



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, September 24, 2024

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel and Staff to discuss a Settlement Authority Request
from Trindel Insurance Fund to settle two Workers' Compensation Claims.

Real Property Negotiations: Hunter Creek Bridge Project

- Propert: APNs 140-010-034 and 127-240-008
- Negotiator: Jon Olson, County Engineer

Public Employee Evaluation: Director of Child Support

Public Employee Evaluation: Agriculture Commissioner/Sealer of Weights and
Measures

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors

Ciera Pearson-Human Resources Technician; Guadalupe Vasquez-Human Resources
Technician; HR

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members
to the agenda at this time. In order to add an item to the agenda, the matter
must have come to the attention of the County subsequent to the posting of the
agenda and the matter requires action before the next regular meeting of the
Board of Supervisors.

DHHS staff corrected Item #6, the FY 23/24 number of clients served from 654 to

356 due to the error being on the Board Report.

Chair Wilson corrected Item #15 from stating Humboldt County to Del Norte County due to a clerical error on the letter of support.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Darrin Short: Attended the Measure R committee meeting, attended the RCRC 2024 Annual meeting, attended the BOS Special Session Human Resources/Risk Management Director interviews, attended the Caltrans meeting about the Last Chance Grade tunnel project, attended the North Coast EMS meeting, attended a presentation about the 2011 Tohoku Earthquake and donated to the raffle basket for the Kamome Foundation.

Valerie Starkey: Attended the Measure R committee meeting, attended the RCRC 2024 Annual meeting, attended the Groundbreaking Ceremony for the Battery Point Apartments, attended the BOS Special Session Human Resources/Risk Management Director interviews, attended the Caltrans meeting about the Last Chance Grade tunnel project, attended the Teen Court Subcommittee meeting, attended the open house at Animal Control, attended the Hiouchi Bridge Ceremony and worked on a solution regarding river access on the Mary Adams trail.

Chris Howard: Attended the Tri-Agency meeting, attended the RCRC 2024 Annual meeting, attended the Groundbreaking Ceremony for the Battery Point Apartments, attended the BOS Special Session Human Resources/Risk Management Director interviews, attended the NCUAQMD meeting, attended the Caltrans meeting about the Last Chance Grade tunnel project, attended the Agricultural Natural Resources and UC Extension meeting as a guest speaker, attended the North Deal meeting and donated to the raffle basket for the Kamome Foundation.

Dean Wilson: Attended the Tri-Agency meeting, attended the RCRC 2024 Annual meeting, attended the BOS Special Session Human Resource/Risk Management Director interviews, attended a meeting with state, federal government, and NGOs about economic development in the Del Norte County region and donated to the raffle basket for the Kamome Foundation.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 5 Darrin Short, Joey Borges, Valerie Starkey, Chris Howard, Dean Wilson

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the September 10, 2024 Board of Supervisors meeting.**

Approved.

2. Approve and authorize the Agricultural Commissioner to sign the Insect Pest Detection Trapping contract for 2024-2025 with the California Department of Food and Agriculture for work related to detecting exotic pests in Del Norte County, as requested by the Agricultural Commissioner.**

Approved. DNCOAGREE#2024-185

3. Approve and authorize the Chair to sign an agreement with SZS Engineering Access, Inc. for the development of the County of Del Norte's Americans with Disabilities Act Evaluation and Transition Plan in the amount of \$149,960.00, as requested by the Administrative Programs Manager and Risk Manager. **

Approved. DNCOAGREE#2024-186

4. Approve updated committee appointments to the Board's Technical Advisory Committees based on the Board's action taken at the September 10, 2024 Board of Supervisors meeting to modify the duties of TAC #4 (Capital Improvement and Facility) and creation of the Homelessness TAC (#10), as requested by Chair Wilson.**

Approved.

5. Approve the submittal of the Local Agency DBE Annual Submittal Form to Caltrans and authorize the Chair of the Board of Supervisors to sign it as requested by the Assistant County Engineer.**

Approved.

6. Approve and authorize the Chair to sign the attached second Amendment to the Agreement with Kings View to continue providing telepsychiatry services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-187, DHHS staff corrected Item #6, the FY 23/24 number of clients served from 654 to 356 due to the error being on the Board Report.

7. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Crestwood Behavioral Health for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human

Services.**

Approved. DNCOAGREE#2024-188

8. Approve and authorize the Chair to sign the attached Agreement with Melissa S. Morris to provide Registered Dietitian Services for the term of September 24, 2024 through September 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-189

9. Approve and authorize the Director of Health and Human Services to sign the attached Authorized Signatories Form from the California Department of Housing and Community Development for round five of HHAP funds, as requested by the Director of Health and Human Services.**

Approved.

10. Approve the attached 2024 ER Enhancement Plan Update, as requested by the Director of Health and Human Services.**

Approved.

