



**AGENDA**  
**BOARD OF SUPERVISORS**  
**DEL NORTE COUNTY**  
**STATE OF CALIFORNIA**  
**981 H STREET, ROOM 100**  
**CRESCENT CITY, CA 95531**

**Tuesday, January 14, 2025**

**REGULAR MEETING**

**10:00 AM**

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability. Items followed with a \*\* indicate material attached to the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors, you must provide a copy to the Clerk of the Board for inclusion in the official record.

Public comment is heard separately for each item on the agenda. NOTE: The Consent section is considered one item. For topics NOT on the agenda, public comment is allowed during the general public comment period during regular meetings. Comments should be limited to topics that are within the County's jurisdiction or purview.

**IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY** under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting **YOU MUST** notify the Clerk of the Board at least **24 HOURS** in advance of the meeting and a reasonable accommodation will be made.

## **CLOSED SESSION 8:30 A.M.**

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:

Conference with Legal Counsel-Existing Litigation-pursuant to Government Code Section 54956.9(d)(1)-One: Atul Saini v. Del Norte County, et. al.; CVPI 2022-1313;

Conference with Labor Negotiators pursuant to Government Code 54957.6-Two: 1) County Negotiator: Randy Hooper, Asst. CAO and Unrepresented Employees-Elected Department Heads; 2) County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups; and

Conference with Real Property Negotiator Neal Lopez and Legal Counsel pursuant to Government Code 54956.8-One: California Department of Transportation Temporary Construction Easement at Assessor's Parcel Number 105-130-022.

**BOARD OF EQUALIZATION:** Adjourn as the Board of Supervisors, reconvene as the Board of Equalization and: 1) discuss Board of Equalization Assessment Appeal: Eric Matson AAA 2024-001/APN 120-204-009; 2) discuss the possible creation of an Assessment Appeals Board and 3) reconvene as the Board of Supervisors.

## **REGULAR SESSION 10:00 A.M.**

### **10:00 A.M. Call the meeting to order and take roll.**

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Nomination and Election of Chair.
- Nomination and Election of Vice-Chair.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda,

the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, technical advisory committees and/or Board and staff travel/training reports.

## **CONSENT AGENDA**

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the December 10, 2024 Board of Supervisors meeting.\*\*
2. Approve and adopt the minutes from the December 17, 2024 Board of Supervisors Special Session.\*\*
3. Approve and adopt a Proclamation raising "Human Trafficking Awareness" as requested by as requested by the Soroptimist International of Crescent City.\*\*
4. Approve salary step placement at Step B for newly hired (Child Support Specialist I) as requested by the Director of Child Support and recommended by the County Administrative Officer.\*\*
5. Approve and adopt a Master Crime Insurance Program in lieu of Public Official Bonds as requested by the Risk Manager\*\*
6. Approve and authorize a partnership with the Yurok Tribe and the Klamath Promise Neighborhood Program to fund the Del Norte County Recreation Division Tiny Tots Basketball Program and authorize the County Administrative Officer (CAO) to sign any associated agreements to implement and finalize the partnership, as requested by the CAO, the Recreation Coordinator and the Administrative Programs Manager. \*\*
7. Approve and authorize the Chair to sign Amendment #1 to Agreement (2024-039) between County of Del Norte and Del Norte Little League for rental of Pyke Field for Little League Baseball and Softball, as requested by the Administrative Programs Manager.\*\*
8. Approve and authorize the Director of Health and Human Services to sign the attached Amendment to the Agreement with the City of Redding for Homeless Housing, Assistance, and Prevention Program Round 3 Funding (County Allocation) for the term ending December 31, 2025, as requested by the

