



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, April 9, 2024

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Legal Counsel - Liability Claims-One: 1) Claimant: Cooper Ward
Eller

Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Real Property Negotiation-APNs: 106-021-057-000 & 106-021-548; Negotiator
Jonathan Olsen, County Engineer

Real Property Negotiations: Negotiator; Neal Lopez, County Administrative Officer

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors

None

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the RCRC Legislation call-in session, attended a meeting with Supervisor Howard and Supervisor Gibson (President of CSAC) to discuss upcoming Legislation within the Coastal Zone, attended the LAFCO meeting,

attended the LTCO meeting, attended a meeting with Crescent City Mayor Inscore and Director of Solid Waste to discuss personnel issues at DNSWMA, attended the BCRAA meeting and attended the CCFPD meeting.

Supervisor Starkey: Continued to work on domestic violence issues within the community, presented for a NACo Webinar regarding the Reaching Rural Initiative, attended the A1AA public forum events in Del Norte and Humboldt County, attended the Local Behavioral Health Board meeting, attended the Del Norte Planning Commission meeting, attended a meeting with representatives from Assemblyman Wood, Congressman Huffman and President Pro Tempore McGuire's office and attended the equity Council meeting for CA Jobs first.

Supervisor Howard: Announced there has been success with LTCO to get moving on turn pockets on US Hwy 101 to turn on Timbers Boulevard and Rowdy Creek Road, attended the Redwood Rise Working Lands Sector meeting, attended a meeting with Supervisor Short and Supervisor Gibson (President of CSAC) to discuss upcoming Legislation within the Coastal Zone, and attended the BCRAA meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the March 26, 2024 Board of Supervisors meeting.**

Approved.

2. Approve and adopt a Proclamation proclaiming April 2024 as "Sexual Assault Awareness Month" as requested by the North Coast Rape Crisis Team.**

Approved.

3. Approve and adopt the attached revised classification description for the Behavioral Health Specialist I/II/III as requested by the Director of DHHS/BH and as recommended by the County Administrative Officer.**

Approved.

4. Approve and adopt a new classification description for the Public Health Office, extra help as requested by the Director of DHHS/BH and as recommended by the County Administrative Officer.**

Approved.

5. Approve and adopt the proposed Resolution Certifying Mileage for submittal to Caltrans as requested by the County Engineer.**

Approved. RESO#2024-016

6. Approve salary step placement at Step C for newly hired (Office Technician II) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

7. Declare persons elected based on the certified results of the March 5, 2024, Presidential Primary Election per California Elections Code, Section 15372 as requested by the Registrar of Voters.**

Approved.

8. Approve salary step placement at Step B for newly hired (Eligibility Specialist I) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

9. Authorize the Registrar of Voters to sign the attached agreement between the California Secretary of State and Del Norte County to provide Del Norte County with federal reimbursement funds in the amount of \$20,000.00 to comply with the requirements of the "HAVA Polling Place Accessibility Training Program" as requested by the Registrar of Voters.**

Approved. DNCOAGREE#2024-054

10. 1) Approve and authorize the Director of Health and Human Services to sign the attached Data Use Agreement with the California Department of Public Health for their HIV/AIDS Case Reporting system for the term of five years beginning the fully executed date, and; 2) Authorize the Director of Health and Human Services to sign any future documents to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-055

11. Authorize the Registrar of Voters to sign the attached agreement between the California Secretary of State and Del Norte County to provide Del Norte County with federal reimbursement funds in the amount of \$100,000.00 to comply with the requirements of the "HAVA Polling Place Accessibility Training Program" as requested by the Registrar of Voters.**

Approved. DNCOAGREE#2024-056

SCHEDULED ITEMS

12. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

13. 11:00 A.M. 1) Receive a presentation from the Humboldt/Del Norte Film Commission supporting the request for additional funding; and 2) discuss and take possible action on increasing the annual contribution to the Humboldt/Del Norte Film Commission as requested by the Humboldt/Del Norte Film Commissioner Cassandra Hesseltine.

Action: Approved. Included in the motion was to contribute \$15,000.00 per fiscal year and to direct staff to bring back to the Board the pro's and con's of filtering the funds through the Visitor's Bureau or paying it directly to the Humboldt/Del Norte Film Commission.

