



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531
VIA Zoom
(media.co.del-norte.ca.us)

Tuesday, November 8, 2022

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability. Items followed with a ** indicate material attached in the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors you must provide a copy to the Clerk of the Board for inclusion in the official record.

VIEW THE MEETING AND COMMENT REMOTELY. A link to view the meeting will be posted on <http://www.co.del-norte.ca.us/>. Public comment on ALL agenda items as well as general public comment will be taken at the prescribed time for public.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting YOU MUST notify the Clerk of the Board at least 24 HOURS in advance of the meeting and a reasonable accommodation will be made.

Pursuant to Guidance issued from the California Department of Public Health (CDPH), effective March 1, 2022, individuals may attend Board of Supervisors meetings in person without a mask regardless of vaccination status. Pursuant to CDPH Guidance, masks are strongly recommended for indoor settings and businesses. Surgical masks or higher-level respirators (e.g. N95s, KN95s, KF94s) with good fit are highly recommended.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters: Conference with Legal Counsel re Existing Litigation pursuant to Gov't Code 54956.9(d)(1) –one *Del Norte County v. Sassan Karim Panahi*, DNSC Case No. CVUJ-2020-1267; Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

Johnathan Olson-CDD Deputy Director/Engineer; Anjelina Nunez – Office Assistant DHHS; Aleisha Bradley – Office Assistant DHHS; Grace Bruschi – Health Educator-DHHS.

- Report of any actions from closed session by County Counsel

None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Action: Approved. During public comment, a constituent requested the Board of Supervisors to take action on an item to direct staff to write a letter to the California Fish and Game Commission opposing the closure of hunting on Lake Earl and Tolowa. Since the response was needed before the next regular scheduled Board of Supervisors meeting, the item was added as an urgency item.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea:	4	Valerie Starkey, Gerry Hemmingsen, Chris Howard, Susan Masten
Vote Nay:	0	None
Vote Abstain:	0	None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Starkey: Attended the City, County, Harbor joint meeting, attended a meeting with Supervisor Short regarding future goals for their Districts, attended a meeting with Crystal Neilson regarding services at CPS, attended the Chamber of Commerce meeting, participated in the local CHP Trunk or Treat, attended the Board of Supervisors Closed Session Special Meeting, attended a meeting with Dr. Caldwell at the Healthcare District, attended Sheriff Scott's Town Hall meeting, attended the City Council meeting, attended a meeting with Environmental Health regarding septic concerns, reviewed California Homeless updates and prepared for the CSAC Policy Committee meeting being held at the upcoming annual CSAC Conference. Supervisor Starkey requested consensus from the Board to direct staff to look into reviewing streetlight policies and dangerous intersections and see what is needed within those areas and it was approved by consensus.

Supervisor Howard: Attended a meeting with the Director of the CA Coastal Commission regarding a small parcel transfer close to Clifford Kamph Park, attended a meeting with the Director of Fish and Wildlife regarding Saxton's Boat Ramp and Lake Earl, participated in discussions with Senator McGuire regarding drought, attended the LTCO meeting, attended the Smith River Neighborhood Watch meeting, attended numerous meetings with RCRC staff touring Del Norte County and discussing economic development and other issues, spent some time prepping for the Agricultural Environmental Natural Resources Committee presentation at the Annual CSAC meeting, dealt with numerous constituent concerns regarding the Juvenile Hall closure, attended the Board of Supervisors Special meeting and attended a meeting with Connie Stewart regarding SURF Funding.

Supervisor Hemmingsen: Attended the City, County, Harbor joint meeting, attended a Whale Entanglement meeting, attended the NORTEC meeting, attended a meeting with staff regarding Pacific Shores, attended the LTCO meeting, participated in agenda review, attended the Board of Supervisors Special meeting, attended numerous meetings with RCRC staff touring Del Norte County and discussing economic development and other issues and dealt with numerous constituent concerns on the closure of Juvenile Hall and Waterfowl hunting.

Supervisor Masten: Attended the Joint meeting with the City Council and Harbor District, attended numerous meetings regarding the Juvenile Hall closure, attended

a meeting with individuals, realtors and residents regarding VRBO's, volunteered at a Halloween booth at Margaret Keating Elementary School, attended Congressman Huffman's Steelhead Fishing Derby dinner at Requa Inn, attended the National Women's Honoring Luncheon in Sacramento, attended a meeting with constituents regarding blight and road conditions in the Bertsch Track area and attended a meeting with individuals and True North representatives regarding homelessness.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Chair Hemmingsen recused himself on Item #16 due to a conflict of interest.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard, Susan Masten

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the October 25, 2022 Board of Supervisors meeting.**

Approved.

2. Approve and adopt the Minutes from the October 25, 2022 Board of Supervisors joint meeting with the City of Crescent City and Harbor District.**

Approved.

