



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, June 25, 2024

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 3 Chris Howard

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(2)
- Possible Litigation-one

Conference with Legal Counsel-Liability Claims-One: Claimant Cooper Ward Eller

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors

Zoey Knowlton - Health Educator II, Alana Garcia - Client Services Specialist II/DHHS
, Alonzo Ramirez - Child Support Assistant/CSS, Jennifer Isom -Veteran Service
Representative/VSO.

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Item 15 was pulled from the Consent Agenda due to having no supporting documentation.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Short: Thanked Department Head Jennifer Perry for her preparedness and professionalism.

Supervisor Starkey: Toured Last Chance Grade with Caltrans, Assisted with Mock Interviews for the E3 program, worked with a group of people including a church group to assist an elderly lady get into compliance with a code enforcement violation, and continued to work on the 4th of July. She attended the Ribbon Cutting with Caltrans for Hunter Creek Bridge, the Tri-Agency Special Joint Meeting, a Last Chance Grade review of the route selection, a nuisance abatement hearing in support of some constituents, the 1st annual Pride Day events, the City council meeting, the Webinar by the California Department of Insurance, and a Peer Court Meeting.

Supervisor Wilson: Attended a Last Chance Grade review of the route selection, attended the Ribbon Cutting with Caltrans for Hunter Creek Bridge and met with the Yurok Tribe.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Starkey pulled item#4 for further discussion and not a separate vote. Chair Wilson pulled item #15 due to no supported documentation being attached to the item.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the June 11, 2024 Board of Supervisors meeting.**

Approved

2. Approve and authorize the Chair to sign the Sixth Amendments to Agreements 2021-099 (Joseph Futrell) and 2021-100 (Helen Hoopes) for continued Public Defender Services – Miscellaneous Panel, as requested by the Administrative Services Manager.**

Approved. Futrell: DNCOAGREE#2024-112; Hoopes: DNCOAGREE#2024-113

3. Authorize the Community Development Department to prepare and submit Highway Safety Improvement Program grant applications and authorize the Community Development Director to sign the applications and supporting documents on behalf of the County, as requested by the Assistant County Engineer.**

Approved

4. Approve and authorize the Chair to sign the Amendment to the California Forensic Medical Group contract to cover additional staff time for psychiatric support and medication distribution for Del Norte County Youth housed in the Humboldt County Juvenile Hall as requested by the Chief Probation Officer.**

Approved. DNCOAGREE#2024-114. Supervisor Starkey pulled item #4 for further discussion and not a separate vote.

5. Approve and authorize the donation of two surplussed portable basketball hoops from the Del Norte Recreation Department to the Yurok Tribe to allow for the younger basketball players in Klamath to have a place to practice and participate in basketball activities, as requested by the Recreation Coordinator and the Administrative Services Manager.**

Approved

6. Approve and authorize the Chair to sign Amendment #4 to Agreement 2023-111 with Pacific Affiliates for On-Site Sewage Design at Florence Keller Park, as requested by the Administrative Services Manager.**

Approved. DNCOAGREE#2024-115

7. Approve and appoint Minica Hiner and Sarah Campbell to the Del Norte Solid Waste Task Force with terms ending on June 25, 2029 as requested by the Director of the Solid Waste Management Authority.**

Approved

8. 1) Approve the Mental Health Services Act Three-Year Plan annual update for FY 2024-2025 and authorize the budgets included in the plan. 2) Authorize Ranell Brown, Director of the Department of Health and Human Services, and Clinton Schaad, Auditor/Controller, to sign the annual update as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-116

9. Approve and authorize the Chair to sign the attached renewed Lease Agreement with Derrick and Rose Burr for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-117

10. Approve and authorize the Chair to sign the attached third Amendment to the Agreement with North Valley Behavioral Health, LLC for the term of July 1, 2024

through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-118

11. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Willow Glen Sequoia for Mental Health Rehabilitation Services for the term of July 1, 2023 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-119

12. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Willow Glen Care Center for Community Residential Care Services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-120

13. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Willow Glen Cedar Grove for Mental Health Rehabilitation Services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-121

14. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Kings View Professional Services for Electronic Health Record Information System Services for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-122

15. Approve and authorize the Director of Health and Human Services to sign the attached renewal MOU with Sutter Coast Hospital for 5150 services a two year term, as requested by the Director of Health and Human Services.**

Chair Wilson pulled this item due to no supporting documentation.

16. Approve and authorize the Chair to enter into an Agreement with Tidewater Contractors, Inc. for road materials supply as requested by the Director of Community Development.**

Approved. DNCOAGREE#2024-124

17. Approve and authorize the Chair to sign the second amendment to the agreement between the County of Del Norte and DDR Cleaning and Hauling for on-call nuisance abatement services as requested by the Community Development Director.**

Approved. DNCOAGREE#2024-125

18. Approve and authorize the Chair to sign the first amendment to the agreement

between the County of Del Norte and Hemmingsen Contracting Co. Inc. for on-call nuisance abatement services as requested by the Community Development Director.**

Approved. DNCOAGREE#2024-126

19. Approve and adopt a Resolution authorizing the Sheriff to apply, conduct and sign the California Department of Parks and Recreation, Division of Boating and Waterways grant funded Boating Safety and Enforcement Program for FY 24/25 as requested by the Sheriff.**

Approved. RESO#2024-024

20. Approve and adopt revisions to the County's Workplace Violence Prevention Policy as requested by the Risk Manager and County Administrative Officer.**

Approved

21. Approve the donation of hazard tree removal services at Florence Keller Regional Park from Arboreutierria Inc in partnership with Powell Arbor Solutions as requested by the Director of Building Maintenance & Parks.**