Motion: Move to approve

Move: Joey Borges

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

14. Approve and adopt the attached resolution to appoint Jacqueline Roberts as County Counsel at Range A-1 Step D effective April 12, 2024, as requested by the Board of Supervisors and presented by the County Administrative Officer.**

Action: Approved. RESO#2024-017

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

15. Review and approve the draft Action Items and direct the Strategic Planning Team to compile these items, along with the previously approved foundational elements, into the final version of the "2024 Del Norte County Board of Supervisors Organizational Strategic Plan" to be presented for adoption at the next meeting of the Board, as recommended by the Strategic Planning Team.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Joey Borges

Second: Darrin Short

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

16. Approve and adopt Budget Transfer #04-01 in the amount of \$29,248.00 (twenty-nine thousand two hundred and forty-eight dollars) within the County Service Area No. 1 Budget to allow for the purpose of preparing a Hazard Mitigation Grant Program (HMGP) Subapplication to construct fixed generators and protective structures at sanitary sewer lift stations as requested by the Director of Community Development.**

Approved. BT#04-01

17. Approve and adopt Budget Transfer #04-02 in the amount of \$29,248.00 (twenty-nine thousand two hundred and forty-eight dollars) within the American Rescue Plan Act Fund to allow for the transfer of funds to the County Service Area No 1. (CSA-1) Fund for the purpose of preparing a Hazard Mitigation Grant Program (HMGP) Subapplication to construct fixed generators and protective structures at sanitary sewer lift stations as requested by the Director of Community Development.**

Approved. BT#04-02

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

18. Contingent upon the passage of items 16 and 17 (corresponding budget transfers): (1) Approve and authorize the chair to execute the Second Amendment to Agreement for Professional Services for Onsite Emergency Power Supply for Sanitary Sewer Lift Stations with GHD, Inc. for the preparation of a Hazard Mitigation Grant Program subapplication;(2) Authorize the Community Development Department to submit a Hazard Mitigation Grant Program subapplication; and (3) Authorize the Community Development Director to sign the subapplication and supporting documents on behalf of the Del Norte County Service Area No. 1, as requested by the Assistant County Engineer.**

Action: Approved. DNCOAGREE#2024-057

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

19. Discuss and take action on a Motion to Suspend the Rules of order to allow the Board to reconsider Item 29, the Tri-Agency Joint Powers Agreement (JPA) Amendment, from the January 23, 2024 Board of Supervisors Meeting.**

Action: Not approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 1 Valerie Starkey

Vote Nay: 3 Darrin Short, Dean Wilson, Joey Borges

Vote Abstain: 1 Chris Howard

20. Contingent upon the passage of item 19, discuss and take action on a Motion to Reconsider Item 29, the Tri-Agency Joint Powers Agreement (JPA) Amendment, from the January 23, 2024 Board of Supervisors Meeting.**

Due to item #19 not passing, this item wasn't voted on.

21. Contingent upon the passage of items 19 and 20, approve and adopt the Tri-Agency Joint Powers Agreement (JPA) Amendment, removing Section 5.05.E of the Board's previously approved version of the JPA which restricted the Tri-Agency's ability to support or pursue activities involving the off-shore generation

of wind energy, as requested by the Tri-Agency Economic Development Authority.**

Due to item #19 not passing and #20 not being voted on, this item wasn't voted on.

22. 1) Approve the salary range adjustments in Attachment A for the Social Services Branch in an effort to address the current staffing crisis as requested by the Director of DHHS/BH and recommended by the County Administrative Officer, and 2) Authorize Human Resources and the Auditor-Controller's Office to revise applicable salary schedules, job postings and complete any processes necessary to implement the Board's approval as requested by the County Administrative Officer and the Auditor-Controller.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 1 Chris Howard

23. Receive copies of letters provided to State legislatures from the Director of Health and Human Services per Section 1.60 of the Administrative Manual, as requested by the Director of Health and Human Services.**

No action was necessary on this item.

24. 1) Approve Attachment A for the reclassification of one Intake Worker I/II/III to a Health Program Specialist I/II in the DHHS - Public Health Branch as requested by the Director of DHHS/BH; 2) Approve the attached classification description for the newly requested Health Program Specialist I/II; and 3) Authorize Human Resources to update the Public Health staffing chart, the applicable salary schedule and all other necessary administrative steps to reflect the Board's approval as recommended by the County Administrative Officer.

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is April 23, 2024)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: April 05, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us