



**MINUTES**  
**BOARD OF SUPERVISORS**  
**DEL NORTE COUNTY**  
**STATE OF CALIFORNIA**

**Tuesday, August 26, 2025**

**REGULAR MEETING**

**10:00 AM**

**PRESENT:** Supervisor, District 2 Valerie Starkey  
Supervisor, District 3 Chris Howard  
Supervisor, District 1 Darrin Short  
Supervisor, District 5 Dean Wilson  
Supervisor, District 4 Joey Borges

**ABSENT:**

## **CLOSED SESSION 8:30 A.M.**

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:  
Conference with Labor Negotiators pursuant to Government Code 54957.6 between  
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

## **REGULAR SESSION 10:00 A.M.**

### **10:00 A.M. Call the meeting to order and take roll.**

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

Makayla Patch, Human Resources Technician; David Hernandez, Safety Coordinator – Human Resources/Risk Management; Ryan Hoffmann, CSS Specialist - Child Support Services; Jenet Lund – Behavioral Health Specialist – DHHS.

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the DNSWMA meeting.

Supervisor Starkey: Attended the Healthy Workforce TAC meeting, participated in an interview with a student regarding news outlets in Del Norte County, attended numerous Opioid Litigation group meetings, attended a meeting with the new Caltrans Director, attended a Caltrans Coffee and Conversation event, took a tour of some properties that are raising blight concerns within District 2, attended the Visitor's Bureau meeting, attended the Chamber of Commerce meeting, attended the First 5 meeting, attended the CDFW Ad-Hoc committee meeting and also attended

the RCTA meeting.

Supervisor Howard: Attended a meeting with Michelle Carrillo, Nick Rail and County staff regarding partnerships for a Local Performing Arts Center, attended the CDFW Ad-Hoc committee meeting, attended a meeting with the new Caltrans Director, attended the Del Norte RCD meeting, attended the CSAC Board of Directors meeting and attended a reception for the Consul General of Japan.

Supervisor Wilson: Attended numerous Homeless ERF meetings and attended a meeting with CDD staff and Property Owners regarding the upcoming construction of the Requa Bridge.

## CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Dean Wilson

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

1. Approve and adopt the minutes from the August 12, 2025 Board of Supervisors meeting.\*\*

Approved.

2. Approve and authorize the County Agricultural Commissioner to sign the agreement with the California Department of Food and Agriculture for the 2025/26 High Risk Pest Exclusion program from July 1, 2025, to June 30, 2026, as requested by the Agricultural Commissioner.\*\*

Approved. DNCOAGREE #2025-174

3. Direct the County Engineer to finish all work related to the capital project titled Del Norte County Service Area No. 1 Onsite Emergency Power Supply for Sanitary Sewer Lift Stations - Phase 1 and outfitting of the related storage facility with remaining allocated grant funds. Accept the work performed by GR Sundburg Inc. as complete, and authorize the Chair to execute a Notice of Completion for the project components, as requested by the County Engineer.\*\*

Approved. DNCOAGREE #2025-178

4. Approve the expenditure of P.L. 110-343 Title III Funds in the amount of \$99,485 for the Del Norte County Sheriff's Office, Search and Rescue Unit for equipment procurement and training to support Search and Rescue personnel for deployments within the National Forest and federally managed land in Del Norte County as requested by the Director of Community Development.\*\*

Approved.

5. Approve and authorize the Chair to sign the attached renewal Agreement for Drinking Driver Treatment Program Services with HASP for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE #2025-175

6. Approve and authorize the Chair to sign the attached renewal Agreement with The SmithWaters Group to continue providing Patients' Rights Advocacy Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE #2025-176

7. Approve salary step placement at Step C for newly hired (Office Assistant III) as requested by the Director of Health & Human Services and recommended by the Director of Human Resources and Risk Management.\*\*

Approved.

