



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, March 25, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 2 Valerie Starkey

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel-Existing Litigation-Government Code Section
54956.9(d): One-Case No.: 1:18-cv-2732 ("Opioid Litigation")

Public Employee Evaluation: Community Development Department Director.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

Lee Durkee - PHEP/HPP Coordinator; DHHS

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the BCRAA meeting and the CASA Crystal Ball.

Supervisor Howard: Attended the California Endowment meeting, attended the North Deal meeting, attended the CSAC Regional meeting, attended the Buckeye Conservancy meeting regarding Elk, attended the Advanced Air reception, attended the BCRAA meeting, attended a meeting with a US State Department Representative

regarding the Sister City relationship, attended a meeting with the California Department of Conservation, attended a meeting with CDD staff regarding the Craigs Creek Disposal Site, participated in an interview with Columbia University regarding the 2011 Japanese Tsunami and participated in numerous meetings regarding the upcoming Kamome Festival.

Supervisor Wilson: Attended the DNSWMA meeting, attended the LAFCO meeting, attended a meeting regarding Klamath Fire and Local EMS issues and attended a meeting with CDD staff regarding different upcoming activities in the area.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the March 11, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and adopt a Proclamation designating April 2025 as "Child Abuse Prevention Month" as requested by the Child Abuse Prevention Council.**

Approved.

3. Review the Del Norte County General Plan Annual Progress Report as requested by the Director of Community Development.**

Approved.

4. Approve and adopt the Side Letter Agreements (SLA) between Del Norte County (County) and the DNC Mid Management Group (MMG) and authorize the Chair to sign the SLA for Title 5 Travel and Vehicle Use as mutually recommended and as requested by the County Administrative Officer.**

Approved. DNCOAGREE #2025-051; DNCOAGREE #2025-052

5. Approve and authorize the Del Norte County Sheriff's budget to fund award plaques to be presented to staff and volunteers of the Del Norte County Sheriff's Office for the annual LEADN awards program as requested by the Sheriff.**

Approved.

6. Approve and authorize the Chair to sign an agreement for professional attorney services with Keith Morris as requested by the District Attorney.**

Approved. DNCOAGREE #2025-053

7. Approve and authorize the Director of the Department of Health and Human Services to sign the attached MOU with the Del Norte and Tribal Lands Community Food Council for K Street Parking Lot Access for an ongoing term, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-054

8. Approve and authorize the Chair to sign the attached Third Amendment with Granite Wellness Centers for Residential Treatment Services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-055

9. Approve and authorize the Chair to sign this renewed Agreement with the University of California, Davis for Public Assistance and Employment & Training staff training from July 1, 2025 through June 30, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-057

10. Approve and authorize the Chair to sign this renewed Agreement with the University of California, Davis for Social Worker and Administration staff training from July 1, 2025 through June 30, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-056

11. Approve salary step placement at Step C for newly hired (Certified Peer Support Specialist) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

12. Approve and adopt the Side Letter Agreement between the County of Del Norte (County) and the DNCEA/SEIU Local 1021 (SEIU) as mutually recommended and as requested by the County Administrative Officer.**

Approved. DNCOAGREE #2025-058

SCHEDULED ITEMS

13. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

14. 10:30 A.M. 1) Receive a presentation on work previously completed with special allocation of general funds used to improve non-county maintained roads; 2) Review suggestions by the County Engineer on ways to enhance the use of these funds and improve our communities and roads; 3) Discuss and select repairs to public roads that are not part of the county-maintained road system; 4) Direct staff to include \$50,000 in revenue in the recommended FY 25-26 budget for the Roads Division Budget. If adopted in the Recommended FY 25-26 County Budget on June 24, 2025, authorize the County Engineer to expend said funds to repair roads selected under item 3) per the policy established by Resolution 2024-005 as requested by the County Engineer.**

Action: Approved. The motion included setting aside the \$50,000.00 for the upcoming Fiscal Year, authorizing the County Engineer to expend those funds and allowing staff to move forward with the road projects presented, adding Carole Lane to that list and directing staff to look at other possible ways to raise additional funds if needed for more extensive repairs for non-county maintained roads and to bring those suggestions back to the Board to decide how to move forward.

Motion: Move to approve

Move: Dean Wilson

Second: Darrin Short

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

15. Informational item only: Receive an update from Administration on the status of capital projects recently completed and currently in progress. **

No action was needed on this item.

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

16. Approve and adopt Budget Transfer #03-04 in the amount of \$2,882,820.00 within the 141-445 Housing Budget Unit to cover the cost of emergency shelter building construction as part of the ERF Emergency Shelter project, as requested by the Director of Health and Human Services.**

Approved. BT#03-04

17. Approve and adopt Budget Transfer #03-05 in the amount of \$30,000.00 within the 101-231 Sheriff's Office Budget Unit to cover the cost of the POST Academy for 2 deputies as part of the recruitment efforts to fill vital vacancies, as requested by the Sheriff.**

Approved. BT#03-05

18. Approve and adopt Budget Transfer #03-06 in the amount of \$13,100.00 within the 101-231 Sheriff's Office budget to cover the cost of emergency repair to the antenna at Camp 6 radio tower, as requested by the Sheriff.**

Approved. BT#03-06

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

19. Authorize the Chair to sign a letter of support for AB 993 (Hardwick) as requested by the Rural County Representatives of California (RCRC), as recommended by the Assistant County Administrative Officer and Director of Community Development.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

20. Approve the use of Measure R Funds for a property storage urgency item and direct staff to prepare the necessary budget documents to reflect this approval as requested by the Sheriff-Coroner, the Auditor-Controller and the County Administrative Officer/Purchasing Agent.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is April 08, 2025)

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California

Date Posted: March 20, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us