study Overview - presented by Gallagher;

and 2) Board to receive and file Gallagher's final report.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

23. 11:30 A.M. Public Hearing on Workforce Vacancies, Recruitment, and Retention (Assembly Bill 2561 / Government Code Section 3502.3) (Kerri Vue, Human Resources/Risk Management Director)

No action was needed on this item.

REGULAR ITEMS

GENERAL GOVERNMENT:

24. 1) Rescind the Del Norte County Board of Equalization Local Rules; and 2) Approve and Adopt the Del Norte County Assessment Appeals Board Local Rules as requested by County Counsel.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. 1) Approve Opioid Litigation Workgroup's recommendation regarding the implementation plan for use of the Prescription Opioid Settlement Funds awarded to Del Norte County, for expansion of substance use services and other allowable prevention, education, and abatement activities; and 2) Approve the transfer of the opioid settlement funds, which are currently located in a non-departmental budget, to the Department of Health and Human Services (DHHS) Behavioral Health Budget under the same name; and 3) Direct the Behavioral Health Branch of DHHS to comply with all reporting requirements outlined in the settlement conditions and in accordance with the implementation plan as approved by the Board.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

26. Approve and authorize the Chair to sign a letter to the Governor requesting his signature on Del Norte County's sponsored legislation, AB 1014, as requested by Assemblymember Rogers.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is September 23, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: September 04, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us