



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, July 22, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Legal Counsel and Staff pursuant to Government Code 54956.9(d)(2)&(3): Significant Exposure to Litigation (One).

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors

Kathryn Montgomery - Integrated Case Worker II / DHHS

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the North Coast EMS meeting, attended the BCRAA Special Session, attended the ERF Working Group planning meeting and attended the Endpoint EMS meeting.

Supervisor Starkey: Attended the Grants TAC meeting, attended the Annual NACo Conference, attended the Middle Mile Advisory Committee meeting, attended a

meeting with Nick Rail and others regarding the local Performing Arts Center, attended a meeting with the D.A. and Sheriff regarding operations, attended a couple 4th of July Debrief meetings and reviewed the Grand Jury Report.

Supervisor Howard: Attended the NACo Annual Conference, lobbied in Washington DC and attended the Tolowa Dee-ni' Nation 2x2.

Supervisor Wilson: Attended the ERF Working Group planning meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Starkey pulled item #9 for further discussion, not a separate vote.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the July 08, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and authorize the Chair to sign a Cooperative Agreement with the California Department of Transportation (Caltrans) for \$115,000 in funding for the Ruby Van Deventer County Park Shower Project as requested by the Director of Parks and Building Maintenance.**

Approved. DNCOAGREE #2025-154

3. Approve and accept the independent audit performed by Harshwal and Company for the fiscal year ending June 30, 2024, as requested by the Auditor-Controller.**

Approved.

4. Approve and authorize the Chair to sign the Annual Subvention Certificate of Compliance and Annual Medi-Cal Cost Avoidance Program Certificate of Compliance with the California Department of Veterans Affairs, as requested by the Veterans Service Officer.**

Approved.

5. Approve and authorize the Chair to sign an Agreement between the County of Del Norte and W. Marshall Jones Construction for the Del Norte County Florence Keller Park and Campground On-Site Sewage Disposal Installation located at 3400 Cunningham Lane, not to exceed \$248,440.00, as requested by the Administrative Services Coordinator.**

Approved. DNCOAGREE #2025-155

6. Effective immediately, approve and authorize the appointment of the Human Resources and Risk Management Director as the primary Del Norte County representative Board member and the Risk Manager as the alternate Board member to the Public Risk Innovations, Solutions and Management (PRISM) Board of Directors as mutually requested by the Human Resources and Risk Management Director and the County Administrative Officer. This appointment shall supersede previous appointments to the PRISM Board of Directors.**

Approved.

7. Effective immediately, approve and authorize the appointment of the Human Resources and Risk Management Director as the primary Del Norte County representative and the Risk Manager as the alternate representative to the Trindel Insurance Fund Board of Directors as mutually requested by the Human Resources and Risk Management Director and the County Administrative Officer. This appointment shall supersede previous appointments to the Trindel Insurance Fund Board of Directors.**

Approved.

8. Approve salary step placement at Step C for newly hired (Veterans Services Representative I) as requested by the County Administrative Officer and recommended by the Director of Human Resources and Risk Management.**

Approved.

9. Approve and authorize the Director of Human Resources & Risk Management to sign the MOU for the County to participate in the newly established PRISM Vision Program as requested by the Director of Human Resources and Risk Management.**

Approved. DNCOAGREE #2025-156. Supervisor Starkey pulled this item for further discussion, not a separate vote.

10. Approve and authorize the Director of Human Resources & Risk Management to complete and sign the agreement with the Department of Justice (DOJ) for the Department of Human Resources & Risk Management to become an Applicant Agency Live Scan Service Provider for the State of California as requested by the Director of Human Resources and Risk Management.**

Approved. DNCOAGREE #2025-157

11. Approve and authorize the Chair to sign the attached renewal Agreement with

Vista Pacifica to continue providing Residential Support Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-158

12. Approve and authorize the Chair to sign the attached renewal Agreement with Iris Telehealth Medical Group to continue providing Telepsychiatry Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2025-159

13. Approve and authorize the Director of the Department of Health and Human Services to sign the attached Agreement with Pacific Power to provide electric service at the ERF site on Williams Drive, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-160

14. Approve and authorize the Chair to sign the attached Agreement with Rendezvous Music and Vending to provide Vending Machines at the Department of Health and Human Services' Behavioral Health Branch office located at 455 K Street for a three-year term, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-161

15. Approve and adopt the updated Del Norte County Emergency Office Closure Policy and authorize the County Administrative Officer (CAO) or designee, in coordination with the Director of Human Resources and Risk Management (Director) or designee, to cease County services and/or close County offices/facilities when conditions threaten the health and/or safety of County employees and/or the public as requested by the Director and the CAO.**

Approved.

SCHEDULED ITEMS

16. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

17. 10:30 A.M. Federal Legislative Policy Update (Greg Burns, Thorn Run Partners)

REGULAR ITEMS

GENERAL GOVERNMENT:

18. Authorize the County Administrative Officer, or designee, to issue a task order under the County's existing on-call professional services agreement with Nichols, Melburg & Rossetto (NMR) in an amount not to exceed \$48,000 for the Feasibility and Planning Study for the Justice Services Campus, and authorize the CAO to execute related documents, as requested by the Assistant CAO.**

Action: Approved. DNCOAGREE #2025-162

Motion: Move to approve

Move: Dean Wilson

Second: Chris Howard

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 1 Valerie Starkey

Vote Abstain: 0 None

19. Adopt the attached resolution declaring 18 County-owned parcels located in the Pacific Shores Subdivision as "exempt surplus land" under Government Code § 54221 and authorize the County Administrative Officer, or designee, to negotiate a purchase agreement with the State Wildlife Conservation Board (WCB) and the Smith River Alliance, as requested by the Assistant CAO.**

Action: Approved. RESO #2025-015

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

20. Authorize and direct staff to process only one of the two Title III Funding applications received by the Gasquet Fire Protection District and the Sheriff's Search and Rescue: (Application #1) authorize and direct staff to process the Title III funding application submitted by the Gasquet Fire Protection District in the amount of \$47,511.50 for the purchase and installation of two Atlas 1200 repeaters and associated communication equipment at Camp Six; **or** (Application #2) authorize and direct staff to process the Title III funding application submitted by the Del Norte County Sheriff's Office Search and Rescue Unit in the amount of \$45,361 for the purchase of a Ford F150 pickup truck to support search and rescue operations on federal lands, as recommended by the Director of the Community Development Department.**

Action: Approved. Included in the motion was directing staff to process Application #1.

Motion: Move to approve

Move: Dean Wilson

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

21. Approve and authorize the Chair to sign a comment letter to the California Department of Forestry and Fire Protection about the West Tepo Timber Harvesting Plan as it relates to wildfire protection and water quality protection for the residents of the Hunter Valley as requested by Supervisor Wilson.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is August 12, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: July 17, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us