



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, June 10, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: One-Gallagher (Compensation Study Update)

Conference with Legal Counsel pursuant to Government Code 54956.9(d)(2)&(3):
Significant Exposure to Litigation-One

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

Hien Southone - Housing Case Worker I- DHHS

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Chair Borges pulled item #5 from the Consent Agenda due to the incorrect information being attached, pulled item #36 due to the request being premature and noted that there will be changes to item #34 since the original sub-totals listed for FY 24/25 were listed incorrectly and the correct information will be uploaded once the minutes are posted.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the Groundbreaking Ceremony for the Empath Unit at

Sutter Coast Hospital, attended the Grand Opening of the new Smith River Fire Department station, attended the Water Safety Day at the Harbor, attended the First responder showcase, attended the LTCO meeting and attended the special BCRAA meeting.

Supervisor Starkey: Attended the BOS Special meeting for CSS Director interviews, attended the Middle Mile Advisory Committee meeting, attended the 4th of July Planning meeting, participated as a Guest Speaker in the Forest Moon Festival podcast, attended the LBHB meeting, attended the City Council meeting, attended the Groundbreaking Ceremony for the Empath Unit at Sutter Coast Hospital, participated in a Coffee and Conversation meeting, attended the DNC Fair Board meeting and attended the Grand Opening of the new Smith River Fire Department station.

Supervisor Howard: Attended a meeting at the Humboldt Area Foundation, attended a meeting with Assemblyman Rogers, attended the Sutter Coast Hospital Employee celebration and attended a meeting with Fish and Game at Lake Earl Grange regarding Elk and the Gray Wolf.

Supervisor Borges: Addressed some constituent concerns regarding growing blight in the Bay Meadows area and advised them it's being worked on.

Supervisor Wilson: Attended the LAFCO meeting and attended a meeting with Fish and Game at Lake Earl Grange regarding Elk and the Gray Wolf.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Chair Borges pulled item #5 due to the correct information being attached to the item.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Joey Borges, Dean Wilson, Darrin Short, Chris Howard, Valerie Starkey

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the May 27, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and authorize the Chair of the Board to enter into an Agreement between the County of Del Norte and McMillan and Mayle for Veteran Cemetery Lawn Maintenance, as requested by the Administrative Programs Manager.**

Approved. DNCOAGREE #2025-102

3. Approve and authorize the Chair to sign contracts with James Fallman, Attorney at Law, and George Mavris, Attorney at Law, for Public Defender Services for Pelican Bay State Prison Inmates, as requested by the Administrative Programs Manager.**

Approved. Fallman - DNCOAGREE #2025-103; Mavris - DNCOAGREE #2025-104

4. Approve and authorize the Chair to sign an Agreement for Pre-Employment Psychological Examinations for County Employees between the County and Mark Clementi, Ph.D., as requested by the Administrative Programs Manager.**

Approved. DNCOAGREE #2025-105

5. Approve and authorize the Agricultural Commissioner to sign the Insect Pest Detection Trapping contract from July 1, 2025 to June 30, 2026 with the California Department of Food and Agriculture for work related to detecting exotic pests in Del Norte, as requested by the Agricultural Commissioner.**

Chair Borges pulled item #5 due to the correct information being attached to the item.

6. Approve and authorize the Agricultural Commissioner to sign the amendment to agreement #23-0278-000-SA with the California Department of Food and Agriculture for the 2023 Noxious Weeds Grant Program from July 1, 2023 to December 30, 2027 as requested by the Agricultural Commissioner.**

Approved. DNCOAGREE #2025-106

7. Approve and authorize the County Agricultural Commissioner to sign the Nursery Inspection Agreement Contract with the California Department of Food and Agriculture, effective July 1, 2025 through June 30, 2026 as requested by the Agricultural Commissioner.**

Approved. DNCOAGREE #2025-107

8. Approve and authorize the Chair to sign the Joint Exercise of Powers Agreement of the California County Assessors' Information Technology Authority as requested by the County Assessor.**

Approved. DNCOAGREE #2025-108

9. Approve and authorize the Chair to sign the Agreement between the County of Del Norte and Gino deSolenni for Hearing Officer Services, as requested by the Administrative Programs Manager.**

Approved. DNCOAGREE #2025-109

10. Approve and Authorize the First Amendment to the Agreement with Tidewater Contractors, Inc. to increase the payment amount from \$100,000 to \$255,000 for road materials supply and authorize the Chairperson of the Board to sign the Agreement as requested by the Director of Community Development.**

Approved. DNCOAGREE #2025-110

11. Approve and authorize the Chair to sign the third Amendment to the Agreement with Aegis Treatment Center, LLC for Narcotic Treatment services from July 01, 2024 through June 30, 2025 as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-111

12. Approve and authorize the Chair to sign the attached second Amendment to the Agreement with Willow Glen Care Center for Community Residential Care Services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-112

13. 1) Approve and authorize the Chair to sign the attached Purchase Agreement with Frank's Heating & Refrigeration for a walk-in cooler/freezer, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-113

14. 1) Approve and authorize the Chair to sign the attached Agreement with Crawford and Associates Inc. for engineering and testing services at the ERF micro village, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-114

15. 1) Approve and authorize the Chair to sign the attached Change Order 01 to the Agreement with Hemmingsen Contracting Co. Inc. for site work at the ERF emergency shelter and micro-village, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-115

16. 1) Approve and authorize the Chair to sign the attached Change Order 01 to the Agreement with Wahlund Construction Inc. for electrical equipment at the ERF micro village, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-116

