



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, August 13, 2024

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Joey Borges, District 4 Supervisor.
- Introduction of new employees to the Board of Supervisors

Elisha Evans - Peer Support Specialist/DHHS

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Starkey: Attended multiple meetings regarding the opioid settlement funds, continued to help the Performing Arts Center's Board, attended several trail's meetings related to the proposal submitted for the catalyst funds, as well as a grant request submitted to the Resource Advisory Committee (RAC). Requested Chair Wilson appoint an alternate to RAC. Attended the virtual webinar regarding SB 90 and the state issued mandates, continued working on the teen court proposal by attending multiple meetings, met with our IT director, Dan McCorkle, attended the Local Behavioral Health Board meeting, reviewed the Grand Jury Report, reviewed the Ag departments new brochure about invasive species, attended the City Council meetings (x2), attended the Harbor Commission meeting, attended virtually the collective bargaining training by PERB, reviewed the Del Norte Planning Commission

meeting, met with the newly appointed Planning Commissioner.

Supervisor Howard: Had several discussions and meetings with the Healthcare District, the Humbolt Area Foundation and others, in relation to the Senior Center's budget shortfalls in providing the senior nutrition program, attended the California State Association Insurance Working Group meeting, toured Joby Aviation in Monterey County, attended the virtual webinar regarding SB 90, met with Pacific Power, and talked with Michael Bowen from the Coastal Conservancy, attended a Border Coast Regional Airport Authority (BCRAA) meeting, attended the Del Norte Local Transportation Commission (DNTLC) meeting, attended the Board of Supervisors Collective Bargaining Training special session, attended a meeting with the Natural Marine Fisheries Services , Calfish and Game, California Department of Fish and Wildlife (CDFW), NOAA Marine Fisheries and The Crescent City Fishing Group.

Supervisor Short: Attended the RCRC Board of Directors meeting, attended the virtual webinar regarding SB 90, attended the Del Norte Local Transportation Commission (DNLTC) meeting, attended the Board of Supervisors Collective Bargaining Training special session, attended the Housing and Services Subcommittee meeting and attended the Cleanup Subcommittee meeting.

Supervisor Wilson: Most of the meetings attended were already covered by the other board members in their reports, worked with staff on various issues of concern related to our County, economic development, as well as legislative concerns, thanked those in the community who expressed their condolences to his family and himself on the passing of Eileen Brown.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Howard motioned to approve items 1 through 15. Supervisor Starkey pulled item 3 for a question and item 16 for modification and a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the July 23, 2024, Board of Supervisors meeting.**

Approved.

2. Approve and authorize the Chair to sign an Agreement between the County of Del Norte and Tidewater Contractors, Inc. for the paving projects located at 874 H Street (Veterans Memorial Hall), and the 635 & 607 5th Street (Sheriff/Jail) parking lot not to exceed \$633,779.50 as requested by the Administrative Programs Manager.**

Approved. DNCOAGREE#2024-154

3. Approve and authorize the appointment of the County Administrative Officer as the primary Del Norte County representative Board Member and the Assistant County Administrative Officer as the alternate Board Member to the PRISM Board of Directors as requested by the County Administrative Officer.**

Approved. Supervisor Starkey pulled for a question.

4. 1) Approve and appoint Janel Obenchain, Deputy Director for Public Health, to be a member of the Opioid Litigation Working Group; and 2) Authorize the Opioid Litigation Working Group to add "Participants" to it on an as-needed basis without getting pre-approval from the Board of Supervisors, as requested by County Counsel.**

Approved.

5. Approve salary step placement at Step C for newly hired (Integrated Case Worker II) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

6. Approve and authorize the Director of Health and Human Services and Chief Probation Officer to sign the attached MOU for the term of January 1, 2024 through January 1, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-155

7. Approve and authorize the Director of Health and Human Services to sign the attached Grant Agreement #24-10275 with the California Department of Public Health for the HIV Surveillance Program for the term of July 1, 2024 through June 30, 2029, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-156

8. Approve and authorize the Director of the Department of Health and Human Services to sign the Intergovernmental Agreement Regarding Transfer of Public Funds for the 2023 Variable Rate Range Program between the California

Department of Health Care Services and Department of Health and Human Services for the term of January 1, 2023 through June 30, 2026, as requested by the Director of the Department of Health and Human Services.**

Approved. DNCOAGREE#2024-157

9. Approve and authorize the Chair to sign the attached Second Amendment to the Agreement with Santa Rosa Behavioral Healthcare Hospital to continue providing Psychiatric Inpatient Hospital Services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-158

10. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Family Resource Center of the Redwoods to continue the MHSA Prevention and Early Intervention Program for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-159

11. Approve and authorize the Chair to sign the attached second Amendment to the Agreement with Marco A. Cazares for DUI Monitoring Services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-160

12. Approve and authorize the Chair to sign the attached Agreement with the University of California, Davis for County Peer Review and County Self-Assessment services from January 1, 2024 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-161

13. Approve and authorize the Chair to sign the attached second Amendment to the Agreement with The SmithWaters Group to continue providing Patients' Rights Advocacy Services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-162

14. Approve and authorize the Chair to sign an agreement between the County of Del Norte and Gallagher Benefit Services, Inc. for the completion of the Del Norte County Compensation and Organizational/Structural Analysis, as requested by County Administration.**

