



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, May 13, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Real Property Negotiator pursuant to Government Code § 54956.8:
Lease Negotiations between Neal Lopez, CAO and BCRAA regarding APNs 110-010-
021-000 & 110-010-017-000.

Conference with Legal Counsel and Staff pursuant to Government Code Section
549556.9(d)(2): Significant Exposure to Litigation-two.

Conference with Legal Counsel and Staff pursuant to Government Code Section
549556.9(d)(1): Existing Litigation-Two: 1) Worker's Compensation Case; 2) Atul
Saini v. City of Crescent City; Crescent City Public Works Department; Crescent City
Water and Sewer Department; County of Del Norte; Walmart Inc.; Wal-Mart Real
Estate Business; Wal-Mart Real Estate Business Trust, Case No. CVPI-2022-1313.

Public Employee Evaluation: Director of Human Resources and Risk Management.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors

Marjory Vick/CSS Assistant; Eugena Herrera - Medical Records Clerk I, Jessica
Conner - Deputy Public Guardian/Conservator, Alexandra Luque - Office Assistant III
(P/T), Kat Barrett - Eligibility Specialist I / DHHS Employees.

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members
to the agenda at this time. In order to add an item to the agenda, the matter
must have come to the attention of the County subsequent to the posting of the
agenda and the matter requires action before the next regular meeting of the

Board of Supervisors.

Chair Borges pulled item #17 off of the agenda.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the CSAC Legislative Conference, attended the BCRAA meeting, attended the Healthy Workforce TAC meeting, attended the Tip-A-Cop Event at Seaquake and attended the Fireworks Ad-Hoc Committee meeting.

Supervisor Starkey: Attended the CSAC Legislative Conference, attended a meeting with Senator McGuire, attended a meeting with Senator McGuire staff, attended the Fireworks Ad-Hoc committee meeting, attended the Juvenile Justice Commission meeting, attended a meeting with the California Department of Fish and Wildlife regarding an MOU for maintenance of properties, attended a meeting at the Marine Mammal Center, attended the Opioid Settlement Working Group meeting, attended the Last Chance Quarterly Update meeting, received update on California Jobs Initiative and attended the Healthy Workforce TAC meeting.

Supervisor Howard: Attended the CSAC Legislative Conference, attended meetings regarding the Tolowa Dee-ni' Nations Fee-to-Trust applications to the BIA, attended meetings related to Advanced Air, participated in a interview with Endpoint EMS regarding ambulance services, attended meetings with Caltrans regarding upcoming roadwork on US Hwy 199 and also attended a meeting regarding the Craigs Creek Disposal Site no longer being a gun range.

Supervisor Wilson: Attended the CSAC Legislative Conference, attended a meeting with Assemblyman Rogers, attended a meeting with Senator McGuire, received several calls regarding the Homeless project on Williams Drive, attended the Capital Improvement TAC meeting, spoke with constituents regarding the bridge on Requa Road and attended a meeting with a vendor regarding API Process Program.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Chair Borges pulled item #17 off of the agenda. Supervisor Starkey pulled items #2, #3 and #10 for further discussion and not a separate vote.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean

Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the April 22, 2025 Board of Supervisors meeting.**

Approved. Supervisor Starkey pulled this item for discussion and not a separate vote.

2. Approve and authorize the Purchasing Agent to exceed the \$20,000 limit for Purchase Order for Services, as outlined in the Del Norte County Administrative Manual Section 4.30.020, and issue a Purchase Order to the City of Crescent City for an amount not to exceed \$75,000 as requested by the County Engineer.**

Approved.

3. Approve and authorize the Chair to (1) sign a resolution adopting a list of projects funded by Senate Bill 1: The Road Repair and Accountability Act of 2017 and (2) direct staff to submit the adopted resolution to the California Transportation Commission by July 1, 2025, as requested by the County Engineer**

Approved. RESO#2025-012. Supervisor Starkey pulled this item for discussion and not a separate vote. Supervisor Starkey received consensus from the Board to have this item be presented to the Board in the future so the public can have more information on what is being worked on.

4. Approve and authorize the Chair to sign an Agreement between the County of Del Norte and W. Marshall Jones Construction for the Del Norte County Veteran Cemetery Irrigation Improvement Project located at 400 E Cooper Avenue, not to exceed \$34,847.00 as requested by the Administrative Services Coordinator.**

Approved. DNCOAGREE #2025-075

5. Approve and authorize the Chair to sign an Agreement between the County of Del Norte and Red Sky Roofing, Inc., for the Del Norte County Veterans Memorial Hall Re-Roof Project located at 810 H Street, not to exceed \$246,240.00 as requested by the Administrative Services Coordinator.**

Approved. DNCOAGREE #2025-076

6. Approve and adopt the attached Side Letter Agreement between the County of Del Norte (County) and the DNCEA/SEIU Local 1021 (SEIU) mutually recommended and as requested by the County Administrative Officer.**

Approved. DNCOAGREE #2025-077

7. Approve and authorize the Chair to sign the renewed contract between the Probation Department and the County Office of Education for Truancy Officer services as requested by the Chief Probation Officer.**

Approved. DNCOAGREE #2025-078

8. Approve and authorize the Director of Health and Human Services to sign the attached Funding Agreement with the City of Redding for the County allocation of Homeless Housing, Assistance, and Prevention Program Round 4 funds for a term beginning on or around May 13, 2025 through December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-079

9. Approve and authorize the Director of Health and Human Services to sign the attached Funding Agreement with the City of Redding for the CoC allocation of Homeless Housing, Assistance, and Prevention Program Round 4 funds for a term beginning on or around May 13, 2025 through December 31, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-080

10. Approve and authorize the Chair to sign the attached Agreement with Del Norte Mission Possible to utilize the ERF emergency shelter and micro-village site on Williams Drive for the term of May 13, 2025 through March 31, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-081. Supervisor Starkey pulled this item for discussion and not a separate vote.