3. Approve and adopt a Proclamation proclaiming November 2022 as "Adoption Awareness Month" as requested by the Regional Manager of Adoption Clinical Services, LLC.**

Approved.

4. Approve and Adopt a Master Crime Insurance Program in Lieu of Public Official Bonds as requested by the Risk Management Analyst.**

Approved.

5. Approve and adopt revisions to the Injury and Illness Prevention Program (IIPP) COVID-19 Addendum as requested by the Risk Management Analyst.**

Approved.

6. Approve and adopt the Aerosol Transmissible Disease (ATD) Exposure Control Plan (ECP) as requested by the Risk Management Analyst.**

Approved.

7. Approve and adopt an updated Equal Employment Opportunity Policy Statement as requested by the Risk Management Analyst.**

Approved.

8. 1) Approve and authorize the Chair of the Board of Supervisors to sign the Agreement for Professional Services for the Washington Boulevard Culvert Replacement Project; and 2) approve and authorize the Chair of the Board of Supervisors to sign the Notice of Assignment and Request for Acknowledgment as requested by the Assistant County Engineer.**

Approved. DNCOAGREE#2022-181

9. Approve and authorize the Chair to sign a letter of support for the City of Crescent City's application for an IRWM Prop. 1 grant, as requested by the City of Crescent City.**

Approved.

10. 1) Approve the recommended list of cooperative purchasing organizations and 2) Approve the recommended change to the language of Section 4.20.020.B of the Del Norte County Administration Manual with respect to cooperative purchasing organizations, as requested by the Assistant County Administrative Officer.**

Approved.

11. Approve and adopt a Resolution authorizing the County Administrative Officer, or designee, to sign a letter of intent, and apply for and accept the Edward Byrne Memorial Justice Assistance Grant from the Board of State and Community Corrections to improve rural defense through strengthening delivery structures for indigent defense in Del Norte County, as requested by Assistant County Administrative Officer.**

Approved. RESO#2022-042

12. Approve and authorize the Chair to sign an agreement between the County of Del Norte and DDR Cleaning and Hauling for on-call nuisance abatement services in the amount of \$30,000 as requested by the Community Development Director.**

Approved. DNCOAGREE#2022-182

13. Approve and authorize the Director of the Department of Health and Human Services to sign the attached MOU with Open Door Community Health Centers for the term of September 27, 2022 through June 30, 2023, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2022-183

14. Approve and authorize the Chair to sign the attached Memorandum of Understanding with Partnership HealthPlan of California for the term of November 8, 2022 through December 31, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2022-184

15. Approve and authorize the Chair to sign the attached Agreement with Family Resource Center of the Redwoods for the term of July 1, 2022 through June 30, 2023, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2022-185

16. Approve and authorize the Chair to sign an agreement between the County of Del Norte and Hemmingsen Contracting Co., Inc. for on-call nuisance abatement services in the amount of \$50,000 as requested by the Community Development Director.**

Action: Approved. DNCOAGREE#2022-186. Supervisor Hemmingsen recused himself from this item due to a conflict of interest.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 3 Valerie Starkey, Chris Howard, Susan Masten

Vote Nay: 0 None

Vote Abstain: 0

17. Approve and adopt the revised classification description for the Agricultural Biologist/Standards Inspector I/II/III as requested by the Agriculture Commissioner, Sealer of Weights & Measures and the Human Resources Manager.**

Approved.

18. Approve and authorize placement on the salary schedule at Step C for two new Deputy District Attorney employees as requested by the District Attorney and the Human Resources/Risk Manager.**

Approved.

19. Approve and adopt a Resolution authorizing the County Administrative Officer, or designee, to sign and send a letter of intent, and apply for and accept the Proposition 64 Public Health and Safety Grant Project from the Board of State and Community Corrections to assist with local programs addressing public health and safety associated with the implementation of the Control, Regulate and Tax Adult Use of Marijuana Act, as requested by the County Administrative Officer and the Chief Probation Officer.**

Approved. RESO#2022-043

20. Approve and authorize the Chair to sign the consent form accepting a \$500,000.00 grant from the California Public Utilities Commission's Local Agency Technical Assistance Program for broadband network design for unserved and underserved areas of Del Norte County, as requested by the Director of Information Technology.**

Approved.

