



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, July 8, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Counsel and Staff pursuant to Government Code Section 54956.9(d)(1): Claim: DEL 21-0011; Victor Pomilia

Conference with Labor Negotiators pursuant to Government Code Section 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Dean Wilson, District 5 Supervisor.
- Introduction of new employees to the Board of Supervisors

Ciara Garcia – LVN / DHHS

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the RCRC meeting and attended the LTCO meeting.

Supervisor Starkey: Received numerous constituent concerns over the local homeless encampment drone footage.

Supervisor Howard: Received numerous constituent concerns over the local homeless encampment drone footage, participated in the local 4th of July festivities, attended numerous meetings with Jamie Mattioli from Caltrans to discuss Last Chance Grade advocacy work at the upcoming NACo Conference, attended the LTCO meeting, attended the RCRC meeting and attended the North Coast Water Quality Control Board meeting regarding local Lilly Bulb farms.

Supervisor Wilson: Participated in the local 4th of July festivities and attended a meeting in Klamath with the Hunter Creek Subdivision regarding Green Diamond's notice of upcoming tree harvesting in the area.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Starkey pulled item #5 for further discussion, not a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the June 24, 2025 Board of Supervisors meeting.**

Approved.

2. Approve the submittal of the Local Agency DBE Annual Submittal Form to Caltrans and authorize the Chair of the Board of Supervisors to sign it as requested by the Assistant County Engineer.**

Approved.

3. Approve and authorize the Chair to sign the 2025/26 Megabyte Property Tax System Maintenance Agreement as requested by the Treasurer/Tax Collector.**

Approved. DNCOAGREE #2025-143

4. Approve and appoint Helen DuVernay to the Del Norte County Library District Board of Trustees to fill a vacancy created by the resignation of Jamie Daugherty as requested by the County Clerk/Registrar.**

Approved.

5. Approve and authorize the Chair to sign an agreement for professional attorney services with George Mavris as requested by the District Attorney.**

Approved. DNCOAGREE #2025-144. Supervisor Starkey pulled this item for further discussion, not a separate vote.

6. Approve and authorize the County Administrative Officer to sign Change Orders 1 and 2 for an amount not to exceed \$11,675.00 to the Agreement with W. Marshall Jones Construction for the additional work needed to complete the Veterans Cemetery Irrigation Project located at 400 E Cooper, Crescent City, CA as requested by the Administrative Services Coordinator.**

Approved. Change Order #1/DNCO AGREE #2025-145; Change Order #2/DNCOAGREE #2025-146

7. Approve and authorize the Chair to sign letters requesting support and assistance from local partners including the Tolowa Dee-ni' Nation, Elk Valley Rancheria, Yurok Tribe, and City of Crescent City in addressing the project funding gap for the Jail Rehabilitation Project, as requested by the Assistant CAO.**

Approved.

8. Approve and authorize the Chair to sign the attached renewal Agreement with Canyon Manor to continue providing Mental Health Rehabilitation Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-147

9. Approve and authorize the Chair to sign the attached renewal Agreement with Crisis Support Services of Alameda County to continue providing After-Hours Crisis Support Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-148

10. Approve and authorize the Chair to sign the attached Agreement with Life Generations Healthcare to provide Special Treatment Program Services for the term of July 10, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-149

11. Approve and authorize the Chair to sign the attached renewal Agreement with Community Initiatives for Collective Impact to continue providing TUPP Program External Evaluation Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-150

12. Approve and authorize the Chair to sign the attached renewal Agreement with NorthCoast Health Screening to continue providing Alcohol and Drug Testing

Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-151

SCHEDULED ITEMS

13. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

REGULAR ITEMS

GENERAL GOVERNMENT:

14. Approve and authorize the Chair to sign Task Order #1 under the County's existing Agreement #2024-229 with Public Square Real Estate, authorizing services related to Surplus Land Act compliance and potential listing and sale of the County-owned Bar-O Ranch property, as requested by the Assistant CAO.**

Action: Approved. DNCOAGREE #2025-152

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

15. Adopt the attached resolution declaring 18 County-owned parcels located in the Pacific Shores Subdivision as "exempt surplus land" under Government Code § 54221 and authorize the County Administrative Officer, or designee, to negotiate a purchase agreement with the State Wildlife Conservation Board (WCB) and the Smith River Alliance, as requested by the Assistant CAO.**

Action: Tabled. This item was tabled for a future date and included in the motion was direction to staff to conduct a cursory review and see if these parcels can be used for mitigation in the future.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

16. 1) Approve and adopt an ordinance to add Chapter 19.02 and Section 19.02.10 related to the adoption of State Fire Hazard Severity Zone (FHSZ) maps to Title 19 Fire Safe Regulations of the Del Norte County Code; 2) Direct the Clerk of the Board to publish a summary of the adopted ordinance, as approved by the Board and prepared by an official designated by the Board of Supervisors, and to post a certified copy of the full text in the office of the Board of Supervisors for at least one week, within 15 days of adoption, in accordance with Government Code Section 25124; and 3) Direct the Director of Community Development to transmit a copy of the ordinance to the State Board of Forestry and Fire Protection within 30 days of adoption as requested by the Director of Community Development.**

Action: Approved. ORDINANCE #2025-002

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

17. Authorize and direct staff to process the Title III funding application submitted by the Del Norte County, Office of Emergency Services (OES) in the amount of \$61,355 for procurement of a sport utility vehicle (SUV) to be used in operations on federal lands by OES/the Emergency Operation Center (EOC) to responding agencies as requested by the Director of Community Development.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

18. 1) Discuss and give possible direction to establish an Ad Hoc Committee (Committee) to evaluate options for addressing maintenance responsibilities and liability concerns related to the California Department of Fish and Wildlife/state-owned properties, 2) contingent on establishing the Committee, appoint Supervisor Howard and Supervisor Starkey to the Ad Hoc Committee, and 3) pursuant to Rule 18 of the County Administrative Manual, direct applicable

Department Heads to support the Committee as deemed necessary by the appointed Board members of the Committee as requested by Supervisors Starkey and Howard.

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

19. Authorize and direct staff to process the Title III funding application submitted by the Gasquet Fire Protection District in the amount of \$254,506 for the procurement of a Type VI Wildland Fire Engine to be used in operations on federal lands by the Gasquet Fire Protection District as requested by the Director of Community Development.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

20. Approve and Adopt Budget Transfer #06-06 in the amount of \$399,588.00 (Three-hundred-ninety-nine-thousand-five-hundred-eight-eight dollars) within the County Services Area (CSA) Budget to allow for the transfer of funds from available ARPA funds to Department Allotment and other miscellaneous transfers

to cover the capital costs and staff time for the CSA's Emergency Power Supply for Sanitary Sewer Lift Stations project as requested by the County Engineer.**

Approved. BT #06-06

21. Approve and adopt the following budget transfers: 1) Budget Transfer #06-10 in the amount of \$68,400 (Sixty-Eight Thousand Four Hundred Dollars) within the Community Development Administration Budget Unit (101 260) to cover salaries and benefits; and 2) Budget Transfer #06-05 in the amount of \$47,800 (Forty-Seven Thousand Eight Hundred Dollars) within the Roads Division Budget Unit to allow for the transfer funds to cover salaries and benefits in the 101 260 Budget Unit for FY 2024-2025 as requested by the Director of Community Development.**

Approved. BT #06-10; BT #06-05

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

ADJOURNMENT

(Next meeting is July 22, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: July 03, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us