11. Approve and authorize the Chair to sign the fourth Amendment to the Agreement with Brokaw Design Inc. for Legacy renovation services for a term ending June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-082

12. Approve and authorize the Chair to sign the attached Agreement with Eliza Gregory Coll dba Coll Consulting LLC for the term of May 13, 2025 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-083

13. Approve and authorize the Chair to sign the attached fourth Amendment to the Agreement with North Valley Behavioral Health, LLC for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-084

14. Approve salary step placement at Step C for newly hired (Child Support Specialist I) as requested by the Director of Child Support Services and recommended by the Director of Human Resources and Risk Management.**

Approved.

15. Approve salary step placement at Step C for newly hired (Housing Case Worker I) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

16. Approve salary step placement at Step B for newly hired (Child Support Specialist I) as requested by the Director of Child Support Services and recommended by the Director of Human Resources and Risk Management.**

Approved.

17. Approve salary step placement at Step C for newly hired (Veterans Service Representative I) as requested by the County Administrative Officer and recommended by the Director of Human Resources and Risk Management.**

Chair Borges pulled this item off of the Agenda.

18. Approve the Right of Way Contract with the California Department of Transportation (Caltrans) granting a Temporary Construction Easement (TCE) over a portion of County-owned property (APN 105-130-022) for the State Route 197 improvement project and authorize the Chair of the Board to execute the agreement, as requested by Administration on behalf of the Director of Maintenance and Parks.**

Approved. DNCOAGREE #2025-085

SCHEDULED ITEMS

19. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

20. 10:30 A.M. Approve and adopt a Proclamation designating May 2025 as "Mental Health Awareness Month" as requested by the Director of Health and Human Services.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

21. 10:35 A.M. Approve and adopt a Proclamation proclaiming the week of May 18-24, 2025 as "Emergency Medical Services Week", as requested by Del Norte Ambulance.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

22. 10:40 A.M. Review and Discuss the Treasurer's Report for the Quarter Ending March 31, 2025 as requested by the Treasurer-Tax Collector.**

REGULAR ITEMS

GENERAL GOVERNMENT:

23. Review and consider for approval recognition of verified 2.75 years of prior full-time governmental service for the Deputy Director of Public Health incumbent as requested by the Director of Human Resources and Risk Management.**

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. Approve and authorize a step increase from Range A-1 Step E to Range A-1 Step F, effective April 9, 2025, for the County Counsel incumbent as requested by the Board of Supervisors.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. Approve and authorize acceptance of CalAIM PATH 3 Justice-Involved grant monies by the Probation Department as requested by the Chief Probation Officer.**

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

26. Approve the Community Corrections Partnership's Public Safety Realignment Plan for FY 2025/26 as requested by the Chief Probation Officer, Chair of the CCP.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

27. Approve and Authorize the Chair to sign and send the attached letter to the Bureau of Indian Affairs on behalf of the County opposing the application to accept "into trust" the properties identified in Case No. 59381 as requested by Supervisor Howard and supported by the intent and spirit of the County's No Net Loss Policy.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean

Wilson, Joey Borges
Vote Nay: 0 None
Vote Abstain: 0 None

28. Approve and adopt Budget Transfer #04-08 in the amount of \$32,800.00 to cover costs of contract attorney services as requested by the District Attorney.**

Approved. BT#04-08

29. Approve and adopt budget transfer #05-02 in the amount of \$14,438.00 to cover additional tax, license, and registration fees for a vehicle purchase as requested by the Chief Probation Officer.**

Approved. BT#05-02

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

30. Approve and authorize a letter of support for AB 1 (Connolly), as recommended by the Assistant County Administrative Officer.**

Action: Approved. Included in the motion was to update Senator McGuire's title on the letter to President Pro-Tem.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

31. Approve and authorize a letter of opposition to AB 470 (McKinnor) unless amended, as recommended by the Assistant County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

32. Approve and authorize a letter of support for SB 607 (Wiener), as recommended

by the Assistant County Administrative Officer.**

Action: Approved. Included in the motion was to update Senator McGuire's title on the letter to President Pro-Tem.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

33. Approve and authorize a letter of support for AB 830 (Rogers), as requested by the Executive Director of the Del Norte Local Transportation Commission.**

Action: Approved. Included in the motion was to update Senator McGuire's title on the letter to President Pro-Tem.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

34. Approve and authorize the Chair to send a letter requesting the reauthorization of the Secure Rural Schools Act, as requested by Supervisor Short.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

35. Receive a copy of a letter provided to State legislatures from the Director of Health and Human Services per Section 1.60 of the Administrative Manual, as requested by the Director of Health and Human Services.**

No action was needed on this item.

ADJOURNMENT

(Next meeting is May 27, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: May 08, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us