



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, April 8, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel and Staff pursuant to Government Code 54956.9(d)(2): Anticipated Litigation-one.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Joey Borges, Chair.
- Introduction of new employees to the Board of Supervisors

Zora Pinger – Office Assistant III/DHHS; Tyler Winogradov – System Support Specialist/I.T.

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Chair Borges noted there was a clerical error on item #7 stating the Behavioral Health Specialist is being hired at a Step II not a Step I as listed.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the RCRC Board of Directors meeting.

Supervisor Starkey: Attended numerous Opioid Journey Mapping interviews, attended the Chamber of Commerce Retreat, attended the Chamber of Commerce Board of Directors meeting, attended the Visitors Bureau meeting, attended the

Redwood Coast Leadership meeting as a Guest Speaker, attended the Habitat for Humanity Ribbon Cutting and attended the Local Behavioral Health Board meeting.

Supervisor Howard: Attended the DN Senior Center meeting, attended a meeting with Caloosa County Supervisor Kent Boes regarding Del Norte County issues, attended the DNCUSD meeting, attended the CSAC Tribal Working Group meeting, attended a meeting with a representative from the UC Cooperative Extension, attended the BCRAA meeting, attended a meeting with a Sacramento Lobbyist regarding AB 1014 (Speed Limits), participated in meetings prepping the upcoming Kamome Festival and participated in numerous discussions regarding the state insurance fire coverage crisis.

Supervisor Wilson: Attended the BCRAA meeting, attended a meeting regarding the upcoming Homeless Shelter, attended the Local Behavioral Health Board meeting and attended the Klamath Promise Neighborhood meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Wilson included in the motion the amendment to item #7 fixing the clerical error.

Motion: Move to approve

Move: Dean Wilson

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the March 25, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and authorize the Chair to sign the Certification of Statement Regarding Composition of LPC Membership as requested by the Director of Early Education and Learning of the Del Norte County Unified School District.**

Approved.

3. 1) Approve a Contract Amendment for the Enterprise Resource Planning System Project reducing the overall project by \$1,400.00; as requested by the Director of Information Technology.**

Approved. DNCOAGREE #2025-059

4. Approve and adopt the Side Letter Agreement (SLA) between Del Norte County (County) and the Del Norte Sheriff's Employees' Association (SEA) and authorize the Chair to sign the SLA for Title 5 Travel and Vehicle Use as mutually recommended and as requested by the County Administrative Officer.**

Approved. DNCOAGREE #2025-060

5. Approve salary step placement at Step C for newly hired (Medical Records Clerk I) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

6. Approve salary step placement at Step C for newly hired (Medical Records Clerk I) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

7. Approve salary step placement at Step C for newly hired (Behavioral Health Specialist I) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved. Chair Borges noted there was a clerical error on item #7 stating the Behavioral Health Specialist is being hired at a Step II not a Step I as listed.

8. Approve and authorize the Chair to sign the fifth Amendment to the Agreement with Advocates For Human Potential, Inc. for the Mobile Crisis Unit grant funding for a term of January 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-061

9. Approve and authorize the Chair to sign the attached Agreement with Del Norte Unified School District for Foster Youth Education Services for the term of July 1, 2024 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-062

10. Approve and authorize the Director of Health and Human Services to sign the attached renewal Agreement with Cal Poly Humboldt for the Social Work Program for the term of April 8, 2025 through April 7, 2030, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-063

11. Approve and authorize the Chair to sign the attached renewal MOU with County of Sacramento Department of Human Assistance for the Cash Assistance Program for Immigrants (CAPI) Program for an ongoing term beginning July 1, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-064

12. Approve and authorize the Chair to sign the attached Agreement with Hydro Extrusion USA LLC to purchase ramps, stairs, and landings at the modular building located at 206 Williams Drive as part of the ERF emergency shelter and micro-village project, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-065

13. Approve and authorize the Chair to sign the attached Public Safety Realignment Plan for FY 2024/25 as requested by the Chief Probation Officer, Chair of the Community Corrections Partnership.**

Approved. DNCOAGREE #2025-066

SCHEDULED ITEMS

14. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

15. 10:30 A.M. 1) Approve and adopt a Proclamation designating April 7-13, 2025 as "National Health Week" as requested by the Director of Health and Human Services and 2) approve and adopt a Proclamation proclaiming April 2025 as "Sexual Assault Awareness Month" as requested by the North Coast Rape Crisis Team.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

16. Review and approve Step I for the County Administrative Officer for 25 years of continuous service for the County of Del Norte pursuant to the Appointed Department Head Resolution as adopted by the Board of Supervisors as requested by the Director of Human Resources & Risk Management.

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

17. Approve and adopt Budget Transfer #04-01 in the amount of \$32,000.00 within the 141-445 Housing Budget Unit to cover the cost of stairs and ramps for the modular building as part of the ERF Emergency Shelter project, as requested by the Director of Health and Human Services.**

Approved. BT#04-01

18. Approve and adopt Budget Transfer #04-02 in the amount of \$14,000.00 within the 101-242 Sheriff's Office Jail budget to cover the cost of a vacuum storage system as requested by the Sheriff.**

Approved. BT#04-02

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

19. Receive copies of letters provided to State legislatures from the Director of Health and Human Services per Section 1.60 of the Administrative Manual, as requested by the Director of Health and Human Services.**

No action was needed on this item.

ADJOURNMENT

(Next meeting is April 22, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: April 03, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us