17. Approve and authorize the Chair to sign the attached Lease Agreement renewal with SMART Workforce Center for the term of July 1, 2025 through June 30,

2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-117

18. Approve and authorize the Chair to sign the First Amendment to the Agreement with Gallagher Benefit Services, Inc. for the Compensation and Organizational Structural Analysis as requested by the County Administrative Officer.**

Approved. DNCOAGREE #2025-118

19. Adopt the amended resolution of vacation for the segment of Westbrook Lane from Highway 101 to its northern termini as requested by the Assistant County Engineer.**

Approved. RESO #2025-014

20. Approve salary step placement at Step C for newly hired (Account Clerk III) as requested by the Director of Health & Human Services and recommended by the Director of Human Resources and Risk Management.**

Approved.

21. Approve and adopt the addition of Section 5.10.080 Personal Time in Conjunction with County Travel to Title 5 of the County Administrative Manual as presented and requested by the County Administrative Officer.**

Approved.

22. Approve and adopt the Side Letter Agreement amending Article IV, Section 4.3 in the Memorandum of Understanding (Agmt # 2025-044) between the County of Del Norte (County) and the DNCEA/SEIU Local 1021 (SEIU) as mutually recommended and as requested by the County Administrative Officer.**

Approved. DNCOAGREE #2025-119

SCHEDULED ITEMS

23. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

24. 10:30 A.M. Receive an update on the Del Norte County Jail Rehabilitation Project and provide authorization as requested.

Action: Approved. The motion was to authorize the County Budget Team to recommend appropriation of designated Capital Improvement Funds and unallocated Measure R Revenues in the FY 2025/26 final budget to address any remaining Jail Project funding gap with the caveat of still working with the state and the BSCC to get more funding; authorize the Sheriff to temporarily utilize the County

Juvenile Hall (Youth Opportunity Center/YOC) for secure operations during the remodel project; authorize County Administration to work with the Probation department to identify and prepare suitable temporary accommodations for YOC services and programs impacted by re-purposing the County Juvenile Hall during the Jail Remodel Construction period - which shall be considered part of this overall project and authorization of funding.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. 10:40 A.M. Receive FY 24/25 Q4 Strategic Plan Quarterly Progress Report update.**

26. 10:50 A.M. Receive an update on the General Relief (GR) program from the Deputy Director of Social Services.

REGULAR ITEMS

GENERAL GOVERNMENT:

27. 1) Introduce and read by title only an ordinance to add Chapter 19.02 and Section 19.02.10 related to the adoption of State Fire Hazard Severity Zone (FHSZ) maps to Title 19 Fire Safe Regulations of the Del Norte County Code; 2) Set the ordinance for adoption at the June 24, 2025, Regular Meeting of the Board of Supervisors; and 3) Direct the Clerk of the Board to publish the pre-adoption summary of the ordinance and post a certified copy of the full text of the proposed ordinance in the Office of the Board of Supervisors; both publication and posting must occur at least five (5) days prior to the Board meeting at which the ordinance will be adopted, as requested by the Director of Community Development.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

28. Review and consider for approval recognition of four (4) years of verified prior full-time governmental service for the Deputy Director of Public Works incumbent as requested by the Director of Community Development Department.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

29. Appoint Anhelica Hernandez as the Director of Child Support Services at Range A-13 Step A of the Appointed Department Head Salary Schedule effective June 11, 2025 as requested by the Board of Supervisors.

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

30. Approve and Adopt Budget Transfer #05-10 in the amount of \$49,879.00 (Forty-nine thousand eight hundred seventy-nine dollars) within the Roads Division Budget to allow for the transfer of funds from the Department Allotment into an Interfund – Miscellaneous for the purpose of returning Title III to the correct Budget as requested by the Director of Community Development.**

Approved. BT #05-10

31. Approve and adopt Budget Transfer #05-12 in the amount of \$148,382.00 within the 101-231 Sheriff's Office budget to cover the cost of 2 vehicle replacements to be reimbursed by insurance, less any deductibles as requested by the Sheriff.**

Approved. BT #05-12

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

32. Review the letter transmitted by Supervisor Howard to the County's federal delegation urging congressional support for continued funding and protection of the Essential Air Service (EAS) Program, pursuant to Section 1.60.010.E of the Del Norte County Administrative Manual**

No action was needed on this item.

33. Receive a Legislative Update - AB 1014 (Rogers): Caltrans Speed Limit Authority, as requested by the Assistant County Administrative Officer.**

No action was needed on this item.

34. Review, discuss and take possible action on the proposed budget for Fiscal Year 2025-2026 for the Del Norte Solid Waste Management Authority as requested by the Director of the Solid Waste Management Authority.**

Action: Approved. Chair Borges noted that there will be changes to item #34 since the original subtotals listed for FY 24/25 were listed incorrectly and the correct information will be uploaded once the minutes are posted.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

35. Receive copies of letters provided to State legislatures from the Director of Health and Human Services per Section 1.60 of the Administrative Manual, as requested by the Director of Health and Human Services.**

No action was needed on this item.

36. Approve and authorize the Chair to sign and send a letter addressed to the California Transportation Commission supporting the \$40,000,000.00 (Forty-

Million) Programming Request for the Last Chance Grade Design Phase as requested by Supervisor Short.**

Chair Borges pulled item #36 due to the request being premature.

ADJOURNMENT

(Next meeting is June 24, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: June 5, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us