



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, June 24, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 2 Valerie Starkey

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Joey Borges, Chair.
- Introduction of new employees to the Board of Supervisors

Melissa Clewell – Account Clerk III/DHHS

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the BCRAA special session.

Supervisor Howard: Attended the North Deal Meeting, participated in numerous discussions regarding the stock assessment of the Quillback Rock fish, attended the Special Board of Supervisors meeting, attended numerous meetings with Jamie Mattioli from Caltrans to discuss Last Chance Grade advocacy work at the upcoming NACo Conference, attended a meeting regarding increased traffic issues in the Douglas Park area and also attended the CSAC Board of Directors meeting.

Supervisor Borges: Let the community know that the County Roads Department did great work out on Lake View Road.

Supervisor Wilson: Attended a meeting with a former California Supervisor regarding Del Norte County issues for his upcoming Senate race, attended the DNSWMA meeting, attended the Partnerships TAC meeting and attended the Homelessness TAC meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the June 10, 2025, Board of Supervisors meeting.**

Approved.

2. Approve and adopt the minutes from the June 16, 2025 Board of Supervisors Special meeting.**

Approved.

3. Approve and authorize the County Engineer to enter into Agreements and change orders with Tidewater Contractors, Inc. and Da-Tone Rock Products for road material supplies in amounts not to exceed the approved Fiscal Year 2025-2026 budget for such materials as requested by the County Engineer.**

Approved. Tidewater; DNCOAGREE #2025-120 / Da-Tone; DNCOAGREE #2025-121

4. Approve and authorize the Agricultural Commissioner to sign the Insect Pest Detection Trapping contract from July 1, 2025 to June 30, 2026 with the California Department of Food and Agriculture for work related to detecting exotic pests in Del Norte, as requested by the Agricultural Commissioner.**

Approved. DNCOAGREE #2025-122

5. Accept the Veterans Hall Memorial Re-Roof Project as complete and authorize the Chair to execute a Notice of Completion for the project components, as requested by the Administrative Services Coordinator.**

Approved. DNCOAGREE #2025-123

6. Approve and authorize the Chair to sign the attached Amendment to the

Agreement with Remi Vista, Inc. to continue providing mental health services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-124

7. Approve and authorize the Chair to sign the attached Lease Agreement renewal with Fernando and Maria Pereira for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-125

8. Approve and authorize the Chair to sign the attached renewed Lease Agreement with Derrick and Rose Burr for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-126

9. Approve and authorize the Chair to sign the attached renewal Agreement with JUMP Technology Services, LLC for Software Maintenance and Support Services for the term of July 1, 2025 through June 30, 2028, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-127

10. Approve and authorize the Chair to sign the attached renewal Agreement with BFG Wiers Mortuary to continue providing Indigent Burial and Cremation Services for the term of July 1, 2025 through June 30, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-128

11. Approve and authorize the Chair to sign the attached renewal Agreement with Marco A. Cazares for DUI Monitoring Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-129

12. 1) Approve the Mental Health Services Act Three-Year Plan annual update for FY 2025-2026 and authorize the budgets included in the plan. 2) Authorize Ranell Brown, Director of the Department of Health and Human Services, and Clinton Schaad, Auditor/Controller, to sign the annual update.**

Approved. DNCOAGREE #2025-130

13. Approve and authorize the Chair to sign the attached renewal Agreement with Evident Change to continue providing Structured Decision Making Services for the term of July 1, 2025 through June 30, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-131

14. Approve and authorize the Chair to sign the attached renewal Agreement with Davis Guest Home to continue providing Augmented Residential Support for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-132

15. Approve and authorize the Chair to sign the attached renewal Agreement with Environmental Alternatives, Inc. to continue providing Transitional Housing Program-Plus services for the term of July 1, 2025 through June 30, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-133

16. Approve and authorize the Chair to sign the attached renewal Agreement with Aegis Treatment Centers, LLC to continue providing Outpatient Substance Use Treatment Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-134

17. Approve and authorize the Chair to sign the attached renewal Agreement with Remi Vista, Inc. to continue providing mental health services for the term of June 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-135

18. Approve and authorize the Chair to sign the attached renewal Agreement with Crestwood Behavioral Health to continue providing Mental Health Rehabilitation Services for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-136

