



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, March 11, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Public Employee Evaluation: Director of Maintenance and Parks.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors

Brian Hicks – Code Enforcement Officer/CDD; Jolene Reynolds – Social Worker/DHHS.

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Supervisor Howard requested to place a letter on the agenda addressed to the USDA Forest Service – Pacific Northwest Region regarding the Comments on the Northwest Forest Plan Amendment and Draft Environmental Impact Statement. The item was added to the agenda with a motion by Supervisor Starkey and a second by Supervisor Wilson with a 5-0 vote (Yes: Supervisor Short, Starkey, Howard, Borges, Wilson No: None)

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the Local Fish and Game Advisory Commission meeting regarding Elk.

Supervisor Starkey: Participated in numerous meetings related to the upcoming CASA Crystal Ball, Kamome Festival and the Habitat for Humanity Event, attended the Northcoast EMS Meeting related to the Exclusive Operating Agreement Kickoff for Local EMS Services, attended the Local Fish and Game Advisory Commission meeting regarding Elk, attended the Chamber of Commerce meeting, participated in numerous Coffee and Conversation discussions with constituents relating to the possible federal funding freeze, participated in numerous Opioid Working Group meetings and also attended the Local Library Board meeting.

Supervisor Howard: Attended the Pacific Fisheries Management Council meeting in Vancouver, WA, attended the NACo Legislative Conference in Washington DC, attended numerous meetings in Washington DC that our Federal Advocacy Representative Greg Burns helped facilitate related to Pacific Fisheries Management, Fire Impacts, Forest Plans, Last Chance Grade and the Border Coast Regional Airport Authority, attended a meeting with Ron White and his staff regarding power line issues with local fires, attended a meeting with Senator Padilla regarding local fire issues, attended a meeting with Senator Adam Schiff's staff regarding Last Chance Grade, attended a meeting with Congressman Huffman's Chief of Staff, attended a meeting with Congressman LeMalfa's Chief of Staff, attended a meeting with the US Ambassador of Trade and also attended a meeting with two of the Lieutenants of the Japanese Ambassador with the Japanese Assembly while in Washington DC.

Supervisor Wilson: Attended the Northcoast EMS Meeting related to the Exclusive Operating Agreement Kickoff for Local EMS Services, attended the Homeless Working Group meeting, attended the DNSWMA meeting, attended meetings with the local Tribes regarding Local EMS Services RFP, attended a meeting with Staff and other groups regarding local homeless issues and attended the Local Fish and Game Advisory Commission meeting regarding Elk.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the February 25, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and adopt the Memorandum of Understanding (MOU) between the County of Del Norte and the Del Norte County Employee Association/SEIU Local 1021 for the term of March 1, 2025 - August 31, 2025, as requested by the County Administrative Officer.**

Approved. DNCOAGREE #2025-044

3. Approve and authorize the Chair to sign the attached Agreement with Trek Medics International, Inc. for Mobile Crisis Beacon Tracking services for the term of March 11, 2025 through March 10, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-045

4. It is respectfully requested that the Board of Supervisors consider David Jones and Christine Slette for appointment to the two vacancies on the Measure R Transactions and Use Tax Oversight Committee as requested by County Clerk/Registrar of Voters.**

Approved.

5. Approve and authorize the Chair to sign the attached Agreement with Adams Commercial General Contracting, Inc to construct the emergency shelter building at the ERF site, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-046

SCHEDULED ITEMS

6. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

REGULAR ITEMS

GENERAL GOVERNMENT:

7. Approval of Resolution and Purchase Agreement Authorizing the Purchase of Eighteen Tax-Defaulted Parcels, as recommended by the Assistant County Administrative Officer.**

Action: Approved. RESO#2025-008; DNCOAGREE#2025-047

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

8. Approve and authorize a change to Title 5 of the County Administrative Manual to amend the Travel and Vehicle Use Policy to align with existing employee contracts, as recommended by the Assistant County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

9. Approve a resolution and agreement authorizing the purchase of one tax-defaulted property by the County Road Fund in accordance with Division 1, Part 6, Chapter 8 of the Revenue and Taxation Code, as requested by the Assistant County Engineer.**

Action: Approved. RESO#2025-009; DNCOAGREE#2025-048

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

10. Approve and adopt Budget Transfer #03-01 in the amount of \$48,198.00 (Forty-Eight Thousand One Hundred Ninety-Eight Dollars) within the County Service Area No. 1 (CSA-1) Budget to reflect an increase in the revenue line item for the State Proposition 1 IRWM Grant, as requested by the Director of Community Development.**

Approved. BT#03-01

11. Approve and adopt Budget Transfer #03-02 in the amount of \$4,000.00 (Four Thousand Dollars) in the Building Inspection Budget Unit to cover costs associated with plan review services for building permits requiring special certifications not held by County staff as requested by the Director of Community Development.**

Approved. BT#03-02

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

12. Receive copies of letters provided to State legislatures from the Director of Health and Human Services per Section 1.60 of the Administrative Manual, as requested by the Director of Health and Human Services.**

No action was needed on this item.

URGENCY ITEMS

13. Approve and authorize the Chair to sign and send a letter addressed to the USDA Forest Service – Pacific Northwest Region regarding the Comments on the Northwest Forest Plan Amendment and Draft Environmental Impact Statement as requested by Supervisor Howard.**

Action: Approved. The item was added to the agenda with a motion by Supervisor Starkey and a second by Supervisor Wilson with a 5-0 vote (Yes: Supervisor Short, Starkey, Howard, Borges, Wilson No: None)

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is March 25, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: March 07, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us