



**MINUTES**  
**BOARD OF SUPERVISORS**  
**DEL NORTE COUNTY**  
**STATE OF CALIFORNIA**

**Tuesday, May 14, 2024**

**REGULAR MEETING**

**10:00 AM**

**PRESENT:**

Supervisor, District 2 Valerie Starkey  
Supervisor, District 3 Chris Howard  
Supervisor, District 1 Darrin Short  
Supervisor, District 5 Dean Wilson  
Supervisor, District 4 Joey Borges

**ABSENT:**

## **CLOSED SESSION 8:30 A.M.**

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:  
Conference with Labor Negotiators pursuant to Government Code 54957.6 between  
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel - Liability Claims-One: 1) Claimant: Cooper Ward  
Eller

Conference with Legal Counsel - Government Code 54956.9(d)(2)-Possible  
Litigation-One

Public Employee Evaluation: Director of the Community Development Department;  
Director of Health and Human Services.

## **REGULAR SESSION 10:00 A.M.**

### **10:00 A.M. Call the meeting to order and take roll.**

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

Arianna Madrigal - Social Services Aide; Patricia Block - Eligibility Specialist I - DHHS  
Employees

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the housing services sub-committee, attended the RCTA

workshop and meeting, took CSAC member Bruce Gibson on a tour around Del Norte County of numerous project sites, attended the Northcoast EMS meeting, attended the Tip-A-Cop Event at Seaquake, attended the Homeless Ad-Hoc committee meeting and also attended the promotional ceremony at Crescent City Fire and Rescue.

Supervisor Starkey: Attended the Secure Youth Treatment Program for Humboldt County, listened in on the RAISE Proposal for DNC for US Commercial Marketing, attended the IHSS Luncheon to discuss the IHSS Advisory Committee mandated by AB 1682, participated in a tour of the VFW, attended the Economic Summit, followed up on the potential closure of Redwood Focused Care, participated in a clean-up of a parcel in District 2, participated in the opening day of fishing to learn about the specifics of CDFW and the fisherman's concerns, continued work with the performing arts center, attended a Teen Court meeting, attended an Opioid Litigation meeting, attended a 4<sup>th</sup> of July planning meeting, attended the City Council meeting, reviewed the MHSA report, attended the Local Behavioral Health Board meeting, participated in a tour of the Cell Tower proposed location, attended the First 5 Commission meeting, attended the Family Resource Center Board meeting and spent time reviewing the May State budget revisions.

Supervisor Howard: Attended the Joint Powers Authority meeting regarding Bio-Mass Utilization.

Supervisor Wilson: Attended the Economic Summit meeting.

## **CONSENT AGENDA**

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

**Action:** Approved. Supervisor Starkey pulled item #24 for separate discussion and not a separate vote.

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Darrin Short

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

1. Approve and adopt the minutes from the April 23, 2024 Board of Supervisors meeting.\*\*

Approved.

2. Approve and adopt the minutes from the May 08, 2024 Board of Supervisors Special Session.\*\*

Approved.

3. Adopt the amended resolution of vacation for the segment of Westbrook Lane from Highway 101 to its northern termini as requested by the Assistant County Engineer.\*\*

Approved. RESO#2024-019

4. Approve and authorize the Chair to sign a lease agreement for the lease of space located at 233 E. Washington Boulevard, Crescent City, for use by the Del Norte County Sheriff's Office's Search and Rescue and Boating Safety programs, as requested by the Sheriff and County Administration.\*\*

Approved. DNCOAGREE#2024-073

5. Approve salary step placement at Step C for newly hired (Integrated Caseworker I) as requested by the Director of Health and Human Services and recommended by the County Administrative Officer.\*\*

Approved.

6. Approve and accept the independent audit performed by Harshwal and Company for the fiscal year ending June 30, 2023 as requested by the Auditor-Controller.\*\*

Approved.

7. Adopt the attached Proclamation declaring May 2024 as Mental Health Awareness Month, as requested by the Director of Health and Human Services.\*\*

Approved.

