



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, February 11, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Dean Wilson, District 5 Supervisor.
- Introduction of new employees to the Board of Supervisors

Stephanie Silva - Fiscal Manager/DHHS

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the RCRC Legislative Call in Session, attended a meeting with CDD Staff and Supervisor Wilson regarding homeless encampment vehicle access in certain areas, attended the LTCO meeting, attended the BCRAA meeting, attended and participated in the Local Night to Shine Event, attended the Building Bridges Family Summit held by the School District and also attended the ERF Project Planning meeting.

Supervisor Starkey: Attended the Local Behavioral Health Board meeting, attended the A1AA meeting, participated in the Kamome Festival Planning Sessions and attended the Building Bridges Family Summit held by the School District.

Supervisor Howard: Attended the NCRP meeting, attended a meeting with a Congressman Huffman Representative and Nick Rail regarding the Local Performing Arts Center project, attended the LTCO meeting, participated in discussions with the local fishing groups regarding an upcoming Pacific Fishery Management Council meeting being held in Vancouver, WA and also attended the Building Bridges Family Summit held by the School District.

Supervisor Wilson: Attended the Homeless TAC Committee meeting, attended a meeting with CDD staff and Supervisor Short regarding homeless encampment vehicle access in certain areas and attended the Behavioral Health Board meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Starkey pulled item #3 and #10 for further discussion - not a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the January 28, 2025 Board of Supervisors meeting.**

Approved.

2. Approve the Special District appointment of Donna Zorn to the Gasquet Community Service District (GCSD) as requested by the GCSD and the Registrar of Voters.**

Approved.

3. Approve and authorize an update to Section 1.50 (Technical Advisory Committees) of the Administrative Manual, as requested by the Assistant County Administrative Officer.**

Approved. Supervisor Starkey pulled this item for further discussion - not a separate vote.

4. Approve salary step placement at Step C for newly hired (Child Support Assistant I) as requested by the Director of Child Support and recommended by the County Administrative Officer.**

Approved.

5. Approve and authorize the Chair to sign Notice to Proceed and Task Order #3, under Contract Number 2023-106 with Whitchurch Engineering, for design, specifications and cost estimating in relation to the lighting improvements to the Pyke Field Sports Complex, as requested by the Administrative Programs Manager.**

Approved. DNCOAGREE#2025-028

6. Approve and authorize the Chair to sign the attached First Amendment to the Master Agreement with CalMHSA for the term of April 1, 2023 through December 31, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2025-029

7. Approve and authorize the Chair to sign the attached fifth Amendment to the Agreement with California Department of Public Health for the WIC program for the term of October 1, 2022 through September 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE #2025-030

8. Approve and authorize the Chair to sign the attached Participation Agreement with the City of Redding's NorCal Continuum of Care for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2025-031

9. Approve and authorize the Chair to sign the attached Drug Medi-Cal State Plan MOU with Partnership HealthPlan of California for an ongoing term, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2025-032

10. Approve and appoint Thomas Mitchell to the Del Norte County Local Fish and Game Advisory Commission as requested by Chair Borges.**

Approved. Supervisor Starkey pulled this item for further discussion - not a separate vote.

11. Approve the Enterprise Resources Planning Implementation Project (ERP) stipend for the Director of Information Technology pursuant to Resolution #2024-027, Section I. h) in accordance with Section I. d) 2) as adopted by the Board of Supervisors and presented by the County Administrative Officer.**

Approved.

SCHEDULED ITEMS

12. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold

your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

13. 10:30 A.M. Introduction to Assemblyman Roger's Office (Heidi McHugh, Representative)

14. 10:40 A.M. Public Agency Retirement Service (PARS) 115 Trust OPEB Prefunding Program and Pension Rate Stabilization Program (PRSP) Presentation (Matt Spooner, Senior Consultant).

The Board approved by Consensus to direct staff to bring forward an item amending Section 1.10.130 of the Administration Manual to include additional language outlining any use of funds taken from OPEB or a Pension related Trust will be brought back to the Board for approval and require a 4/5th vote.

15. 10:50 A.M. Receive an Encampment Resolution Fund (ERF) update from the Director of Health and Human Services.

REGULAR ITEMS

GENERAL GOVERNMENT:

16. Approve and authorize the Chair to sign a letter supporting the Aegis Treatment Centers request for expansion of Medication-Assisted Treatment Services in Del Norte County as requested by Supervisor Starkey.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

17. 1) Authorize Visit Del Norte County to work with Del Norte High School to find a student artist to decorate the County's Kamome boat replica as part of the Go for the Gold Project; and 2) Discuss and take possible action to approve the location for display of the County's boat; and 3) designate the Clerk of the Board as the main point of contact as requested by the Crescent City and Del Norte Visitor Bureau.**

Action: Approved. Included in the motion was to place the replica in the glass case located in the foyer by the Board Chambers.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

18. Adopt an Ordinance amending Del Norte County Code Title 2, Chapter 33 Section 85 "Informal Bidding Procedures to increase the amounts of project values for bidding projects under the California Uniform Public Construction Cost Account Act in accordance with passage of Assembly Bill 2192 and 2) designate County Administration to prepare a summary for publication, as requested by Administrative Programs Manager.**

Action: Approved. ORDINANCE#2025-001

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

19. 1) Approve and authorize the County Administrative Officer (CAO) to sign and send the attached notification letter to CalPERS California Employers' Retiree Benefit Trust (CERBT) requesting the liquidation and trustee to trustee transfer of the County's Other Post-Employment Benefits (OPEB) assets from the CERBT to the Public Agencies Post-Employment Benefits Trust and to close the County's CERBT account once all assets have been transferred; and 2) authorize the CAO to execute any additional documents or take any other action necessary to fully complete the transfer of assets and closing of the CERBT account as requested by the County Administrative Officer and the Proactive Financial Management Technical Advisory Committee.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

20. Approve and authorize Budget Transfers #02-01 and #02-02 in the amounts of \$88,566.00 (eighty-eight thousand, five hundred and sixty-six dollars) in the Miscellaneous Revenue and Expense and Board of Supervisors budgets for services related to a property damage claim, as requested by the Assistant County Administrative Officer.**

Approved. BT#02-01; BT#02-02

21. Approve and authorize Budget Transfer Request #02-03 within the Capital Improvement budget in the amount of \$25,000.00 (twenty five thousand dollars) to pay for the newly installed heater for the Probation Department as requested by the Director of Building Maintenance and Parks.**

Approved. BT#02-03

22. Approve and authorize Budget Transfer Request #02-04 within the Capital Improvement budget in the amount of \$250,000.00 (two hundred and fifty thousand dollars) to pay for the reroofing of the Veterans Memorial Hall as requested by the Director of Building Maintenance and Parks.**

Approved. BT#02-04

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

ADJOURNMENT

(Next meeting is February 25, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: February 06, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us