## **SCHEDULED ITEMS**

8. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
9. 10:30 A.M. Conduct a public hearing and adopt a resolution authorizing Community Development Department staff to proceed with extending the temporary closure of portions of Union Street, Broad Street, National Boulevard and Madison Avenue using a combination of gates and K rail as shown on Attachment A in the resolution in accordance with California Vehicle Code Sections 21101.4 and 21101.6 as requested by Supervisor Short, District 1.\*\*

**Action:** Approved. RESO #2025-017

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Dean Wilson

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean

Wilson, Joey Borges  
**Vote Nay:** 0 None  
**Vote Abstain:** 0 None

## REGULAR ITEMS

### GENERAL GOVERNMENT:

10. Approve, authorize and accept a donation from the Del Norte County Sheriff's Posse of a 1954 vintage police vehicle as requested by the Sheriff-Coroner.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Valerie Starkey

**Second:** Chris Howard

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

11. Approve, and accept a patrol vehicle donation from the Yurok Tribal Police as requested by the Sheriff-Coroner.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Chris Howard

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

12. 1) Introduce by title only "An Ordinance Amending Portions of the County Buildings and Construction Ordinance" related to grading permits; 2) Waive further reading; 3) Set a public hearing to adopt the Ordinance on September 9, 2025; 4) Approve and Adopt Resolution 2025-xx rescinding Resolution 2017-057 which designated the Community Development Director as reviewer of applications for CAL FIRE's less than 3 acre Conversion exemptions; and 5) Designate the Clerk of the Board to prepare a summary of the Ordinance for publication as requested by the County Engineer.\*\*

**Action:** Approved. RESO #2025-018

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Chris Howard

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

13. Approve and adopt the Del Norte County Assessment Appeals Board Ordinance, creating an Assessment Appeals Board (AAB), comprised of experts in real estate, taxation, property appraisal, and/or the assessment appeal hearing process, that would hear property tax assessment appeals for the County of Del Norte instead of the Local Board of Equalization as requested by County Counsel.\*\*

**Action:** Approved. ORDINANCE #2025-003

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Darrin Short

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

## **LEGISLATIVE AND BUDGET ISSUES:**

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

14. 1) Discuss and take possible action on approving a line of credit as needed from the County of Del Norte (County) to the Border Coast Regional Airport Authority (BCRAA) for capital project and operational funding obligations using County Capital Project/Improvement Funds (Funds) as designated by the Board of Supervisors (Board) at an interest rate not to exceed the current rate of the Local Agency Investment Fund (LAIF) and in an amount not to exceed the balance of the designated funds without further consideration and approval from the Board as requested by Supervisor Howard and Supervisor Short. 2) Contingent on Board approval of section 1) of this item, set the term for the line of credit at whichever occurs first; A) the line of credit is no longer needed as determined by the BCRAA Board, or B) the County is in need of the Funds for County projects.\*\*

**Action:** Approved. The original approved motion on Section 1 was made by Supervisor Starkey with a second by Supervisor Borges (with a 5-0 vote) (Yes: Supervisor Short, Starkey, Howard, Borges, Wilson No: None) to approve the Line of Credit (LOC) as needed by the County

of Del Norte. Contingent on that approval set the terms for the LOC for the four open Capital Projects that were presented by the Border Coast Regional Airport Authority (BCRAA) staff. This motion was rescinded by Supervisor Starkey due to the Auditor requesting clarity on the projects in the motion, bringing Supervisor Short to make the motion to reconsider the item that was approved.

**Motion:** Motion to Reconsider.

**Move:** Darrin Short

**Second:** Valerie Starkey

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

**The final approved motion is listed below:**

**Action:** Approved. Approve a Line of Credit as needed from the County of Del Norte to the Border Coast Regional Airport Authority (BCRAA) for Capital Improvement Projects that include: 18-36 (The Runway Project), Wildlife Fencing Project and the ARFF Truck Project (3 Projects Total). Chair Borges received consensus from the Board directing staff to look into the feasibility of BCRAA's Joint Powers Authority as a structure.

**Motion:** Move to approve

**Move:** Valerie Starkey

**Second:** Darrin Short

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

15. Approve and authorize the Chair to sign a support letter addressed to Senator Padilla, for the Fix Our Forests Act (FoFA), to combat catastrophic wildfires, restore forest ecosystems and make federal forest management more efficient and responsive.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Dean Wilson

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None  
**Vote Abstain:** 0 None

## **ADJOURNMENT**

**(Next meeting is September 09, 2025)**

Kylie Goughnour, Clerk of the Board  
County of Del Norte, State of California

Date Posted: August 21, 2025

**THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:**  
[www.co.del-norte.ca.us](http://www.co.del-norte.ca.us)