



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, January 28, 2025

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel and Staff to discuss a Settlement Authority Request
from Trindel Insurance Fund to settle Workers' Compensation Claims.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Joey Borges, Chair.
- Introduction of new employees to the Board of Supervisors

Jason Thornton - Office Assistant III; Christopher Knapp - Social Services Aide –
DHHS Employees.

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

Supervisor Starkey: Attended the First 5 Commission meeting, attended the California Behavioral Health Board meeting, attended the Middle Mile Advisory Committee meeting, watched the CSAC presentation on the California Budget, attended a meeting with Nick Rail to discuss plans for the Local Performing Arts Center project, participated in the Local Point in Time Count event, participated in call with the City Manager regarding the upcoming Kamome Festival, attended the 4th of July Firework Ad-Hoc committee meeting, attended the Community Health

Assessment Stakeholder meeting, attended the Opioid Settlement Working Group meeting, attended a meeting with A1AA regarding upcoming projects, attended the Chamber of Commerce meeting and attended a meeting with Joe Rye from RCTA regarding transportation services to Medford and Grants Pass for locals.

Supervisor Howard: Has been working towards a fire wise community to lower fire insurance coverage for locals, dealt with numerous Gasquet constituent concerns regarding Pacific Power rate increases, attended a meeting with Jill Drinkwater from Pacific Power regarding the Pacific Power rate increases, attended a meeting with Nick Rail to discuss plans for the Local Performing Arts Center project, attended a meeting with Region 1 and Region 2 of the Pacific Northwest State of California regarding the Northwest Forest Plan and attended a meeting with Assemblyman Rogers' staff, Caltrans and CHP regarding traffic calming on US Hwy 199.

Supervisor Wilson: Attended a meeting with Klamath Fire regarding placement of EMS Services in Klamath and attended the Homelessness TAC meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the January 14, 2025 Board of Supervisors meeting.**

Approved.

2. Approve and adopt the 2025 Board of Supervisors Committee Appointment list as requested by Chair Borges.**

Approved.

3. Approve and adopt a Proclamation declaring the week of January 29, 2025 through February 02, 2025 as "Poetry Appreciation Week" as requested by the Del Norte Association for Cultural Awareness.**

Approved.

4. Approve and adopt "a Resolution of the Del Norte County Board of Supervisors

appointing members of the Del Norte County Law Library Board of Trustees" for the 2025 year as requested by County Counsel.**

Approved. RESO#2025-002

5. Approve and authorize an update to Sections 4.30.040 and 4.30.060 (Public Projects) of the County Administrative Manual increasing the project thresholds as a result of the passage of Assembly Bill 2192, as requested by the Administrative Programs Manager.**

Approved.

6. Review and Approve Treasurer's 2025 Statement of Investment Policy and Adopt Resolution Granting Investment Authority to the County Treasurer as requested by the Treasurer-Tax Collector.**

Approved. RESO#2025-003

7. Approve and adopt a Resolution allowing the Sheriff's Office to apply, conduct and sign the Boating Safety and Enforcement Program for FY 25/26 as requested by the Sheriff-Coroner.**

Approved. RESO#2025-004

8. Approve and authorize the Chair to sign the attached renewal Agreement with SVT Gruppe, Inc. to continue providing transportation services for the term of January 1, 2025 through December 31, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2025-018

9. Approve and authorize the Chair to sign professional services contracts for on-call planning services with GHD, Inc. and SHN as requested by the Director of Community Development.**

Approved. GHD/DNCOAGREE#2025-019; SHN/DNCOAGREE#2025-020

10. Approve and authorize the Chair to sign the attached renewal Agreement with Kings View for Electronic Health Record Information System Services for the term of July 1, 2024 through June 30, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2025-021

11. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Iris Telehealth Medical Group for telepsychiatry services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2025-022

12. Approve the attached Local Behavioral Health Board (LBHB) 2025 Bylaws, as requested by the Director of Health and Human Services.**

Approved.

13. Approve and authorize the Chair to sign public works agreement with Johns' Group, LLC for Rock Crushing Services as requested by the Director of Community Development.**

Approved. DNCOAGREE#2025-023

14. Request Approval to Sell Tax-Defaulted Properties Subject to the Power of Sell as requested by the Treasurer-Tax Collector.**

Approved.

15. Approve vacation leave accrual for the Human Resources and Risk Management Director at the 11-15 year tier effective the pay period beginning January 31, 2025, to recognize previous years of government related human resources and risk management work experience as requested by the Board of Supervisors.

Approved.

16. Approve and authorize a successor resolution establishing benefits and compensation for the unrepresented Elected Department Head employees, as requested by the Board of Supervisors.**

Approved. RESO#2025-005

17. Approve and authorize a partnership with Humboldt County Administration to jointly apply for funding from the Notice of Funding Opportunity of the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Grant aimed at creating a comprehensive recruitment and retention incentive program for contracted juvenile indigent defense attorneys in Humboldt and Del Norte Counties and authorize the County Administrative Officer to sign any associated agreements to implement the program if program funding is awarded, as requested by County Administration.**

Approved.

18. 1) Approve a Change Order for the Enterprise Resource Planning System Project reducing the overall project by \$1,400.00 2) Authorize the County Administrative Officer to approve future Change Orders not to exceed an overall increase of \$50,000.00 for the entire project as requested by the Director of Information Technology. **

Approved. DNCOAGREE#2025-024

19. Approve and authorize the Purchasing Agent to exceed the \$20,000 limit for Purchase Order for Services, as outlined in the Del Norte County Administrative Manual Section 4.30.020 by issuing a Purchase Order to the City of Crescent City for \$33,877.61 as requested by the Director of Community Development.**

Approved.

SCHEDULED ITEMS

20. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
21. 10:30 A.M. Review and Discuss Treasurer's Report for the quarter ending December 31, 2024 as requested by the Treasurer/Tax Collector.**
22. 10:45 A.M. Conduct a Public Hearing for a Modified Road Improvement; It is recommend that the Board of Supervisors make the required findings and approve the request for modified road improvement standards for the unnamed road associated with Use Permit UP2504.**

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

23. Waive full reading, read by title only an Ordinance of the County of Del Norte replacing Chapter 2.33 "Purchasing Agent relating to the sale of real property, personal property, purchasing procedures and bidding procedures for public projects; and introduce an Ordinance amending Del Norte County Code Title 2, Chapter 33 Section 85 "Informal Bidding Procedures" to increase the amounts of project values for bidding projects under the Uniform Public Construction Cost Accounting Act in accordance with passage of Assembly Bill (AB) 2192 as requested by Administration.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. Approve and adopt a Resolution to set tax rates for cannabis retail and manufacturing transactions within the range approved by voters in Measure B for calendar year 2025 as requested by the Treasurer-Tax Collector.**

Action: Approved. RESO#2025-006. Included in the motion was to set the retail tax rate at 6% and the manufacturer tax rate at 3%.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 3 Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 2 Valerie Starkey, Chris Howard

Vote Abstain: 0 None

25. Receive and consider the authorization of a Letter of Agreement (LOA) with SitelogIQ for a Community Solar Generation and Microgrid Project, as requested by the Board of Supervisors.**

Action: Approved. DNCOAGREE#2025-025

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson

Vote Nay: 1 Joey Borges

Vote Abstain: 0 None

26. Approve and authorize the use of budgeted County Travel Funds for Supervisor Starkey to attend as the alternate, the 2025 NACo Annual Conference and Exposition being held in Philadelphia, PA from July 11-14, 2025 as requested by Supervisor Starkey.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

ADJOURNMENT

(Next meeting is February 11, 2025)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: January 23, 2025

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us