



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531

Tuesday, July 23, 2024

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability. Items followed with a ** indicate material attached to the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors, you must provide a copy to the Clerk of the Board for inclusion in the official record.

Public comment is heard separately for each item on the agenda. NOTE: The Consent section is considered one item. For topics NOT on the agenda, public comment is allowed during the general public comment period during regular meetings. Comments should be limited to topics that are within the County's jurisdiction or purview.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting **YOU MUST** notify the Clerk of the Board at least **24 HOURS** in advance of the meeting and a reasonable accommodation will be made.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters: Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Public Employee Evaluation: Director of Building Maintenance and Parks

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the July 09, 2024 Board of Supervisors meeting.**
2. Approve and authorize the County Agricultural Commissioner to sign the Nursery Inspection Agreement Contract with the California Department of Food and Agriculture, effective July 1, 2024 through June 30, 2025 as

requested by the Agricultural Commissioner.**

3. Approve and authorize the chair to sign the memorandum of agreement between the Elk Valley Rancheria, California and the County of Del Norte for the Elk Valley Sewer I&I (Inflow and Infiltration) Rehabilitation - Broad Street Project as requested by the Assistant County Engineer.**
4. Approve and authorize the chair to sign a resolution authorizing the Community Development Director to execute agreements with the California Department of Transportation for the Del Norte Regional Drainage Study and Capital Improvement Plan project as requested by the Assistant County Engineer.**
5. Approve and appoint Craig Roberts to the Del Norte County Planning Commission to represent District 2, as requested by Supervisor Starkey.**
6. Receive and review the FY 2023/24 Q4 donation list from the Department of Health and Human Services, as requested by the Director of Health and Human Services.**
7. Approve and authorize the Chair to sign the Amendment to the Agreement with Crisis Support Services of Alameda County for After-hours Crisis Support Services from July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**
8. Approve and authorize the Chair to sign the attached Amendment to the Agreement with SVT Gruppe, Inc. to continue providing transportation services for the term of July 1, 2024 through December 31, 2024, as requested by the Director of Health and Human Services.**
9. Approve and authorize the Chair of the Board of Supervisors to sign the agreement with Consor North America Inc. to develop the County's Bridge Preventive Maintenance Program as requested by the County Engineer.**

SCHEDULED ITEMS

10. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
11. 10:30 A.M. Federal Legislative Policy Update (Greg Burns, Thorn Run Partners)

REGULAR ITEMS

GENERAL GOVERNMENT :

12. Approve and authorize the Director of Community Development Department (Director) in coordination with Human Resources to hire at a step higher than Step A, but not higher than Step C for positions identified as hard to fill by the Director pursuant to Article IV, Section 4.5 (DNMMG) and 4.6 (SEIU) of the Memorandum of Understanding between the County of Del Norte and the Del Norte County Mid-Management Group and the Del Norte County Employees Association/SEIU Local 1021 to assist in addressing with the current staffing crisis in the Roads Division as requested by the Director and recommended by the County Administrative Officer/Human Resources.**
13. Approve and adopt the attached Side Letter Agreement between the County of Del Norte and the Del Norte County Employees Association/SEIU Local 1021 (the Union) to waive Section 4.12 of Article IV in the DNCEA/SEIU Memorandum of Understanding (Agmt #2021-189) as proposed by the Union and tentatively agreed to by the County's chief negotiator/County Administrative Officer effective on the date approved by the Board for Road Division range adjustments presented to the Board on July 23, 2024, as requested by the County Administrative Officer.**

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

14. 1) Discuss and take action pertaining to Special Session Board meetings subject to the Brown Act, in order to conduct General Fund Budget Workshops for Fiscal Year 2024-2025 (FY 24-25) only, in August 2024, prior to the Board's consideration of the FY 24-25 Final Adopted Budget; **OR**, 2) Discuss and take action pertaining to the addition of a step in the annual budget process under Title 10 of the County Administrative Manual, beginning in FY 24-25, to include Special Session Board meetings in August of each year following the approval of the Recommended Budget and prior to the Adopted Budget; and contingent upon approval of item 1) or item 2), 3) Discuss and provide direction to the Budget Team for drafting budget workshop guidelines to be provided to General Fund Department Heads and applicable fiscal staff, which contingent upon the Board approving item 2), would also include language adding a section to Title 10 of the Administrative Manual to reflect annual budget workshops to be conducted in August as requested by the Board and presented by the County Administrative Officer/Budget Team.**

15. A.1) Approve range adjustments for the Road Division classifications as requested by the Director of the Community Development Department and as recommended by the County Administrative Officer in Attachment A; and 2) Approve the revisions to the attached Road Division classification (job) descriptions as requested by the Director of the Community Development Department and as recommended by the County Administrative Officer; and 3) authorize Human Resources to complete all necessary administrative tasks to reflect any action taken by the Board as requested by the County Administrative Officer.

B. **OR,** per Board direction on June 25, 2024, review and consider the Department memo and proposed revised staffing chart, classification (job) descriptions and range adjustments submitted to the County Budget Team in April 2024. This proposal is not recommended by the Director of the Community Development Department or the County Administrative Officer.**

ADJOURNMENT

(Next meeting is August 13, 2024)

Samantha Burtch, Clerk of the Board

County of Del Norte, State of California Date Posted: July 18, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us