8. Approve and authorize the Chair to sign the attached Agreement with Evident Change for Structured Decision Making Services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-074

9. Approve and authorize the Chair to sign the attached Amendment with California Psychiatric Transitions, Inc. to continue providing psychiatric treatment and rehabilitation services for the term of July 1, 2024 through June 30, 2025, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-075

10. Approve and authorize the Chair to sign the attached Subaward Agreement with the Institute for Intergovernmental Research for the Reaching Rural 2023 Implementation Project for the term of March 1, 2024 through July 31, 2025, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-076

11. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Environmental Alternatives for Transitional Housing Program-Plus Services term of July 1, 2021 through June 30, 2025, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-077

12. Approve and authorize the Director of Health and Human Services to sign the attached Agreement with SacValley MedShare for the initial term of May 14, 2024 through June 30, 2024, and auto-renewal years beginning July 1 of each year, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-078

13. Approve and authorize the Chair to sign the attached Amendment to the Agreement with the California Department of Social Services for Agency Adoption Services and Resource Family Approvals for an initial term of July 1, 2021 through June 30, 2026, with successive three-year renewal periods, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-079

14. Approve and authorize the Chair to sign Project DNCOCA:INTEROP Change Order #2 – Contract Extension Del Norte County Interoperability Communications Assessment and Plan as requested by the Emergency Services Manager.\*\*

Approved. DNCOAGREE#2024-080

15. Approve and authorize the Chair to sign the attached Agreement with Arcata House Partnership for training and technical assistance for the term of October 4, 2023 through June 30, 2026, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-081

16. Approve and authorize the Chair to sign the attached Agreement with Open Door Community Health Centers for an ongoing term beginning November 7, 2023, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-082

17. Approve and authorize the Director of Health and Human Services to sign the attached CalWORKs System Improvement Plan and CalWORKs County Self-Assessment Reports, as requested by the Director of Health and Human Services.\*\*

Approved.

18. Approve and authorize the Chair to sign the attached Agreement with Evident Change for the SafeMeasures Reporting Service for the term of July 1, 2024 through June 30, 2029, as requested by the Director of Health and Human

Services.\*\*

Approved. DNCOAGREE#2024-083

19. Approve and authorize the Chair to sign the attached MOU with The City of Redding's NorCal CoC for HHAP Round 5 Funding for the term beginning the date all parties have signed through October 1, 2028, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-084

20. Approve and authorize the Chair to (1) sign a resolution adopting a list of projects funded by Senate Bill 1: The Road Repair and Accountability Act of 2017 and (2) direct staff to submit the adopted resolution to the California Transportation Commission by July 1, 2024, as requested by the County Engineer\*\*

Approved. RESO#2024-020

21. 1) Approve the Plans and Specifications for Onsite Emergency Power Supply for Sanitary Sewer Lift Stations Phase 1, subject to review and approval of County Counsel and County Risk Manager and; 2) authorize advertising the project for bid as requested by the County Engineer.\*\*

Approved.

22. Approve and authorize the Board Chair to sign a Cal OES Second-Tier Subaward Agreement for Homeland Security Grant Program Funds with the City of Crescent City as requested by the Offices of Emergency Services Manager.\*\*

Approved. DNCOAGREE#2024-085

23. Approve and authorize the Notice to Bidders, Technical Specifications, and Project Plans for the previously authorized Measure R-funded paving projects on the County-owned parking facilities located adjacent to the Sheriff's Office and the Veteran's Memorial Hall, as requested by the Assistant County Administrative Officer.\*\*

Approved.

24. Approve and authorize the creation of the Human Resources and Risk Management Director classification, as recommended under action item CSC-2A of the Board's Strategic Plan and authorize recruitment with the salary starting at Step C in the proposed salary range, as requested by the County Administrative Officer.\*\*

Approved. Supervisor Starkey pulled this item for further discussion and not a separate vote.

25. Approve minor revisions and formatting updates to the Victim Witness Coordinator classification description as requested by the District Attorney and recommended by the County Administrative Officer.\*\*

Approved.

## SCHEDULED ITEMS

26. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

27. 11:00 A.M. 1) Approve and adopt a proclamation proclaiming the week of May 19-25, 2024 as "Emergency Services Medical Week" and; 2) Receive an Emergency Medical Services (EMS) update from Del Norte Ambulance.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Chris Howard

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

28. 11:15 A.M. Conduct a public hearing to consider the appeal of a Use Permit for a Cell Tower Facility located at APN 110-270-045 off Railroad Avenue, Crescent City, CA. 95531 and choose to uphold the decision of the Planning Commission based on findings A, B, C, and D at the request of the County Planner on behalf of the County Planning Commission.\*\*

**Action:** Approved. The Board made a motion to continue this appeal to a future date to give the applicant time to explore other alternative locations.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Joey Borges