Approved

22. Approve and authorize the chair to execute the Third Amendment to Agreement for Professional Services for Onsite Emergency Power Supply for Sanitary Sewer Lift Stations with GHD, Inc. for land surveying services as requested by the Assistant County Engineer.**

Approved. DNCOAGREE#2024-127

23. Approve and authorize the Chair to sign Project DNCOCA:INTEROP Change Order #3 – Contract Extension Del Norte County Interoperability Communications Assessment and Plan as requested by the Emergency Services Manager and the OES Fiscal Manager.**

Approved. DNCOAGREE# 2024-128

24. Approve the revised Classification/Job Description for the Supervising Behavioral Specialist as requested by the Director of Health and Human Services/Behavioral Health and recommenced by the County Administrative Officer.**

Approved

25. Approve and authorize the County Engineer to execute the Ninth Amendment to the Agreement for Professional Services with Consor North America Inc. for the Preliminary Engineering and Right-of-Way Phases of the Requa Road at Hunter Creek Bridge Replacement Project associated with bridge redesign and grade lowering as previously directed by the Board of Supervisors and as requested by the County Engineer.**

Approved. DNCOAGREE#2024-129

26. Consider, review and approve the proposed Fiscal Year 2024/25 Border Coast Regional Airport Authority (BCRAA) budget as requested by the Airport Director.**

Approved

SCHEDULED ITEMS

27. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

28. 11:00 A.M. 1) Approve and authorize the Chair to sign and send an updated joint letter with the City Council expressing support for a local Performing Arts Center; and 2) receive an update on the Performing Arts Center Project (Nick Rail, Founder, Chair, President, Partnership for the Performing Arts).**

Action: Approved

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

29. 11:15 A.M. Mobile Crisis Unit Presentation (Behavioral Health/DHHS)

REGULAR ITEMS

GENERAL GOVERNMENT:

30. In light of the pending dissolution of the Tri-Agency Economic Development Authority, consider and discuss moving up the timing of the implementation of Item IED-2A (Economic Development Services) in the Board's adopted 24/25 Strategic Plan, and direct Administration to develop a report to be presented for the Board's consideration that will present options and alternatives for developing the coordination of regional economic development services within Del Norte County in the County's structure, as requested by Chair Wilson.**

Action: Approved

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

31. Approve and authorize the Chair to sign a letter of opposition to AB 2797 (McKinnor), as requested by the Ast CAO.**

Action: Approved

Motion: Move to approve

Move: Joey Borges

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

32. (1) Discuss and take action as necessary to approve the 2024/2025 Fiscal Year Recommended Budget as presented by the CAO and Auditor-Controller; (2) Approve attached position list for establishing, eliminating and reclassifying positions, approve the salary range adjustments, and authorize Human Resources to revise the County staffing chart and complete other administrative tasks as necessary as requested by CAO and Auditor-Controller (Attachment A); (3) Approve Measure R Funding as presented in the "Measure R" section of this report and as included in the Measure R FY 24/25 Recommended Budget; (4) Approve the use of County General Funds for the operational budget of the local Fish and Game Commission as requested by the Auditor-Controller and the County Administrative Officer; (5) Approve the use of County General Funds for the annual cost of operations at the Pacific Shores Watch Station as recommended by the Natural Resources and Environmental Coordination Technical Advisory Committee; (6) Direct the CAO/Budget Team to bring an agenda item to the Board at a regular scheduled meeting in July, regarding the possibility and logistical considerations for conducting General Fund budget workshops prior to required budget hearings and presentation of the Adopted Budget; (7) Direct the Budget Team to continue to review and analyze each departmental budget to identify all available expenditure saving options and to realize all revenue available; (8) Direct departments that no fixed asset

purchases other than those approved with the Recommended Budget shall be allowed prior to the Adopted Budget without Board of Supervisor approval; (9) Direct departments that no FY 2023/2024 budget transfers will be allowed transferring funds from Salaries and Benefits to any other category unless determined to be an expenditure necessary for operations by the CAO and Auditor-Controller; and (10) Accept the Recommended Children's Budget as presented (Attachment B).**

Action: Approved. **Section 1**

Motion: Move to approve

Move: Joey Borges

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

Action: Approved. **Section 2.** Included in the motion was to approve Attachment "A" as-is, but also directing staff to bring a proposed reclassification of positions in the County Roads Division that was submitted directly to Supervisors Short and Starkey, to the Board at the July 23, 2024, and for the Budget Officer to work with the Department Head on a revised version of reclassifications of positions in the Roads Division, including "two positions" that were not addressed in the approved version of Attachment "A". An original motion on this item made by Supervisor Starkey, with a second by Supervisor Short, failed due to the motion made by Supervisor Borges being voted on first and passed. Another earlier version of the motion submitted by Supervisor Borges failed due to the second made by Supervisor Wilson being rescinded after Supervisor Borges amended his motion to reflect the final motion ultimately voted on and approved.

Motion: Move to approve

Move: Joey Borges

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

Action: Approved. **Section 3**

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

Action: Approved. **Section 4**

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

Action: Approved. **Section 5**

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

Action: Approved. **Section 6.** Included in the motion was to direct staff to bring back to the Board a report offering the option of including the Budget Workshops for FY 24/25 and/or making the Budget Workshops apart of the Administration Manual, moving forward as part of the budget process for the workshops to take place after the recommended budget but prior to the adopted budget each year.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey
Borges
Vote Nay: 0 None
Vote Abstain: 0 None

Action: Approved. **Section 7**

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

Action: Approved. **Section 8**

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

Action: Approved. **Section 9**

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

Action: Approved. **Section 10**

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is July 09, 2024)

Samantha Burtch, Clerk of the Board

County of Del Norte, State of California

Date Posted: June 20,2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us