



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, February 25, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel and Staff pursuant to Government Code 549556.9(d)(2): Anticipated Litigation-one.

Personnel Matters - Govt Code 54957(b), Director of Child Support Services.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors

Kylie Re – Office Assistant/DHHS

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Chair Borges noted that on item #13, Section 1 would be removed from the item action.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the Northcoast EMS meeting, attended the PBSP Advisory Committee meeting, attended the DNSWMA meeting and also attended a meeting with Code Enforcement regarding illegal trash dumping and burning adjacent to the Transfer Station property.

Supervisor Starkey: Participated in the Fireworks Media discussion, attended a meeting with Rob Miller and Linda Crockett regarding the Local F&G Commission Ordinance, Lily Bulbs and Elk population, attended a meeting with Economic Development from Redwood Region Rise, attended the Opioid Journey Mapping meeting, attended meetings regarding the upcoming Kamome Event, CASA Crystal Ball and the Habitat for Humanity Event, attended the Redwood Parks Conservancy meeting, attended numerous meetings with constituents regarding Federal Funding possible cuts and attended an informal dinner with Senator McGuire and discussed possible funding losses and solutions.

Supervisor Howard: Participated in an NCRP follow-up discussion with Karen Gaffney, attended the CSAC Board of Directors meeting, attended a meeting with a Governor Newsome Representative regarding Food Security, participated in a local visit with the General Counsel of Japan regarding the Sister City relationship, attended a meeting with former Monterey County Supervisor Chris Lopez, dealt with constituent issues regarding the Redwood Meadows Project in Hiouchi, attended a meeting with the new owner of Blueberry Hill Farms, attended a meeting with CDD regarding a Drought Task Force, attending numerous meetings with the Crescent City Fishing Community regarding the upcoming PFMC meeting in Vancouver, attended a meeting regarding Craigs Creek Trail, attended the RCD meeting, attended a meeting with Advanced Airline Representatives regarding partnering with Alaskan Airlines, attended the Del Norte Fire Safe Council meeting and researched Homeless Shelters with Cal Matters.

Supervisor Wilson: Attended the DNSWMA authority meeting, attended the Homelessness Ad-Hoc Committee meeting with local stakeholders, attended meetings in Klamath regarding numerous issues and possible EMS Aid in Klamath and also attended a meeting with the Sheriff regarding Federal Funding at risk.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Chair Borges noted on item #13 that Section 1 would be removed from the item action.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the February 11, 2025 Board of Supervisors meeting.**

Approved.

2. Approve salary step placement at Step C for newly hired (Behavioral Health Specialist II) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

3. Approve and authorize the Agricultural Commissioner to sign an agreement with Calico Solutions to utilize the California County Activity Tracking System (CalCATS).**

Approved. DNCOAGREE #2025-034

4. Approve the Special District appointment of Joe Gregorio to the Crescent Fire Protection District Board of Directors as requested by the Crescent Fire Protection District and the Registrar of Voters.**

Approved.

5. Approve and authorize the Chair to sign a termination agreement for public works agreement 2025-023 with Johns' Group, LLC for Rock Crushing Services. Approve and authorize the Chair to sign public works agreement with Kern Construction for Rock Crushing Services as requested by the County Engineer.**

Approved. John's Group, LLC/ DNCOAGREE #2025-035; Kern Co./ DNCOAGREE #2025-036

6. Approve and authorize the Director of Health and Human Services to sign the attached Agreement for Homeless Housing, Assistance, and Prevention Program Round 5 funds with the CA Dept. of Housing and Community Development for the term beginning on or around February 25, 2025 through June 30, 2029, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-037

7. Approve and authorize the Chair to sign the attached Amendment to the Agreement with CalMHSA for the Workforce Education and Training Program for the term of July 1, 2025 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-038

8. Approve and authorize the Chair to sign the attached Agreement with Foldum Corp. for sleeping units at the ERF micro village as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-039

9. Approve and authorize the Chair to sign the attached Agreement with Wahlund

Construction Inc. for electrical equipment at the ERF micro village as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-040

10. Approve and authorize the request for an increased minimum bid for parcel 110-065-019-000 for the May 12, 2025 Tax Sale as requested by the Treasurer/Tax Collector.**

Approved.

