



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531
VIA Zoom
(media.co.del-norte.ca.us)

Tuesday, October 25, 2022

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability. Items followed with a ** indicate material attached in the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors you must provide a copy to the Clerk of the Board for inclusion in the official record.

VIEW THE MEETING AND COMMENT REMOTELY. A link to view the meeting will be posted on <http://www.co.del-norte.ca.us/>. Public comment on ALL agenda items as well as general public comment will be taken at the prescribed time for public.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting YOU MUST notify the Clerk of the Board at least 24 HOURS in advance of the meeting and a reasonable accommodation will be made.

Pursuant to Guidance issued from the California Department of Public Health (CDPH), effective March 1, 2022, individuals may attend Board of Supervisors meetings in person without a mask regardless of vaccination status. Pursuant to CDPH Guidance, masks are strongly recommended for indoor settings and businesses. Surgical masks or higher-level respirators (e.g. N95s, KN95s, KF94s) with good fit are highly recommended.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Legal Counsel- 1.) Initiation of litigation Conference with Legal
Counsel pursuant to Gov't Code 54956.9(d)(4) – 22; Conference with Labor
Negotiators pursuant to Government Code 54957.6 between County Negotiator:
Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors

Action: None.

- Report of any actions from closed session by County Counsel

Action: None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Action: None.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Action: Supervisor Short: Attended the Northcoast EMS meeting, participated in the DNSWMA agenda review, attended a meeting with Judge Karen Dixon of Siskiyou County regarding their Juvenile Hall closure, attended a meeting with Judge McElfresh regarding the possible closure of our Juvenile Hall and the CA Public Defender's report, attended the City Council meeting, attended a meeting with the employees at the Redwood Parks Conservancy, attended a meeting with Assemblyman Wood's staff, SMART Workforce center

staff and Charter Communications regarding Broadband Infrastructure, participated in agenda review, attended the LAFCO meeting and attended the RCTA meeting.

Supervisor Starkey: Attended the First 5 meeting, attended the Last Chance Grade Tour and Mitigation, attended a Yurok 2x2, participated in the Visitors Bureau Workshop, attended the Indigo Project meeting, attended a meeting with the employees at the Redwood Parks Conservancy, attended the City Council meeting, participated in an Older Americans discussion, attended the DNSWMA meeting, participated in a tour of animal services, attended a meeting with South Bank constituents regarding VRBO's in their area, attended several meetings regarding the Juvenile Hall possible closure, attended numerous meetings with Public Defender's, attended the Tobacco Coalition-Smoke Free Multi Unit Housing (SFMUH) discussion, participated in discussions with staff regarding SFMUH and also participated in discussions about Prop 64. Supervisor Starkey requested consensus from the Board to direct staff into looking into solutions to accommodate the owners and neighbors of VRBO's and it was approved by consensus with Supervisor Howard recusing himself.

Supervisor Howard: Attended the Lake Earl Wildlife Area Public Outreach meeting, attended a meeting prepping for the Agricultural Environmental Natural Resources Committee presentation at the Annual CSAC meeting, attended a State Parks 2x2, attended a meeting with Code Enforcement regarding homeless encampments at the Elk Valley Crossroads and the US Hwy 101 area, attended a meeting with Supervisor Hemmingsen, CDD Director and the US Fish and Wildlife service for a meet and greet, attended numerous discussions with Ricardo Lara's office regarding Fire Insurance rates, dealt with numerous constituent concerns on the possible closure of Juvenile Hall, reviewed the CA Public Defender's report and participated in discussions with Building Healthy Communities regarding the report, attended a meeting with the Director of the CA Coastal Commission regarding a small parcel transfer close to Clifford Kamph Park and dealt with constituent concerns regarding Measure R and Measure U.

Supervisor Hemmingsen: Attended the Last Chance Grade Tour and Mitigation, attended the Yurok 2x2, attended the State Parks 2x2, attended a meeting with CDD Staff, State Parks Staff and the Dept. of Fish and Wildlife regarding the Point Saint George Project, attended a meeting with Supervisor Howard, CDD Director and the

US Fish and Wildlife service for a meet and greet, attended a meeting with Assemblyman Wood's staff, SMART Workforce center staff and Charter Communications regarding Broadband Infrastructure, attended the Lake Earl Wildlife Area Public Outreach meeting, attended the GSFA meeting and attended the Fisherman's Cable Committee meeting.

Supervisor Masten: Attended several meetings regarding the Juvenile Hall possible closure, attended a meeting with the Humboldt Area Foundation regarding the CA. State Public Defenders report, attended a meeting with Reverend Hall and Yurok Tribal Member Ryan Ray to discuss possible usages of the Klamath United Methodist Church, attended the Last Change Grade Tour and Mitigation, attended the School District Board meeting held at Margaret Keating School, attended a homeless planning session with County staff, attended a homeless planning session update and homeless encampment tour with Daphne Cortese-Lambert from Del Norte Mission Possible, attended the LAFCO meeting, attended the RCTA meeting and attended the United Indian Health Services Retreat.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Short pulled item #16 for a separate vote and further discussion.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard, Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 0

1. Approve and adopt the minutes from the October 11, 2022 Board of Supervisors meeting.**

Action: Approved.

