



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, October 8, 2024

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 1 Darrin Short

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

None.

- Report of any actions from closed session by County Counsel

None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Starkey: attended the Chamber of Commerce Board meeting, was a guest speaker at the 75th anniversary of the First Baptist Church, attended virtually the Local Behavioral Health Board meeting about the Sutter Coast Empath Clinic and the Local Behavioral Health Board vacancy, attended the Area 1 Agency on Aging meeting, had a discussion about bringing back 211 and attended the City Council meeting.

Supervisor Howard: attended the Forest Service meeting at the Gasquet Ranger district regarding mountain bike trails, attended the BCRAA meeting, had a discussion with Josh Mims and the assistant CAO about solutions to the Pacific Seafood departure, had a discussion about the California State Insurance Working

Group, had a discussion with the president of Pacific Power about redundancy and micro grids and will be attending the NCRP meeting.

Chair Wilson: attended the LAFCO meeting regarding the Klamath Fire District and the Pacific Seafood departure, attended the Economic Development Ad-Hoc meeting, had discussions with concerned constituents of his district about homeless encampments and recommended Starlink as a possible solution to cellular and internet service during natural disasters.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Joey Borges, Chris Howard, Dean Wilson

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the September 24, 2024 Board of Supervisors meeting.**

Approved.

2. Approve and Authorize the Chair to Sign an Agreement with Easy Smart Pay for an initial two year term starting October 1, 2024, as requested by the Treasurer / Tax Collector.**

Approved. DNCOAGREE#2024-196

3. Approve and authorize the County Agricultural Commissioner to sign the agreement with the California Department of Food and Agriculture for the 2024/25 High Risk Pest Exclusion program from July 1, 2024, to June 30, 2025, as requested by the Agricultural Commissioner.**

Approved. DNCOAGREE#2024-197

4. Approve and appoint Supervisor Howard as the Delegate as proposed and Supervisor Short as the Alternate as proposed to the California State Association of Counties (CSAC) Board of Directors for the year 2025 as requested by Chair Wilson.**

Approved.

5. Approve and authorize the Chair to sign the attached Memorandum of

Understanding "MOU" with North Coast Resource Partnership outlining the mission, goals, objectives and principles of the organization, as requested by the NCRP Director of Strategic Planning & Communications.**

Approved. DNCOAGREE#2024-198

6. Approve and authorize the Chair to sign the attached Amendment to the Agreement with BFG Wiers Mortuary for the term of October 8, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-199

7. Approve and authorize the Chair to sign the attached Change Order #1 to the Agreement with S&B James for the Legacy Renovation project, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-200

8. Approve and authorize the Director of Health and Human Services to sign the attached Amendment to the Agreement with California Department of Public Health for the WIC program for the term of October 1, 2022 through September 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-201

9. Approve salary step placement at Step C for newly hired (Social Worker Supervisor) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

10. Approve and authorize the Chair to sign the revised Agreement amending attachment B to include detailed payment terms with SZS Engineering Access, Inc. for the development of the County of Del Norte's Americans with Disabilities Act Evaluation and Transition Plan as requested by the Administrative Programs Manager and Risk Manager.**

Approved. DNCOAGREE#2024-202

11. Approve salary step placement at Step C for newly hired (Eligibility Specialist I) as requested by the Director of Health and Human Services and recommended by the County Administrative Officer.**

Approved.

12. Approve and authorize the Chair to sign Change Orders 1-4 for an amount not to exceed \$116,709.00 to the agreement with Cal, Inc. for the additional work needed to complete the abatement of additional identified asbestos containing materials from the property located at 206 Williams Drive, as requested by Administrative Programs Manager.**

Approved. Change Order 1 DNCOAGREE#2024-203; Change Order 2 DNCOAGREE#2024-204; Change Order 3 DNCOAGREE#2024-205; Change Order 4

SCHEDULED ITEMS

13. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
14. 10:30 A.M. Receive a quarterly update on the status and progress of the Board's 24/25 Organizational Strategic Plan, as requested by the Assistant County Administrative Officer.
15. 10:40 A.M. Caltrans Presentation on New State Welcome Monuments on 199 and 101 (Julia Peterson, Caltrans District 1 Clean California Coordinator)

REGULAR ITEMS

GENERAL GOVERNMENT:

16. Appoint Kerri Vue as the Director of Human Resources and Risk Management at Range A-6/Step F of the Appointed Department Head salary schedule effective October 11, 2024, and approve accrual rates equal to the six (6) through ten (10) years of service to reflect Mrs. Vue's years of Human Resources and Risk Management related experience as requested by the County Administrative Officer.

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

17. Discuss and take possible action on cancelling the regular Board of Supervisors meeting scheduled for Tuesday November 26, 2024 due to the Thanksgiving holiday as requested by Chair Wilson.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges
Vote Nay: 0 None
Vote Abstain: 0 None

18. 1) Introduce by title only the "Del Norte County Fireworks Ordinance"; 2) Waive further reading; 3) Set a public hearing to adopt the Ordinance on October 22, 2024; and 4) Designate the Clerk of the Board to prepare a summary of the Ordinance for publication as requested by County Counsel.**

Action: Approved. ORD#2024-003 The motion made was to approve the ordinance with revisions to remediate two clerical errors.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

19. Approve and authorize a step increase to A-11 Step G effective September 11, 2024, for the Agriculture Commissioner/Sealer of Weights and Measures as requested by the Board of Supervisors.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

ADJOURNMENT

(Next meeting is October 22, 2024)

Samantha Burtch, Clerk of the Board
County of Del Norte, State of California

Date Posted: October 03, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us