



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, July 23, 2024

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Public Employee Evaluation: Director of Building Maintenance and Parks

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

None

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the Homeless Ad Hoc Committee meeting, attended meetings regarding the Supreme Court ruling on Johnson vs Grants Pass, attended the North Coast EMS meeting, attended a webinar hosted by California City News, toured the Roads Department with Richard Miller, gave Kudos to the Recreation Department and special thanks to the Recreation Coordinator John Horner, attended multiple meetings regarding the new homeless shelter and micro village at the Williams Drive site, attended an After Action Review of the South Beach Fireworks Incident.

Supervisor Starkey: Attended the National Association of Counties (NaCo)

conference, attended the Justice and Public Safety Policy Steering Committee, attended the Counties Preparing for and Recovering from Natural Disasters meeting, attended the State policy trends meeting, attended the Financial Management 101 Course, attended a seminar on Economic Mobility and a seminar for Charting the path ahead, a blueprint for economic prosperity, attended the NaCo annual business meeting, attended the City Council Meeting, attended the Q3 Middle Mile Advisory Committee meeting, met with the Veterans Service Officer to discuss Operation Green Light for Veterans, attended several 4th of July wrap up meetings, and participated in a discussion with staff relative to a MOU with CDFW for an area along Pebble Beach Drive.

Supervisor Wilson: Attended several meetings regarding the Supreme Court ruling on Johnson vs Grants Pass and attended multiple meetings regarding the new homeless shelter and micro village at the Williams Drive site.

Supervisor Howard: Attended multiple meetings regarding the budget shortfalls at the Del Norte Senior Center, had a conversation with the Director of NCRP, attended meetings and webinars about the Removal of the Klamath Dam hosted by the Secretary of Natural Resources Wade Crowfoot, attended a Drought Task Force meeting, and had an interview with Julie Sizek from the University of Oregon regarding the impacts of the Northwest Forest Plan.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the July 09, 2024 Board of Supervisors meeting.**

Approved

2. Approve and authorize the County Agricultural Commissioner to sign the Nursery Inspection Agreement Contract with the California Department of Food and Agriculture, effective July 1, 2024 through June 30, 2025 as requested by the Agricultural Commissioner.**

Approved. DNCOAGREE#2024-143

3. Approve and authorize the chair to sign the memorandum of agreement between the Elk Valley Rancheria, California and the County of Del Norte for the Elk Valley Sewer I&I (Inflow and Infiltration) Rehabilitation - Broad Street Project as requested by the Assistant County Engineer.**

Approved. DNCOAGREE#2024-144

4. Approve and authorize the chair to sign a resolution authorizing the Community Development Director to execute agreements with the California Department of Transportation for the Del Norte Regional Drainage Study and Capital Improvement Plan project as requested by the Assistant County Engineer.**

Approved. RESO#2024-026

5. Approve and appoint Craig Roberts to the Del Norte County Planning Commission to represent District 2, as requested by Supervisor Starkey.**

Approved

6. Receive and review the FY 2023/24 Q4 donation list from the Department of Health and Human Services, as requested by the Director of Health and Human Services.**

No action needed on this item.

7. Approve and authorize the Chair to sign the Amendment to the Agreement with Crisis Support Services of Alameda County for After-hours Crisis Support Services from July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-145

8. Approve and authorize the Chair to sign the attached Amendment to the Agreement with SVT Gruppe, Inc. to continue providing transportation services for the term of July 1, 2024 through December 31, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-146

9. Approve and authorize the Chair of the Board of Supervisors to sign the agreement with Consor North America Inc. to develop the County's Bridge Preventive Maintenance Program as requested by the County Engineer.**

Approved. DNCOAGREE#2024-147

SCHEDULED ITEMS

10. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

REGULAR ITEMS

GENERAL GOVERNMENT :

12. Approve and authorize the Director of Community Development Department (Director) in coordination with Human Resources to hire at a step higher than Step A, but not higher than Step C for positions identified as hard to fill by the Director pursuant to Article IV, Section 4.5 (DNMMG) and 4.6 (SEIU) of the Memorandum of Understanding between the County of Del Norte and the Del Norte County Mid-Management Group and the Del Norte County Employees Association/SEIU Local 1021 to assist in addressing with the current staffing crisis in the Roads Division as requested by the Director and recommended by the County Administrative Officer/Human Resources.**

Action: Approved

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

13. Approve and adopt the attached Side Letter Agreement between the County of Del Norte and the Del Norte County Employees Association/SEIU Local 1021 (the Union) to waive Section 4.12 of Article IV in the DNCEA/SEIU Memorandum of Understanding (Agmnt #2021-189) as proposed by the Union and tentatively agreed to by the County's chief negotiator/County Administrative Officer effective on the date approved by the Board for Road Division range adjustments presented to the Board on July 23, 2024, as requested by the County Administrative Officer.**

Action: Approved. DNCOAGREE#2024-151

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

14. 1) Discuss and take action pertaining to Special Session Board meetings subject to the Brown Act, in order to conduct General Fund Budget Workshops for Fiscal Year 2024-2025 (FY 24-25) only, in August 2024, prior to the Board's consideration of the FY 24-25 Final Adopted Budget; **OR**, 2) Discuss and take action pertaining to the addition of a step in the annual budget process under Title 10 of the County Administrative Manual, beginning in FY 24-25, to include Special Session Board meetings in August of each year following the approval of the Recommended Budget and prior to the Adopted Budget; and contingent upon approval of item 1) or item 2), 3) Discuss and provide direction to the Budget Team for drafting budget workshop guidelines to be provided to General Fund Department Heads and applicable fiscal staff, which contingent upon the Board approving item 2), would also include language adding a section to Title 10 of the Administrative Manual to reflect annual budget workshops to be conducted in August as requested by the Board and presented by the County Administrative Officer/Budget Team.**

Section 1. No action was taken on this section.

Action: Approved. **Section 2.**

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 3 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 2 Dean Wilson, Chris Howard

Vote Abstain: 0 None

Action: **Section 3.** Direct staff to make the Budget Workshops similar to those held in 2022/2023, and prepare language to reflect this in Title 10 of the Administrative Manual as stated in item 14.3).

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Darrin Short, Joey Borges, Dean Wilson, Chris Howard

Vote Nay: 0

Vote Abstain: 0 None

15. A.1) Approve range adjustments for the Road Division classifications as requested by the Director of the Community Development Department and as recommended by the County Administrative Officer in Attachment A; and 2) Approve the revisions to the attached Road Division classification (job) descriptions as requested by the Director of the Community Development Department and as recommended by the County Administrative Officer; and 3) authorize Human Resources to complete all necessary administrative tasks to reflect any action taken by the Board as requested by the County Administrative Officer.

B. **OR**, per Board direction on June 25, 2024, review and consider the Department memo and proposed revised staffing chart, classification (job) descriptions and range adjustments submitted to the County Budget Team in April 2024. This proposal is not recommended by the Director of the Community Development Department or the County Administrative Officer.**

Action: Approved. Included in the motion was to approve **Section A**. No action was taken on **Section B**.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 3 Valerie Starkey, Darrin Short, Joey Borges

Vote Nay: 2 Chris Howard, Dean Wilson

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is August 13, 2024)

Samantha Burtch, Clerk of the Board
County of Del Norte, State of California

Date Posted: July 18, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us