2. Approve and authorize the Director of Information Technology to sign a Service Agreement between the County of Del Norte and NextRequest LLC for a public records request tracking system as requested by the Director of Information Technology.**

Action: Approved. DNCOAGREE#2022-172

3. Approve and adopt a Resolution repealing the Local Enforcement Agency's independent hearing panel and approving procedures and qualifications for the appointment of a hearing Officer, and creating a hearing Officer for Local Enforcement Agency hearing on petitions pursuant to California Public Resources Code Section 44307, 44308, and 44310 as requested by the Director of the Community Development Department.**

Action: Approved. RESO#2022-040

4. Approve and authorize the chair to sign the Regional Early Action Planning Grant Subaward Agreement between the County of Del Norte and the City of Crescent City for the suballocation of Regional Early Action Planning Grant funds as requested by the Director of the Community Development Department.**

Action: Approved. DNCOAGREE#2022-173

5. Approve the Title III funding application submitted by the Planning Division requesting \$20,000.00 per year for five years (\$100,000.00) to supplement the Planning Division budget for a natural resource planning services provided by County staff as requested by the Community Development Department Director.**

Action: Approved.

6. Receive the Law Library's Annual Report as required by Business and Professions Code §6349 and §6350 as requested by County Counsel.**

Action: No action was needed on this item.

7. Authorize the North Coast Resource project development technical assistance to prepare an application for Proposition 1 Integrated Regional Water Management Implementation Grant and authorize the Director of the Community Development Department.**

Action: Approved.

8. Approve and adopt a Resolution authorizing the Sheriff to apply, conduct and sign the California Department of Parks and Recreation, Division of Boating and Waterways grant funded Boating Safety Program for the fiscal year 2023/2024 as requested by the Sheriff-Coroner.**

Action: Approved. RESO#2022-041

9. Approve and appoint Supervisor Short as the Delegate and the Director of the Solid Waste Management Authority Tedd Ward as the Alternate to the Environmental Services Joint Powers Authority Board of Directors for the 2023 year as requested by Chair Hemmingsen.**

Action: Approved.

10. 1) Approve the Subrecipient Agreement with Court Appointed Special Advocates (CASA) for advocacy services for children in the juvenile dependency court system for a portion of the County's 2021 Community Development Block Grant; and 2) authorize the County Administrative Officer to execute all necessary documents associated with the above listed agreements as requested by the Administrative Services Manager.**

Action: Approved. DNCOAGREE#2022-174

11. 1) Approve the Subrecipient Agreement with Del Norte Senior Center for Senior Nutritional Meal Services for a portion of the County's 2021 Community Development Block Grant; and 2) authorize the County Administrative Officer to execute all necessary documents associated with the above listed agreements as requested by the Administrative Services Manager.**

Action: Approved. DNCOAGREE#2022-175

12. Approve and authorize the newly hired Office Assistant III to start at a step B, beginning on the start date of the employee, which is October 28, 2022 as requested by the Director of Health and Human Services.**

Action: Approved.

13. Approve and authorize the Director of Health and Human Services to sign the attached Provider Agreement with the California Department of Public Health and the Centers for Disease Control and Prevention as requested by the Director of Health and Human Services.**

Action: Approved. DNCOAGREE#2022-176

14. Approve and authorize the Chair to sign the attached Agreement with Marco A. Cazares for DUI Monitoring Services for the term July 01, 2022 through June 30, 2023 as requested by the Director of Health and Human Services.**

Action: Approved. DNCOAGREE#2022-177

15. Approve and authorize the Chair to sign the attached renewed Agreement with North Valley Behavioral, LLC for the term of July 01, 2022 through June 30, 2023 as requested by the Director of Health and Human Services.**

Action: Approved. DNCOAGREE#2022-178

16. Approve and authorize the Chair to sign the attached Agreement with Queer Humboldt to provide a comprehensive database of resources for the LGBTQ community for the term of July 01, 2022 through June 30, 2023 as requested by the Director of Health and Human Services.**

Action: Not approved. Supervisor Short pulled this item for further discussion and a separate vote.

Motion: Move to approve

Move: Darrin Short

Second: Susan Masten

Vote Yea: 2 Valerie Starkey, Susan Masten

Vote Nay: 3 Gerry Hemmingsen, Chris Howard, Darrin Short

Vote Abstain: 0 None

17. Approve and authorize the Chair to sign the Second-Tier Subaward Agreement for Community Power Resiliency Allocation (PSPS) finding as requested by the Emergency Services Coordinator.**

Action: Approved. DNCOAGREE#2022-179

SCHEDULED ITEMS

18. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

19. 10:30 A.M. 1) Receive an update on the NCRP3 Disaster Plan Project (Kymmie Scott, Tidal Basin); and 2) accept a \$1,200.00 grant from the Humboldt Area Foundation in support of a workshop for the Natural and Cultural Resource Protection Preservation Program and authorize the purchase of food and the payment of a workshop stipend with the grant funding as requested by the Emergency Services Coordinator.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Susan Masten

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard, Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 0

20. 10:45 A.M. Adjourn as the Board of Supervisors, reconvene as the Board of Equalization and conduct a Public Hearing for Change of Assessment (Cappy & Judith Dobbs) APN 101-210-012 RY 20/21.**

Action: The Board voted to uphold the applicant's opinion of value.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 3 Chris Howard, Susan Masten, Darrin Short

Vote Nay: 2 Valerie Starkey, Gerry Hemmingsen

Vote Abstain: 0 None

21. 11:00 A.M. Conduct a Public Hearing for Change of Assessment (Dolgen California, LLC dba Dollar General) APN 103-080-064 RY 20/21.**

Action: The Assessor's opinion of value was upheld due to the applicant's failure to appear at the hearing.

