



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531

Tuesday, June 10, 2025

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability. Items followed with a ** indicate material attached to the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors, you must provide a copy to the Clerk of the Board for inclusion in the official record.

Public comment is heard separately for each item on the agenda. NOTE: The Consent section is considered one item. For topics NOT on the agenda, public comment is allowed during the general public comment period during regular meetings. Comments should be limited to topics that are within the County's jurisdiction or purview.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting **YOU MUST** notify the Clerk of the Board at least **24 HOURS** in advance of the meeting and a reasonable accommodation will be made.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters: Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: One-Gallagher (Compensation Study Update)

Conference with Legal Counsel pursuant to Government Code 54956.9(d)(2)&(3): Significant Exposure to Litigation-One

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the May 27, 2025 Board of Supervisors meeting.**

2. Approve and authorize the Chair of the Board to enter into an Agreement between the County of Del Norte and McMillan and Mayle for Veteran Cemetery Lawn Maintenance, as requested by the Administrative Programs Manager.**
3. Approve and authorize the Chair to sign contracts with James Fallman, Attorney at Law, and George Mavris, Attorney at Law, for Public Defender Services for Pelican Bay State Prison Inmates, as requested by the Administrative Programs Manager.**
4. Approve and authorize the Chair to sign an Agreement for Pre-Employment Psychological Examinations for County Employees between the County and Mark Clementi, Ph.D., as requested by the Administrative Programs Manager.**
5. Approve and authorize the Agricultural Commissioner to sign the Insect Pest Detection Trapping contract from July 1, 2025 to June 30, 2026 with the California Department of Food and Agriculture for work related to detecting exotic pests in Del Norte, as requested by the Agricultural Commissioner.**
6. Approve and authorize the Agricultural Commissioner to sign the amendment to agreement #23-0278-000-SA with the California Department of Food and Agriculture for the 2023 Noxious Weeds Grant Program from July 1, 2023 to December 30, 2027 as requested by the Agricultural Commissioner.**
7. Approve and authorize the County Agricultural Commissioner to sign the Nursery Inspection Agreement Contract with the California Department of Food and Agriculture, effective July 1, 2025 through June 30, 2026 as requested by the Agricultural Commissioner.**
8. Approve and authorize the Chair to sign the Joint Exercise of Powers Agreement of the California County Assessors' Information Technology Authority as requested by the County Assessor.**
9. Approve and authorize the Chair to sign the Agreement between the County of Del Norte and Gino deSolenni for Hearing Officer Services, as requested by the Administrative Programs Manager.**
10. Approve and Authorize the First Amendment to the Agreement with Tidewater Contractors, Inc. to increase the payment amount from \$100,000 to \$255,000 for road materials supply and authorize the Chairperson of the Board to sign the Agreement as requested by the Director of Community Development.**
11. Approve and authorize the Chair to sign the third Amendment to the

Agreement with Aegis Treatment Center, LLC for Narcotic Treatment services from July 01, 2024 through June 30, 2025 as requested by the Director of Health and Human Services.**

12. Approve and authorize the Chair to sign the attached second Amendment to the Agreement with Willow Glen Care Center for Community Residential Care Services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**
13. 1) Approve and authorize the Chair to sign the attached Purchase Agreement with Frank's Heating & Refrigeration for a walk-in cooler/freezer, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**
14. 1) Approve and authorize the Chair to sign the attached Agreement with Crawford and Associates Inc. for engineering and testing services at the ERF micro village, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**
15. 1) Approve and authorize the Chair to sign the attached Change Order 01 to the Agreement with Hemmingsen Contracting Co. Inc. for site work at the ERF emergency shelter and micro-village, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**
16. 1) Approve and authorize the Chair to sign the attached Change Order 01 to the Agreement with Wahlund Construction Inc. for electrical equipment at the ERF micro village, and; 2) Authorize the CAO to sign any future change orders to this Agreement, as requested by the Director of Health and Human Services.**
17. Approve and authorize the Chair to sign the attached Lease Agreement renewal with SMART Workforce Center for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**
18. Approve and authorize the Chair to sign the First Amendment to the Agreement with Gallagher Benefit Services, Inc. for the Compensation and Organizational Structural Analysis as requested by the County Administrative Officer.**
19. Adopt the amended resolution of vacation for the segment of Westbrook Lane from Highway 101 to its northern termini as requested by the Assistant County Engineer.**