19. 1) Approve and authorize the Chair to sign the attached Agreement with Pacific Northwest Construction, Inc. for flooring work at the ERF location, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-137

20. Approve and authorize the Chair to sign the attached renewal Agreement with Restpadd Red Bluff for Non-Hospital Acute Psychiatric Health Care Services the term of July 1, 2025 through June 30, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-138

21. Approve and authorize the Chair to sign the attached renewal Agreement with Restpadd Redding for Non-Hospital Acute Psychiatric Health Care Services the term of July 1, 2025 through June 30, 2027, as requested by the Director of

Health and Human Services.**

Approved. DNCOAGREE #2025-139

22. 1) Approve and authorize the Chair to sign the attached Agreement with Humboldt Fence Co. for fence work at the ERF location, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-140

SCHEDULED ITEMS

23. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

REGULAR ITEMS

GENERAL GOVERNMENT:

24. Authorize and direct staff to process the Title III funding application submitted by the Del Norte County Sheriff's on behalf of the Search and Rescue unit in the amount of \$99,485.00 for equipment procurement and training to support Search and Rescue personnel for deployments within the National Forest and federally managed land in Del Norte County as requested by the Director of Community Development.**

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Darrin Short

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. Approve and adopt Budget transfer #05-07 in the amount of \$360.00 from the Building Maintenance & Parks budget to cover unexpected key deposit refunds, as requested by the Director of Building Maintenance and Parks.**

Approved. BT#05-07

26. Approve and adopt Budget transfer #06-01 in the amount of \$6,000.00 from the Contingency Fund to augment the Pacific Shores Settlement budget to fund the utilities of the host station located at Pacific Shores, as requested by the Director of Building Maintenance and Parks.**

Approved. BT#06-01

27. Approve and adopt Budget transfer #06-03 in the amount of \$6,000.00 to augment the Pacific Shores Settlement budget to fund the utilities of the host station located at Pacific Shores, as requested by the Director of Building Maintenance and Parks.**

Approved. BT#06-03

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

28. Receive and review the Measure R Oversight and Advisory Committee's Fiscal Year 2024/2025 Annual Report pursuant to Resolution #2023-036, Section VII (i), (j) and (k) as approved by the Committee on June 12, 2025 and as presented herein.**

No action was required on this item.

29. 1) Approve Measure R funding requests as submitted by eligible Measure R Departments and as reviewed and recommended by the Measure R Oversight and Advisory Committee pursuant to Resolution 2023-036, Section VII (e), (f) and (g) and; 2) direct any Department that receives Measure R funding to clearly identify whenever possible that the purchase was made with Measure R funding as recommended by the Committee and as presented by the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey

Vote Nay: 0 Borges
Vote Abstain: 0 None

30. 1) Discuss and take action as necessary to approve the 2025/2026 Fiscal Year Recommended Budget as presented by the CAO and Auditor-Controller's Office; 2) Approve attached position list for establishing, eliminating and reclassifying positions and authorize Human Resources to revise the County staffing chart, salary schedules and classification descriptions where applicable and complete other administrative tasks as necessary as requested by CAO, Auditor-Controller and Human Resources Director (Attachment A); 3) Approve the use of County General Funds for the operational budget of the local Fish and Game Commission as requested by the Auditor-Controller and the County Administrative Officer; 4) Approve the use of County General Funds for the annual cost of operations at the Pacific Shores Watch Station as previously recommended by the Natural Resources and Environmental Coordination Technical Advisory Committee and as requested by the Auditor-Controller and the County Administrative Officer; 5) Direct the Budget Team to continue to review and analyze each departmental budget to identify all available expenditure saving options and to realize all revenue available; 6) Direct departments that no fixed asset purchases other than those approved with the Recommended Budget shall be allowed prior to the Adopted Budget without Board of Supervisor approval; 7) Direct departments that no FY 2024/2025 budget transfers will be allowed transferring funds from Salaries and Benefits to any other category unless determined to be an expenditure necessary for operations by the CAO and Auditor-Controller; and 8) Accept the Recommended Children's Budget as presented (Attachment B).**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

31. Consider, review and approve the proposed Fiscal Year 2025/26 Border Coast Regional Airport Authority (BCRAA) budget as requested by the Airport Program/Fiscal Manager.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey
Borges
Vote Nay: 0 None
Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is July 08, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: June 19, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:
www.co.del-norte.ca.us