22. 11:15 A.M. Adjourn as the Board of Equalization, reconvene as the Board of Supervisors and discuss recommendations for Del Norte County's Indigent Defense System.** (Laurel Arroyo, Director of Capacity Building, Indigent Defense Improvement Division at the Office of the State Public Defender)

Action: The Board voted by Consensus to direct staff to create a sample Public Defender budget and a 6-12 month transition plan in consultation with the OSPD and bring it back to the Board at the December 13, 2022 Board of Supervisors meeting.

23. 11:30 A.M. Staffing changes within the Department of Health and Human Services Update (Ranell Brown, Director of Health and Human Services, See Thao - Assistant Director of Health and Human Services)

REGULAR ITEMS

GENERAL GOVERNMENT:

24. 1) Introduce "An Ordinance Amending the Maximum Length of Stay at County Campgrounds"; and 2) designate County Counsel to prepare a summary of the Ordinance for publication as requested by County Counsel and Building Maintenance.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard, Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 None

25. Approve and authorize a step increase to A-11 Step E effective September 11, 2022 for the Agriculture Commissioner as requested by the Board of

Supervisors.

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Susan Masten

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 None

26. Approve the staffing revisions for the Animal Services Department as requested by the County Administrative Officer, the Agriculture Commissioner/Sealer of Weights and Measures and the Sheriff-Coroner.

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 None

27. Receive update on the status of efforts taken to separate the Agricultural Commissioner/Sealer of Weights & Measures from the Animal Services Division including the identification of new program space, as requested by the County Administrative Officer, the Agricultural Commissioner/Sealer of Weights & Measures, and the Building Maintenance Director.**

Action: No action was needed on this item.

28. 1) Receive and consider additional information regarding the recommendation to close the Juvenile Hall as presented by the Chief Probation Officer; and 2) take action on the recommendation to order the closure of the Del Norte County Juvenile Hall as a custodial institution no later than March 30, 2023, and direct staff to implement organizational and operational restructuring to implement closure no later than that date as requested by the Chief Probation Officer.**

Action: The Board tabled this item for a future Agenda.

BUDGET TRANSFERS:

29. Approve and adopt Budget Transfer #10-03 in the amount of \$1,200.00 within

the Office of Emergency Services (OES) Budget Unit for the donation from the Humboldt Area Foundation for the NCRP3 Disaster Plan project workshop as requested by the County Administrative Officer.**

Action: Approved. BT#10-03

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 None

30. Approve and adopt Budget Transfer #10-04 in the amount of \$15,075.00 within the Boating Safety Budget Unit to cover payroll costs as requested by the Sheriff-Coroner.**

Action: Approved. BT#10-04

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 None

31. Approve and adopt Budget Transfer #10-05 in the amount of \$34,884.00 within the Administration Budget Unit and Budget Transfer #10-06 in the amount of \$34,884.00 within the Grant Budget Unit, as a result of the 2021 Community Development Block (CDBG) award as requested by the Administrative Services Manager.**

Action: Approved. BT#10-05 and BT#10-06

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 None

32. Approve and adopt Budget Transfer #10-07 in the amount of \$189,785.00

within the Community Development Department - Planning Budget Unit for the inclusion of the Regional Early Action Planning Grant into the Planning Division's FY 2022/23 Budget as requested by the Director of the Community Development Department.**

Action: Approved. BT#10-07

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard, Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 None

33. Approve and adopt Budget Transfer #10-08 in the amount of \$10,400.00 within the Juvenile Hall Budget Unit to purchase a new commercial dishwasher for the Juvenile Hall as requested by the Chief Probation Officer.**

Action: Approved. BT#10-08

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard, Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

34. 1) Approve and authorize a standing Working Group consisting of County departments, pursuant to Rule 18 of the Administration Manual, in order to be assigned the task of developing a County strategy for addressing homelessness in Del Norte County, including but not limited to homeless encampments and 2) approve the appropriation in the amount of \$50,000 from the Measure R budget to the Code Enforcement Division, subject to approval of a budget transfer, in order to provide resources for implementation of the cleanup strategy developed by the Working Group, as requested by Supervisor Masten.**

Action: Approved. The motion included to change it to an Ad-Hoc

Committee and include other stakeholders.

Motion: Move to approve

Move: Susan Masten

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Gerry Hemmingsen, Chris Howard,
Susan Masten, Darrin Short

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is November 08, 2022)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: October 21, 2022

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us