Approved. DNCOAGREE#2024-163

15. Approve and authorize the Chair to sign the updated MOU between the Superior Court of California, County of Del Norte and the Del Norte County Probation Department for funding related to Pretrial Assessment Services Program, as requested by the Chief Probation Officer.**

Approved. DNCOAGREE#2024-164

16. Approve and adopt the attached Resolution establishing a temporary special project stipend during the term of the Enterprise Resource Planning (ERP) implementation project as requested by the Director of Information Technology, the Auditor-Controller and the County Administrative Officer.**

Action: Approved. RESO#2024-027 Pulled by Valerie Starkey for modification and a separate vote. With a motion to add language to the Resolution that the total amount of stipends paid during the ERP project implementation shall not exceed \$150,000.00 without prior approval from the Board of Supervisors.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Dean Wilson, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

SCHEDULED ITEMS

17. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

18. 10:30 A.M. Del Norte High School Student Delegation to Rikuzentakata Presentation - (Carol Zocchi, English teacher at DNHS, and Japan Club advisor)

19. 10:45 A.M. Department of Health and Human Services (DHHS) Encampment Resolution Funding (ERF) Presentation and Request for Permission to Purchase Fixed Assets.(Ranell Brown - Health and Human Services Director)**

Action: Approved. Motion approving the purchase of Fixed Assets and granting permission to move funds from current personnel to the Fixed Asset Fund.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

20. Approve and authorize the Chair to enter into an AIA Form B101-2017 Agreement between the County of Del Norte and Nichols Melburg & Rossetto Architects for the design of the initial phase of the Del Norte County Jail Renovation project, as requested by County Administration.**

Action: Approved. DNCOAGREE#2024-165

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

21. Provide community members and residents of Pacific Terrace Mannor an opportunity to comment on the upcoming tree removal project at 1115 Williams Drive, as requested by the Risk Manager.**

During Public Comment on Item 21, Mike Bean, an owner of a unit in Pacific Terrace Mannor, commented that he is very happy about the need to remove the trees being addressed. Mike Bean also said that a tree came down last February and took out a shed on his property and his neighbor's roof was damaged. He also requested that the rest of the tree that fell on his property be removed, because he is incapable of removing it himself.

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

22. Approve and Adopt Budget Transfer #06-19 in the amount of \$169,955 (One Hundred Sixty-Nine Thousand Nine Hundred and Fifty-Five Dollars) within the County Service Area No. 1 Budget Unit to allow for the payment of services

provided during the 4th Quarter of the fiscal year as requested by the Director of Community Development.**

Approved. BT#06-19

23. Approve and Adopt Budget Transfer #06-21 in the amount of \$154,289 (One Hundred Fifty Four Thousand Two Hundred Eighty Nine Dollars) within the Contingency Budget Unit to allow for the payment of expenses related to the Smith River Complex Fires in Fiscal Year 2023/2024 as requested by the OES Fiscal Manager.**

Approved. BT#06-21

24. Approve and Adopt Budget Transfer #06-22 in the amount of \$154,289 (One Hundred Fifty Four Thousand Two Hundred Eighty Nine Dollars) within the OES Budget Unit to allow for the payment of expenses related to the Smith River Complex Fires in Fiscal Year 2023/2024 as requested by the OES Fiscal Manager.**

Approved. BT#06-22

25. Approve and Adopt Budget Transfer #06-20 in the amount of \$50,381 within the 2024/2025 Public Nuisance Budget Unit for the purchase of a replacement vehicle using insurance reimbursement revenues to be received from Trindel and authorize the purchase of a 2024 Ford F150 STX 4WD Supercrew Truck at a price not to exceed \$50,381.00 as requested by the Director of Community Development**

Approved. BT#06-20

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

26. Approve and adopt Section 10.10.045 Budget Workshops - General Fund Departments as directed by the Board and authorize staff to incorporate this section into Title 10, County Budget Process, of the Administrative Manual as requested by the County Administrative Officer/Budget Officer.**

Action: Approved

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

27. Approve and authorize the use of previously designated Capital Improvement funding for the development of the County of Del Norte's Americans with Disabilities Act Evaluation and Transition Plan in the amount of \$149,960.00, as requested by the Administrative Programs Manager and Risk Manager.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

28. Approve and adopt Section 10.20 pertaining to Measure R eligible Department funding requests and authorize staff to incorporate this section into Title 10, County Budget Process, of the Administrative Manual as requested by the County Administrative Officer/Budget Officer.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

29. Receive and review a preliminary feasibility report providing various considerations and options for County-based, regional economic development services, as previously directed by the Board in the Strategic Plan. Upon review of the information provided in the preliminary feasibility report, direct the Economic Development Technical Advisory Committee to develop a final feasibility report to further examine the feasibility of the options presented in the preliminary report and to form recommendations for the Board's consideration relating to the questions of whether the County should provide economic development services or not, and if so, by which method, as requested by the Assistant County Administrative Officer.**

Action: Approved. With a motion to direct the Economic Development Technical Advisory Committee to take the preliminary feasibility report and develop a final feasibility report to form recommendations for the Board's consideration.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is August 27, 2024)

Samantha Burtch, Clerk of the Board
County of Del Norte, State of California

Date Posted: August 09, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us