



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531

Tuesday, April 23, 2024

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability. Items followed with a ** indicate material attached to the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors, you must provide a copy to the Clerk of the Board for inclusion in the official record.

Public comment is heard separately for each item on the agenda. NOTE: The Consent section is considered one item. For topics NOT on the agenda, public comment is allowed during the general public comment period during regular meetings. Comments should be limited to topics that are within the County's jurisdiction or purview.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting **YOU MUST** notify the Clerk of the Board at least **24 HOURS** in advance of the meeting and a reasonable accommodation will be made.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters: Conference with Labor Negotiators pursuant to Government Code 54957.6 between County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4)-One Case

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the April 09, 2024 Board of Supervisors meeting.**
2. Approve salary step placement at Step C for newly hired (Deputy Sheriff II)

effective the current pay period as requested by the Sheriff/Coroner and recommended by the County Administrative Officer.

3. Approve salary step placement at Step C for newly hired (Veteran Service Representative I) as requested by the County Administrative Officer.**
4. 1) Review the property tax exchange calculation prepared pursuant to RTC 99(b)(2) in response to an annexation request submitted by the Smith River Fire Protection District (SRFPD) to the Del Norte Local Agency Formation Commission (LAFCO), and 2) direct the CAO, or their designee, to consult with the affected districts and to negotiate with SRFPD on the tax exchange pursuant to RTC 99(b)(5), as requested by the Auditor Controller.**
5. Approve and authorize the Chair to sign the attached Agreement with City of Crescent City for the purpose of defining the roles and responsibilities of the respective parties during a training burn of the County's old mental health building, located at 206 Williams Drive, Crescent City, California, as requested by Supervisor Short.**
6. 1) Approve and authorize the Director of Health and Human Services to sign the attached Business Associate Agreement with Unite Us for an ongoing term, and; 2) Authorize the Director of Health and Human Services to sign any future documents for this Agreement, as requested by the Director of Health and Human Services.**
7. 1) Approve the attached Agreement template with Smart Workforce Center for Administrative Interns; and 2) Authorize the Director of the Department of Health and Human Services to sign all future agreements for Administrative Interns, as requested by the Director of Health and Human Services.**
8. Approve and authorize the Director of the Department of Health and Human Services to sign the attached MOU with Area 1 Agency on Aging for the Humboldt Del Norte Counties Long-Term Care Ombudsman Program for a term of February 1, 2024 through June 30, 2034 as requested by the Director of Health and Human Services.**
9. Approve and authorize the Director of Health and Human Services to sign the attached Amendment to the Agreement with the California Department of Public Health for the Disease Intervention Specialist Workforce Development Grant for the term of July 1, 2021 through January 31, 2026, as requested by the Director of Health and Human Services.**
10. Receive and review the FY 2023/24 Q3 donation list from the Department of Health and Human Services, as requested by the Director of Health and Human Services.**

11. Approve and authorize the Chair to sign the attached Agreement with S&B James for the Legacy Renovation project as requested by the Director of Health and Human Services.**
12. Approve the submitted contract allowing Del Norte County Probation to adhere to the Juvenile Court's order to place youth in a specialized in-custody program as requested by the Chief Probation Officer.**
13. Approve and authorize the Chair to sign the Amendment to the Agreement with Advocates For Human Potential, Inc. for the Mobile Crisis Unit grant funding for a term of January 1, 2024 through June 30, 2025 as requested by the Director of Health and Human Services.**

SCHEDULED ITEMS

14. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
15. 11:00 A.M. Frontier Project within Del Norte County Presentation (Douglas McCallister, Vice-President of External Affairs)
16. 11:15 A.M. Visitors Bureau Update (Cindy Vosburg, Executive Director)
17. 11:30 A.M. Review and Discuss Treasurer's Report for Quarter Ending March 31, 2024 (Barbara Lopez, Treasurer-Tax Collector).**

REGULAR ITEMS

GENERAL GOVERNMENT:

18. Discuss and provide direction to staff regarding potential design changes to the Requa Road at Hunter Creek Bridge Replacement Project including lowering the design elevations of the proposed bridge on Requa Road at Hunter Creek as requested by the County Engineer.**
19. Approve and adopt the 24/25 Del Norte County Board of Supervisors Organizational Strategic Plan, as recommended by the Strategic Planning Team.**
20. Approve and authorize the creation of the Human Resources and Risk Management Director classification, as recommended under action item CSC-2A of the Board's Strategic Plan and authorize recruitment, as requested by

the County Administrative Officer.**

21. Approve and appoint a Board Member to represent the Board of Supervisors on the Juvenile Justice Coordinating Council to replace the County Administrative Officer as the Board's representative, with the CAO's recommendation for the Board appointment being Supervisor Starkey.

BUDGET TRANSFERS:

22. Approve and adopt Budget Transfer, #04-04 in the amount of \$31,172.00 (Thirty-One Thousand One Hundred Seventy-Two Dollars) from the Housing Rehabilitation Grant budget (116-544), as a result of the Fiscal Year 2021/2022 Program Income Revenue received, as requested by the Administrative Services Manager.**
23. Approve and adopt Budget Transfer #04-07 in the amount of \$73,000.00 (seventy-three thousand dollars) from the Miscellaneous Revenues and Expenditures Budget Unit to the Building Maintenance & Parks Budget Unit to allow for the purchase of a new vehicle as requested by the Director of Building Maintenance & Parks.**
24. Approve and adopt Budget Transfer #04-08 in the amount of \$73,000.00 (seventy-three thousand dollars) within the Miscellaneous Revenues and Expenditures Asset - Vehicle Budget Unit to the Miscellaneous Revenue and Expenditure Interfund Building Maintenance Budget as requested by the County Administrative Officer.**
25. Approve and adopt Budget Transfer #04-09 in the amount of \$16,500.00 (sixteen thousand five-hundred dollars) within the Technology Fund budget to replace server room air conditioners as requested by the Director of Information Technology.**
26. Approve and adopt Budget Transfer #04-10 in the amount of \$24,230.00 (twenty-four thousand two hundred and thirty dollars) within the Public Nuisance Budget to allow the repayment of Illegal Disposal Sites Cleanup Grant funds to the California Department of Resource Recovery and Recycling (CalRecycle) as requested by the Director of Community Development.**
27. Approve and adopt Budget Transfer #04-11 in the amount of \$1,250.00 (One Thousand Two Hundred and Fifty dollars) within the Building Inspection Budget to allow the payment of Strong Motion Instrumentation and Seismic Hazard Mapping Fee to the Department of Conservation as requested by the Director of Community Development.**

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

28. Receive a copy of a letter provided to State legislatures from the Director of Health and Human Services per Section 1.60 of the Administrative Manual, as requested by the Director of Health and Human Services.**
29. Approve and authorize the Chair to sign and send a letter to the U.S. Department of Transportation and Maritime Administration supporting the Crescent City Harbor District's request for PIDP Grant funding to rebuild the Citizen's Dock as requested by Supervisor Starkey.**
30. Discuss and give direction to the County Administrative Officer/Budget Officer in regard to the method in which the increased contribution to the Humboldt-Del Norte Film Commission will be made beginning in FY 24/25 as requested by the Board of Supervisors.**

ADJOURNMENT

(Next meeting is May 14, 2024)

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California Date Posted: April 19, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us