



**AGENDA**  
**BOARD OF SUPERVISORS**  
**DEL NORTE COUNTY**  
**STATE OF CALIFORNIA**  
**981 H STREET, ROOM 100**  
**CRESCENT CITY, CA 95531**

**Tuesday, August 26, 2025**

**REGULAR MEETING**

**10:00 AM**

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability. Items followed with a \*\* indicate material attached to the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors, you must provide a copy to the Clerk of the Board for inclusion in the official record.

Public comment is heard separately for each item on the agenda. NOTE: The Consent section is considered one item. For topics NOT on the agenda, public comment is allowed during the general public comment period during regular meetings. Comments should be limited to topics that are within the County's jurisdiction or purview.

**IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY** under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting **YOU MUST** notify the Clerk of the Board at least **24 HOURS** in advance of the meeting and a reasonable accommodation will be made.

## **CLOSED SESSION 8:30 A.M.**

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters: Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

## **REGULAR SESSION 10:00 A.M.**

### **10:00 A.M. Call the meeting to order and take roll.**

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

## **CONSENT AGENDA**

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the August 12, 2025 Board of Supervisors meeting.\*\*
2. Approve and authorize the County Agricultural Commissioner to sign the agreement with the California Department of Food and Agriculture for the 2025/26 High Risk Pest Exclusion program from July 1, 2025, to June 30, 2026, as requested by the Agricultural Commissioner.\*\*

3. Direct the County Engineer to finish all work related to the capital project titled Del Norte County Service Area No. 1 Onsite Emergency Power Supply for Sanitary Sewer Lift Stations - Phase 1 and outfitting of the related storage facility with remaining allocated grant funds. Accept the work performed by GR Sundburg Inc. as complete, and authorize the Chair to execute a Notice of Completion for the project components, as requested by the County Engineer.\*\*
4. Approve the expenditure of P.L. 110-343 Title III Funds in the amount of \$99,485 for the Del Norte County Sheriff's Office, Search and Rescue Unit for equipment procurement and training to support Search and Rescue personnel for deployments within the National Forest and federally managed land in Del Norte County as requested by the Director of Community Development.\*\*
5. Approve and authorize the Chair to sign the attached renewal Agreement for Drinking Water Treatment Program Services with HASP for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.\*\*
6. Approve and authorize the Chair to sign the attached renewal Agreement with The SmithWaters Group to continue providing Patients' Rights Advocacy Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.\*\*
7. Approve salary step placement at Step C for newly hired (Office Assistant III) as requested by the Director of Health & Human Services and recommended by the Director of Human Resources and Risk Management.\*\*

## **SCHEDULED ITEMS**

8. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
9. 10:30 A.M. Conduct a public hearing and adopt a resolution authorizing Community Development Department staff to proceed with extending the temporary closure of portions of Union Street, Broad Street, National Boulevard and Madison Avenue using a combination of gates and K rail as shown on Attachment A in the resolution in accordance with California Vehicle Code Sections 21101.4 and 21101.6 as requested by Supervisor Short, District 1.\*\*

## **REGULAR ITEMS**

## **GENERAL GOVERNMENT:**

10. Approve, authorize and accept a donation from the Del Norte County Sheriff's Posse of a 1954 vintage police vehicle as requested by the Sheriff-Coroner.\*\*
11. Approve, and accept a patrol vehicle donation from the Yurok Tribal Police as requested by the Sheriff-Coroner.\*\*
12. 1) Introduce by title only "An Ordinance Amending Portions of the County Buildings and Construction Ordinance" related to grading permits; 2) Waive further reading; 3) Set a public hearing to adopt the Ordinance on September 9, 2025; 4) Approve and Adopt Resolution 2025-xx rescinding Resolution 2017-057 which designated the Community Development Director as reviewer of applications for CAL FIRE's less than 3 acre Conversion exemptions; and 5) Designate the Clerk of the Board to prepare a summary of the Ordinance for publication as requested by the County Engineer.\*\*
13. Approve and adopt the Del Norte County Assessment Appeals Board Ordinance, creating an Assessment Appeals Board (AAB), comprised of experts in real estate, taxation, property appraisal, and/or the assessment appeal hearing process, that would hear property tax assessment appeals for the County of Del Norte instead of the Local Board of Equalization as requested by County Counsel.\*\*

## **LEGISLATIVE AND BUDGET ISSUES:**

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

14. 1) Discuss and take possible action on approving a line of credit as needed from the County of Del Norte (County) to the Border Coast Regional Airport Authority (BCRAA) for capital project and operational funding obligations using County Capital Project/Improvement Funds (Funds) as designated by the Board of Supervisors (Board) at an interest rate not to exceed the current rate of the Local Agency Investment Fund (LAIF) and in an amount not to exceed the balance of the designated funds without further consideration and approval from the Board as requested by Supervisor Howard and Supervisor Short. 2) Contingent on Board approval of section 1) of this item, set the term for the line of credit at whichever occurs first; A) the line of credit is no longer needed as determined by the BCRAA Board, or B) the County is in need of the Funds for County projects.\*\*
15. Approve and authorize the Chair to sign a support letter addressed to Senator Padilla, for the Fix Our Forests Act (FoFA), to combat catastrophic wildfires,

restore forest ecosystems and make federal forest management more efficient and responsive.\*\*

## **ADJOURNMENT**

**(Next meeting is September 09, 2025)**

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California      Date Posted: August 21, 2025

**THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:**

[www.co.del-norte.ca.us](http://www.co.del-norte.ca.us)