20. Approve salary step placement at Step C for newly hired (Account Clerk III) as requested by the Director of Health & Human Services and recommended by the Director of Human Resources and Risk Management.**
21. Approve and adopt the addition of Section 5.10.080 Personal Time in Conjunction with County Travel to Title 5 of the County Administrative Manual as presented and requested by the County Administrative Officer.**
22. Approve and adopt the Side Letter Agreement amending Article IV, Section 4.3 in the Memorandum of Understanding (Agmt # 2025-044) between the County of Del Norte (County) and the DNCEA/SEIU Local 1021 (SEIU) as mutually recommended and as requested by the County Administrative Officer.**

SCHEDULED ITEMS

23. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
24. 10:30 A.M. Receive an update on the Del Norte County Jail Rehabilitation Project and provide authorization as requested.
25. 10:40 A.M. Receive FY 24/25 Q4 Strategic Plan Quarterly Progress Report update.**
26. 10:50 A.M. Receive an update on the General Relief (GR) program from the Deputy Director of Social Services.

REGULAR ITEMS

GENERAL GOVERNMENT:

27. 1) Introduce and read by title only an ordinance to add Chapter 19.02 and Section 19.02.10 related to the adoption of State Fire Hazard Severity Zone (FHSZ) maps to Title 19 Fire Safe Regulations of the Del Norte County Code; 2) Set the ordinance for adoption at the June 24, 2025, Regular Meeting of the Board of Supervisors; and 3) Direct the Clerk of the Board to publish the pre-adoption summary of the ordinance and post a certified copy of the full text of the proposed ordinance in the Office of the Board of Supervisors; both publication and posting must occur at least five (5) days prior to the Board meeting at which the ordinance will be adopted, as requested by the Director of Community Development.**

28. Review and consider for approval recognition of four (4) years of verified prior full-time governmental service for the Deputy Director of Public Works incumbent as requested by the Director of Community Development Department.**
29. Appoint Anhelica Hernandez as the Director of Child Support Services at Range A-13 Step A of the Appointed Department Head Salary Schedule effective June 11, 2025 as requested by the Board of Supervisors.

BUDGET TRANSFERS:

30. Approve and Adopt Budget Transfer #05-10 in the amount of \$49,879.00 (Forty-nine thousand eight hundred seventy-nine dollars) within the Roads Division Budget to allow for the transfer of funds from the Department Allotment into an Interfund – Miscellaneous for the purpose of returning Title III to the correct Budget as requested by the Director of Community Development.**
31. Approve and adopt Budget Transfer #05-12 in the amount of \$148,382.00 within the 101-231 Sheriff's Office budget to cover the cost of 2 vehicle replacements to be reimbursed by insurance, less any deductibles as requested by the Sheriff.**

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

32. Review the letter transmitted by Supervisor Howard to the County's federal delegation urging congressional support for continued funding and protection of the Essential Air Service (EAS) Program, pursuant to Section 1.60.010.E of the Del Norte County Administrative Manual**
33. Receive a Legislative Update - AB 1014 (Rogers): Caltrans Speed Limit Authority, as requested by the Assistant County Administrative Officer.**
34. Review, discuss and take possible action on the proposed budget for Fiscal Year 2025-2026 for the Del Norte Solid Waste Management Authority as requested by the Director of the Solid Waste Management Authority.**
35. Receive copies of letters provided to State legislatures from the Director of Health and Human Services per Section 1.60 of the Administrative Manual, as requested by the Director of Health and Human Services.**
36. Approve and authorize the Chair to sign and send a letter addressed to the

California Transportation Commission supporting the \$40,000,000.00 (Forty-Million) Programming Request for the Last Chance Grade Design Phase as requested by Supervisor Short.**

ADJOURNMENT

(Next meeting is June 24, 2025)

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California Date Posted: June 5, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us