SCHEDULED ITEMS

21. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
22. 10:30 A.M. Rikuzentakata - Sister City Update (Kiyoshi Murakami)
23. 10:45 A.M. Adjourn as the Board of Supervisors, reconvene as the Board of Equalization and conduct a Public Hearing for Change of Assessment (Carlyn Crowley) APN 103-020-055 (RY 20/21).**

Action: Approved. The Board voted to uphold the Assessor's value.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard, Susan Masten

Vote Nay: 0 None

Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

24. Approve the Assessment Appeal Withdrawal Application for APN's 860-000-004; 860-000-039; 860-000-056; 860-000-076; 860-000-078; 860-000-113; 860-000-114; 860-000-115; 860-000-149; 860-000-150 (Charter Communications) (Roll Year 20/21).**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten
Vote Nay: 0 None
Vote Abstain: 0 None

25. Adjourn as the Board of Equalization, reconvene as the Board of Supervisors and approve a donation from L.N.L Design & Construction for concrete slab demolition at the Animal Services/Control facility as secured by Supervisor Starkey, requested by the Agricultural Commissioner/Sealer of Weights & Measures and presented for Board approval by the Purchasing Agent.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Susan Masten

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten
Vote Nay: 0 None
Vote Abstain: 0 None

26. Approve the donation from the Rotary Club of Crescent City to the County Veterans Services Office for non-perishable items for the Del Norte County Veterans Pantry as requested by the Purchasing Agent.**

Action: Approved.

Motion: Move to approve

Move: Susan Masten

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten
Vote Nay: 0 None
Vote Abstain: 0 None

27. 1) Conduct a Public Hearing to approve and authorize the draft PLHA Five-Year Plan with California Department of Housing and Community Development (HCD); 2) Approve and authorize the Chair to sign the attached Resolution with HCD; and 3) Authorize the Director or Assistant Director of the Department of Health and Human Services (DHHS) to execute the PLHA Program Application, PLHA Standard Agreement, and any subsequent amendments, modifications, or other related documents to the PLHA program, as requested by the Director of Health and Human Services.**

Action: Approved. RESO#2022-044

Motion: Move to approve

Move: Susan Masten

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten

Vote Nay: 0 None

Vote Abstain: 0 None

28. 1) Approve and adopt AN ORDINANCE ESTABLISHING NOISE REGULATIONS IN RESIDENTIAL AREAS; and 2) designate County Counsel to prepare a summary for publication as requested by County Counsel.**

Action: Approved. ORDINANCE#2022-012

Motion: Move to approve

Move: Valerie Starkey

Second: Susan Masten

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Susan Masten

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten

Vote Nay: 0 None

Vote Abstain: 0 None

29. Approve and adopt Budget Transfer # 10-09 in the amount of \$65,634.00 within the Sheriff Budget Unit to utilize the Homeland Security Grant Program (HSGP) funding as requested by the Sheriff-Coroner.**

Approved. BT#10-09

30. Approve and adopt Budget Transfer #10-10 in the amount of \$100,000.00 within the Jail Budget Unit to utilize Providing Access and Transforming Health (PATH) grant funding as requested by the Sheriff-Coroner.**

Approved. BT#10-10

31. Approve and adopt budget transfer #10-11 in the amount of \$203,568 within the Department of Health and Human Services (DHHS) budget as a result of

the 2022 Housing and Homelessness Incentive Program (HHIP) award from Partnership HealthPlan of California as requested by the DHHS Director.**

Approved. BT#10-11

32. 1) Approve a Budget Transfer #10-12 in the amount of \$60,000.00 (Sixty Thousand Dollars) from the General Fund Contingency Budget to the Advertising/Promotion Budget; and 2) authorize the Administration Department to process the claim for payment to Tri-Agency as requested by the County Administrative Officer.**

Approved. BT#10-12

33. Approve and adopt Budget Transfer #11-01 in the amount of \$50,000 within the Measure R Budget Unit and Budget Transfer #11-02 in the amount of \$50,000 within the Public Nuisance Budget for the purpose of abating public nuisances within the South Bend Avenue Nuisance Abatement Area as requested by the Community Development Director.**

Approved. BT#11-01 & BT#11-02

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

34. Approve the use of Fiscal Year 2022/2023 budgeted capital improvement funds to address the costs associated with the relocation of the Agricultural/Weights and Measures Department as requested by the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Susan Masten

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard, Susan Masten

Vote Nay: 0 None

Vote Abstain: 0 None

35. Approve and authorize the Chair to sign a joint comment letter with the Agricultural Commissioner, requesting financial aid for organic dairies located in California due to drought conditions and inflationary costs impacting operations, as requested by the Agricultural Commissioner.**

Action: Approved. Supervisor Howard recused himself from this item due to a conflict of interest.

Motion: Move to approve

Move: Valerie Starkey

Second: Susan Masten

Vote Yea: 3 Valerie Starkey, Gerry Hemmingsen, Susan Masten

Vote Nay: 0 None

Vote Abstain: 0 None

36. 1) Direct staff to send a letter to the California Fish and Game Commission opposing the hunting closure on Lake Earl and Tolowa; and 2) authorize budgeted travel funds to be used to attend the California Fish and Game Commission meeting if needed.

Action: Approved. This item was added as an urgency item.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is December 13, 2022)

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California

Date Posted: November 04, 2022

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us