11. 1) Approve and authorize the Chair to sign the attached Subcontract with First 5 Del Norte for the California Home Visiting Program for a term of July 1, 2023 through June 30, 2026, and; 2) Approve the CDPH California Home Visiting Program Grant Package, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-190

12. Approve and authorize the County Administrative Officer to Sign the Second Amendment to the Professional Services Agreement for Internal Affairs Investigations, as requested by the Risk Manager.**

Approved. DNCOAGREE#2024-191

13. Approve salary step placement at Step C for newly hired (Integrated Case Worker I) as requested by the Director of Health and Human Services & recommended by the County Administrative Officer.**

Approved.

14. Approve salary step placement at Step C for newly hired (Fiscal Manager I) as requested by the Director of Health and Human Services & recommended by the County Administrative Officer.**

Approved.

15. Approve and authorize the Chair to sign a letter of support for the Yurok Tribe's plan to submit a proposal for SB 1 funding to conduct community visioning and development vulnerability assessments around sea level rise in areas on the Humboldt coast that are within the purview of the tribe, as requested by Chair

Wilson.**

Approved. Chair Wilson corrected Item #15 from stating Humboldt County to Del Norte County due to a clerical error on the letter of support.

16. Approve and authorize the Chair to sign a letter in support of the application of Caltrans District 1 to the United States Department of Transportation's Reconnecting Communities Pilot Discretionary Grant Opportunity to complete the design phase of the Last Chance Grade Permanent Restoration Project, as requested by Chair Wilson.**

Approved.

17. Approve and authorize the Chair to sign a letter of support for the Proposed Towboat Lane Agreement which would shift the commercial Towboat Lane south redirecting large commercial vessels away from the commercial fishing vessels, as requested by Supervisor Howard.**

Approved.

18. Approve and authorize the acceptance of a grant from the Humboldt Area Foundation and Wild Rivers Community Foundation for the maintenance and refinishing of the signs located within the County-owned Veteran Cemetery and appoint the County Administrative Officer as the authorized representative for acceptance of the grant, as requested by the Administrative Programs Manager.**

Approved.

SCHEDULED ITEMS

19. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

20. 10:30 A.M. SitelogIQ Presentation on Building Community Resiliency from Natural Disasters the Del Norte Community Microgrid (Dr. Eddie Jordan, Vice President, West Division; Taylor Boyle, Director of Project Development; Kristy Coughlin, CA Government Affairs & Community Development)

The Board approved by consensus to direct staff to work with SitelogIQ to bring back an Agenda Item to provide more information to the Board about microgrids in Del Norte County.

21. 10:40 A.M. Sheriff's Office Presentation on a plan to address and fund staffing vacancies and retention of current staff as requested by the Board (Garrett Scott, Sheriff-Coroner).

Action: Approved. The motion made was to direct staff to take the request and recommendations made by the Sheriff and work them through the CFO's office and bring a recommendation back to the Board.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

22. Authorize the District Attorney or their designee to implement the Victim Witness Assistance Program and approve the Grant Subawards for years: October 01, 2024–September 30, 2025 (VW24 0253 01), October 01, 2025–September 30, 2026 (VW25 0253 01), and October 01, 2026–September 30, 2027 (VW 26 0253 01) including any amendments thereto, subject to further review and approval; and to comply with the rules and regulations of Cal OES as requested by the District Attorney.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

23. Review and discuss in accordance with Penal Code Section 933 the Findings and Recommendations within the 2023-2024 Final Grand Jury Report requiring response from the governing body; and Approve the response, with any Board directed revisions, and direct the final document to be signed by the Chair and forwarded to the presiding Judge of the Superior Court.**

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean

		Wilson, Joey Borges
Vote Nay:	0	None
Vote Abstain:	0	None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

24. Receive a copy of a letter provided to State legislatures from the Director of Health and Human Services per Section 1.60 of the Administrative Manual, as requested by the Director of Health and Human Services.**

25. 1) Conclude the fourteen (14) day public hearing for the 2024/2025 Fiscal Year Budget and adopt Resolution No. 2024-033, a resolution adopting the 2024/2025 Fiscal Year General County and Special Budgets of Del Norte County as well as setting appropriation limits for the 2024/2025 Fiscal Year; and 2) Adopt Resolution No. 2024-032, a Resolution Fixing Tax Rates for the 2024/2025 Fiscal Year; and 3) Approve Attachment A as presented for review on September 10, 2024, establishing five (5) General Fund (GF) positions, reclassifying eleven (11) GF positions and adjusting the salary range for one (1) GF position and authorize Human Resources to revise the County staffing chart and complete other administrative tasks as necessary; and 4) Approve the Measure R funding for Animal Services as a revision to the FY 24/25 Measure R Budget as recommended by the Measure R Oversight/Advisory Committee and as requested and presented by the County Administrative Officer and Auditor-Controller.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea:	5	Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges
------------------	---	---

Vote Nay:	0	None
------------------	---	------

Vote Abstain:	0	None
----------------------	---	------

ADJOURNMENT

(Next meeting is October 8, 2024)

Samantha Burtch, Clerk of the Board
County of Del Norte, State of California

Date Posted: September 20, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:
www.co.del-norte.ca.us