Director of Health and Human Services.\*\*

9. Approve and authorize the Director of Health and Human Services to sign the attached Amendment to the Agreement with the City of Redding for Homeless Housing, Assistance, and Prevention Program Round 3 Funding (CoC Allocation) for the term ending December 31, 2025, as requested by the Director of Health and Human Services.\*\*
10. Approve and authorize the Chair to sign the Agreement with Rendezvous Music and Vending for placement of vending machines in the Flynn Center for Employee and public access as requested by the Administrative Services Coordinator.\*\*
11. Approve and authorize the Director of the Department of Health and Human Services to sign the attached Amendment to the Agreement for Medi-Cal Peer Support Specialist Certification Program with CalMHSA for an additional one-year term, as requested by the Director of Health and Human Services.\*\*
12. Approve and authorize the Director of Health and Human Services to sign the attached Agreement with Mobile Modular Management Corp. for delivery and installation of a new modular building for the community room at the ERF micro village site, as requested by the Director of Health and Human Services.\*\*
13. Approve and authorize the Director of Health and Human Services to sign the attached Agreement with Darin Thomsen Construction for metal building materials for the emergency shelter building at the ERF micro village site, as requested by the Director of Health and Human Services.\*\*
14. Approve and authorize the Chair to appoint Patricia "Trish" Cottrell to fill the Consumer seat, and Bill Steven to another term filling the newly established Veterans seat on the Local Behavioral Health Board (LBHB) for the term of January 14, 2025 through January 13, 2028, as requested by the Director of Health and Human Services.\*\*
15. Approve and authorize the Chair to sign an agreement between Del Norte Youth Wrestling, Del Norte County Recreation Department and the Del Norte Building Maintenance Department for Facility Use to Operate Del Norte Wrestling's Program, as requested by Administrative Programs Manager.\*\*
16. Approve and authorize the chair to sign the Fourth Amendment to Professional Services for Onsite Emergency Power Supply for Sanitary Sewer Lift Stations as requested by the Assistant County Engineer.\*\*
17. Approve and authorize the Chair to sign the attached Agreement with

Jermaine Brubaker for Comprehensive Opioid, Stimulant, and Substance Use Program Consultation Services for the term of January 1, 2025 through July 31, 2025, as requested by the Director of Health and Human Services.\*\*

18. Approve and authorize the Chair to sign professional services contracts for on-call planning services with LACO Associates, GHD, Inc., Naiad Biological Consulting, and Vollmar Natural Lands Consulting as requested by the Director of Community Development.\*\*
19. Approve an amendment to the agreement between the County of Del Norte and DDR Cleaning and Hauling to increase the amount of compensation available for on-call nuisance abatement services as requested by the Director of the Community Development Department.\*\*

## **SCHEDULED ITEMS**

20. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

## **REGULAR ITEMS**

### **GENERAL GOVERNMENT:**

21. 1) Adopt a resolution establishing a Section 115 Combination Trust and authorizing participation in the Public Agencies Post-Employment Benefits Trust administered by Public Agency Retirement Services (PARS) and; 2) Approve the attached Administrative Services Agreement with PARS and; 3) Appoint the County Administrative Officer (CAO) as the Plan Administrator and authorize the CAO to execute the agreement and other documents as necessary to implement the program and take additional actions as necessary to create and maintain the County's Section 115 Combination Trust and; 4) Designate the Proactive Financial Management Technical Advisory Committee to oversee and monitor the investment strategies of the Trust as recommended by the Proactive Financial Management Technical Advisory Committee.\*\*
22. Approve and authorize Community Development Department staff to take the following actions (1) Participate in staff-level discussions with the California Department of Fish and Wildlife, U.S. Fish and Wildlife Service, and other stakeholders regarding western lily habitat restoration efforts at the County-owned Point Saint George property; (2) Report proposed management

options under consideration to the Natural Resources and Environmental Coordination Technical Advisory Committee; and (3) Present updates to the Board for any actions requiring authorization, such as pursuing permits for restoration activities as recommended by the NREC TAC.\*\*

## **BUDGET TRANSFERS:**

23. Upon Board approval of the partnership with the Yurok Tribe and the Klamath Promise Neighborhood (KPN) Program (Consent Agenda Item #6), approve and adopt Budget Transfer, #01-02 in the amount of Six Thousand Six Hundred Eighty Four Dollars (\$6,684.00) within the Recreation Budget (101-711) to accurately reflect the revenue and expenditures for the Tiny Tot's Basketball program funded by the Yurok Tribe and the KPN Program as requested by the Recreation Coordinator and the Administrative Programs Manager.\*\*
24. Approve and adopt budget transfer #01-03 in the amount of \$250,000.00 (Two-hundred Fifty Thousand Dollars) within the District Attorney budget to fund contract positions for a Special Prosecutor and Investigator as requested by the District Attorney.\*\*

## **LEGISLATIVE AND BUDGET ISSUES:**

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

25. Approve and adopt the 2025 Legislative Platform, as recommended by the Assistant County Administrative Officer.\*\*

## **ADJOURNMENT**

**(Next meeting is January 28, 2025)**

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California      Date Posted: January 09, 2025

**THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:**

[www.co.del-norte.ca.us](http://www.co.del-norte.ca.us)