11. Accept the Measure R Paving Projects as complete and authorize the Chair to execute a Notice of Completion for the project components, as requested by the Administrative Programs Manager.**

Approved. DNCOAGREE #2025-041

12. Approve and appoint Marina MacNeil to the Del Norte Solid Waste Task Force for a five-year term beginning March 01, 2025 as requested by the Director of the Solid Waste Management Authority.**

Approved.

13. 1) Approve the update to the appointment list appointing Supervisor Short as the Delegate and Supervisor Borges as the Alternate to the Northern Rural Training and Employment Consortium (NORTEC) Committee; and 2) appoint Supervisor Short and Supervisor Wilson to the newly established Technical Advisory Committee #6 - Strategic Planning (replacing the Customer Focused Government committee) to reflect the current changes to Section 1.50 to the Administration Manual approved on February 11, 2025 as requested by Chair Borges.**

Approved. Chair Borges noted Section 1 of this item would be removed from the item action.

14. Approve and authorize the Chair to sign the attached Agreement with Hemmingsen Contracting Co. Inc. for site work at the ERF emergency shelter and micro-village as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-042

SCHEDULED ITEMS

15. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

16. 10:30 A.M. Quarterly Progress Report, Strategic Plan (FY 24/25 Q3)

17. 10:45 A.M. Receive a Public Assistance/Employment & Training (PA/E&T) Branch

update from the Deputy Director of Social Services.

The Board approved by Consensus to bring back Resolution #2019-033 related to Amending the Policies and Procedures for Providing General Relief to Indigent Persons in Del Norte County for their review at a future meeting.

REGULAR ITEMS

GENERAL GOVERNMENT:

18. Approve and authorize an update to Section 1.10.130 C. (Rule 13: Voting) of the Administrative Manual, as requested by the Board of Supervisors and presented by the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

19. Approve and adopt an amendment to Resolution No. 90-107 allowing new sewer connections west of Arlington Drive to connect to the Northcrest Assessment District of County Services Area No. 1 as requested by the County Engineer.**

Action: Approved. RESO#2025-007

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

20. Approve and adopt Budget Transfer #02-05 in the amount of \$827,692.00 within the 141-445 Housing Budget Unit to cover the cost of sleeping units for the ERF Micro-Village as requested by the Director of Health and Human Services.**

Approved. BT#02-05

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

21. Approve and authorize the Chair to sign a Sponsor Letter in support of AB XXXX, which has been introduced by Assemblymember Rogers at the request of Supervisor Howard, which aims to improve road safety by providing more flexibility in setting speed limits and addressing local safety issues, as requested by the Assistant County Administrative Officer.**

Action: Approved. Staff noted that the Bill is AB 1014.

Motion: Move to approve

Move: Dean Wilson

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

22. Approve and authorize the Chair to sign a request for federal funding for improvements to the Veterans Memorial Hall, as requested by the Assistant County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

23. Approve and authorize the Chair to sign a letter requesting that the Pacific Fishery Management Council restore the Ocean Salmon Season in 2025, as requested by Supervisor Short.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. Approve the use of Measure R Funds for emergency communications repairs at the Camp 6 Repeater site and direct staff to prepare the necessary budget documents to reflect this approval as requested by the Sheriff-Coroner, the Auditor-Controller and the County Administrative Officer/Purchasing Agent.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. 1) Receive and review the Fiscal Year 2024/2025 Budget update report, the General Fund Budget Summary and individual General Fund Budget printouts; 2) Approve the attached new classification/job descriptions for Benefit Coordinator I/II and Safety Coordinator I/II in the Human Resources and Risk Management Department (HR/RM); 3) Approve the new position requests for the HR/RM Department, Behavioral Health and Health Divisions of the Department of Health and Human Services; and 4) Approve the reclassification and elimination of one position in HR/RM and the elimination of two part-time positions in the Health Division as presented and requested by the County Administrative Officer and the Auditor-Controller.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is March 11, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: February 20, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us