



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531

Tuesday, April 9, 2024

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate public and staff availability. Items followed with a ** indicate material attached to the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors, you must provide a copy to the Clerk of the Board for inclusion in the official record.

Public comment is heard separately for each item on the agenda. NOTE: The Consent section is considered one item. For topics NOT on the agenda, public comment is allowed during the general public comment period during regular meetings. Comments should be limited to topics that are within the County's jurisdiction or purview.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting **YOU MUST** notify the Clerk of the Board at least **24 HOURS** in advance of the meeting and a reasonable accommodation will be made.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Legal Counsel - Liability Claims-One: 1) Claimant: Cooper Ward
Eller

Conference with Labor Negotiators pursuant to Government Code 54957.6
between County Negotiator: Neal Lopez, CAO and Represented Employee
Bargaining Groups.

Real Property Negotiation-APNs: 106-021-057-000 & 106-021-548; Negotiator
Jonathan Olsen, County Engineer

Real Property Negotiations: Negotiator; Neal Lopez, County Administrative Officer

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the March 26, 2024 Board of Supervisors meeting.**
2. Approve and adopt a Proclamation proclaiming April 2024 as "Sexual Assault Awareness Month" as requested by the North Coast Rape Crisis Team.**
3. Approve and adopt the attached revised classification description for the Behavioral Health Specialist I/II/III as requested by the Director of DHHS/BH and as recommended by the County Administrative Officer.**
4. Approve and adopt a new classification description for the Public Health Office, extra help as requested by the Director of DHHS/BH and as recommended by the County Administrative Officer.**
5. Approve and adopt the proposed Resolution Certifying Mileage for submittal to Caltrans as requested by the County Engineer.**
6. Approve salary step placement at Step C for newly hired (Office Technician II) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**
7. Declare persons elected based on the certified results of the March 5, 2024, Presidential Primary Election per California Elections Code, Section 15372 as requested by the Registrar of Voters.**
8. Approve salary step placement at Step B for newly hired (Eligibility Specialist I) as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**
9. Authorize the Registrar of Voters to sign the attached agreement between the California Secretary of State and Del Norte County to provide Del Norte County with federal reimbursement funds in the amount of \$20,000.00 to comply with the requirements of the "HAVA Polling Place Accessibility Training Program" as requested by the Registrar of Voters.**
10. 1) Approve and authorize the Director of Health and Human Services to sign the attached Data Use Agreement with the California Department of Public Health for their HIV/AIDS Case Reporting system for the term of five years beginning the fully executed date, and; 2) Authorize the Director of Health and Human Services to sign any future documents to this Agreement, as requested by the Director of Health and Human Services.**
11. Authorize the Registrar of Voters to sign the attached agreement between the California Secretary of State and Del Norte County to provide Del Norte County with federal reimbursement funds in the amount of \$100,000.00 to comply with the requirements of the "HAVA Polling Place Accessibility Training

Program" as requested by the Registrar of Voters.**

SCHEDULED ITEMS

12. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
13. 11:00 A.M. 1) Receive a presentation from the Humboldt/Del Norte Film Commission supporting the request for additional funding; and 2) discuss and take possible action on increasing the annual contribution to the Humboldt/Del Norte Film Commission as requested by the Humboldt/Del Norte Film Commissioner Cassandra Hesseltine.

REGULAR ITEMS

GENERAL GOVERNMENT:

14. Approve and adopt the attached resolution to appoint Jacqueline Roberts as County Counsel at Range A-1 Step D effective April 12, 2024, as requested by the Board of Supervisors and presented by the County Administrative Officer.**
15. Review and approve the draft Action Items and direct the Strategic Planning Team to compile these items, along with the previously approved foundational elements, into the final version of the "2024 Del Norte County Board of Supervisors Organizational Strategic Plan" to be presented for adoption at the next meeting of the Board, as recommended by the Strategic Planning Team.**

BUDGET TRANSFERS:

16. Approve and adopt Budget Transfer #04-01 in the amount of \$29,248.00 (twenty-nine thousand two hundred and forty-eight dollars) within the County Service Area No. 1 Budget to allow for the purpose of preparing a Hazard Mitigation Grant Program (HMGP) Subapplication to construct fixed generators and protective structures at sanitary sewer lift stations as requested by the Director of Community Development.**
17. Approve and adopt Budget Transfer #04-02 in the amount of \$29,248.00 (twenty-nine thousand two hundred and forty-eight dollars) within the American Rescue Plan Act Fund to allow for the transfer of funds to the County Service Area No 1. (CSA-1) Fund for the purpose of preparing a

Hazard Mitigation Grant Program (HMGP) Subapplication to construct fixed generators and protective structures at sanitary sewer lift stations as requested by the Director of Community Development.**

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

18. Contingent upon the passage of items 16 and 17 (corresponding budget transfers): (1) Approve and authorize the chair to execute the Second Amendment to Agreement for Professional Services for Onsite Emergency Power Supply for Sanitary Sewer Lift Stations with GHD, Inc. for the preparation of a Hazard Mitigation Grant Program subapplication;(2) Authorize the Community Development Department to submit a Hazard Mitigation Grant Program subapplication; and (3) Authorize the Community Development Director to sign the subapplication and supporting documents on behalf of the Del Norte County Service Area No. 1, as requested by the Assistant County Engineer.**
19. Discuss and take action on a Motion to Suspend the Rules of order to allow the Board to reconsider Item 29, the Tri-Agency Joint Powers Agreement (JPA) Amendment, from the January 23, 2024 Board of Supervisors Meeting.**
20. Contingent upon the passage of item 19, discuss and take action on a Motion to Reconsider Item 29, the Tri-Agency Joint Powers Agreement (JPA) Amendment, from the January 23, 2024 Board of Supervisors Meeting.**
21. Contingent upon the passage of items 19 and 20, approve and adopt the Tri-Agency Joint Powers Agreement (JPA) Amendment, removing Section 5.05.E of the Board's previously approved version of the JPA which restricted the Tri-Agency's ability to support or pursue activities involving the off-shore generation of wind energy, as requested by the Tri-Agency Economic Development Authority.**
22. 1) Approve the salary range adjustments in Attachment A for the Social Services Branch in an effort to address the current staffing crisis as requested by the Director of DHHS/BH and recommended by the County Administrative Officer, and 2) Authorize Human Resources and the Auditor-Controller's Office to revise applicable salary schedules, job postings and complete any processes necessary to implement the Board's approval as requested by the County Administrative Officer and the Auditor-Controller.**

23. Receive copies of letters provided to State legislatures from the Director of Health and Human Services per Section 1.60 of the Administrative Manual, as requested by the Director of Health and Human Services.**
24. 1) Approve Attachment A for the reclassification of one Intake Worker I/II/III to a Health Program Specialist I/II in the DHHS - Public Health Branch as requested by the Director of DHHS/BH; 2) Approve the attached classification description for the newly requested Health Program Specialist I/II; and 3) Authorize Human Resources to update the Public Health staffing chart, the applicable salary schedule and all other necessary administrative steps to reflect the Board's approval as recommended by the County Administrative Officer.

ADJOURNMENT

(Next meeting is April 23, 2024)

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California Date Posted: April 05, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us