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

## REGULAR ITEMS

## BOARD OF EQUALIZATION

29. Adjourn as the Board of Supervisors, reconvene as the Board of Equalization and implement the Superior Court's Order in the Case Jennifer Perry, Del Norte County Assessor v. Board of Supervisors of County of Del Norte, in its capacity as the Del Norte County Assessment Appeals Board (CVPT-2023-1036): vacate its decision to grant the Assessment Appeal Application filed by Cappy & Judith Dobbs as to APN 101-210-012, from the October 25, 2022 Board of Equalization Appeal Hearing, and change its records to show that the application is denied as ordered by the Del Norte Superior Court.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Chris Howard

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

30. Approve the Assessment Appeal Withdrawal for Assessment Appeal Application #2022-008 for Garfield Beach CVS, LLC (APN 118-350-007) RY 2022/23.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Darrin Short

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

## **GENERAL GOVERNMENT:**

31. Adjourn as the Board of Equalization, reconvene as the Board of Supervisors and Pursuant to Article IV, Section 4.7 of the Memorandum of Understanding (MOU) between the County of Del Norte and the Del Norte County Sheriff Employees Association (DNCSEA), approve the hiring at a step higher than Step A, but not higher than a Step C for positions covered by the DNCSEA MOU that have been identified as difficult to fill by the Sheriff-Coroner for a period of time of six months effective immediately to help address the current staffing crisis as requested by the Sheriff-Coroner and recommended by the County Administrative Officer.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Joey Borges

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

32. Consider and vote on the request from the Tri-Agency Economic Development Authority Board of Directors to conduct a joint meeting of the Board of Supervisors, City Council, and Crescent City Harbor District Board of Commissioners to discuss the dissolution of Tri-Agency, as requested by the Chair of the Board of Supervisors.\*\*

**Action:** Approved. The Board voted to attend the joint meeting.

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Darrin Short

**Vote Yea:** 3 Chris Howard, Darrin Short, Dean Wilson

**Vote Nay:** 2 Valerie Starkey, Joey Borges

**Vote Abstain:** 0 None

33. Should the Board vote to not accept the request from Tri-Agency to conduct a joint meeting under item 32, consider and vote on initiating the dissolution of Tri-Agency by directing County Counsel to send letters to the City Council and the Harbor District Board of Commissioners requesting concurrence in the dissolution of the Authority as a legal entity, pursuant to Article VIII, Section 8.03 of the Joint Powers Agreement, and proposing to split in, equal thirds, the outstanding legal expenses incurred by the Authority as well as any legal expenses that shall be incurred from the dissolution of the Authority, as requested by the Chair of the Board of Supervisors.\*\*

This item was not discussed due to item #32 passing to conduct a joint meeting.

## **LEGISLATIVE AND BUDGET ISSUES:**

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

34. Approve and authorize a letter of appreciation to be transmitted to Congressman Jared Huffman for his support of the County's FY24 request for Community Project Funding which has been provided for the Pyke Field Improvement Project, as requested by the Assistant CAO.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Darrin Short

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

35. Approve and authorize a letter of support to be transmitted to Assemblymember Cecilia Aguilar-Curry in response to Assembly Constitution Amendment 1 (ACA 1), as requested by Supervisor Howard.\*\*

This item died due to lack of a motion.

36. Approve and authorize a letter of opposition to be transmitted to Senate President Pro Tem Mike McGuire and Assemblymember Jim Wood and in response to Initiative #1935, as requested by Supervisor Howard.\*\*

**Action:** Approved. RESO#2024-021. Included in the motion was to direct staff to allow final edits to the recommended letter and resolution after consultation with CSAC.

**Motion:** Move to approve

**Move:** Valerie Starkey

**Second:** Chris Howard

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

37. Approve and authorize a letter of opposition to be transmitted to Assemblymember Steve Bennett in response to AB 2079, as requested by Supervisor Howard.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Joey Borges

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

38. Approve and authorize a letter of opposition to be transmitted to Assemblymember Joaquin Arambula in response to AB 2528, as requested by Supervisor Howard.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Dean Wilson

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

39. 1) Approve Attachment A for the reclassification of the Cook II/III and Supervising Cook positions to Correctional Cook I/II and Supervising Correctional Cook at the Jail as requested by the Sheriff-Coroner; 2) Approve the attached classification descriptions for the newly created Correctional Cook I/II and Supervising Correctional Cook ; and 3) Authorize Human Resources to update the Jail Divisions staffing chart, the applicable salary schedule and all other necessary administrative steps to reflect the Board's approval as recommended by the County Administrative Officer.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Joey Borges

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

## **ADJOURNMENT**

**(Next meeting is May 28, 2024)**

Kylie Goughnour, Clerk of the Board  
County of Del Norte, State of California

Date Posted: May 09, 2024

**THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:**

[www.co.del-norte.ca.us](http://www.co.del-norte.ca.us)