



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, March 12, 2024

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 5 Dean Wilson

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel - Liability Claims-One: 1) Claimant: Cooper Ward
Eller

Conference with Legal Counsel pursuant to Government Code Section 54956.9(d)(2)
- Possible Litigation-One

Conference with Legal Counsel-Initiation of Litigation Government Code Section
54956.9(d)(4)-Two

Real Property Negotiation-APNs: 106-021-057-000 & 106-021-548; Negotiator
Jonathan Olsen, County Engineer

Public Employee Evaluation: Director of Building Maintenance and Parks.

Discuss Settlement Authority Request from Trindel Insurance Fund to settle a retired
employee's Workers' Compensation claim.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

Jesus Torres - Integrated Caseworker I; Debra Earls - Eligibility Specialist II; Daniel
Gonzalez - Office Assistant III; John Lee - Social Services Aide; Ariana Smith - Social
Services Aide – all DHHS employees.

- Report of any actions from closed session by County Counsel

The Board approved with a 4-0 vote (Yes: Supervisor Short, Starkey, Howard, Borges
No: None) to initiate two new receiverships within the community and once filed they
will become Public Record, denied a claim against the County and approved the
settlement of a Workman's Compensation Claim.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Short: Announced to the public that he misspoke at the recent Public Hearing held on February 27, 2024 regarding the Union Street Closure. The only key access provided for the gates would be for Emergency Services only.

Attended the Housing Services Sub-Committee meeting, attended the wind power informational meeting, attended the City Council meeting and attended the North Deal meeting.

Supervisor Starkey: Attended the meeting with staff and the consultant regarding the Strategic Plan, participated in several CA Jobs first meetings along with a table meeting, participated in the planning of the upcoming CASA Silver Ball fundraiser, attended the Opioid Settlement Group meeting, attended a meeting with constituent regarding blight issues, attended the wind power informational meeting, attended the Special Board of Supervisors meeting, participated in a Webinar to prep for a presentation for NACo and attended the first planning session for the 4th of July festivities.

Supervisor Howard: Attended the CERF meetings, attended the Special Board of Supervisors meeting, attended a meeting with staff and the consultant regarding the Strategic Plan, attended the wind power informational meeting, attended the Pacific Fisheries Management Council meeting, been working with Caltrans on the US Hwy 199 Audit, attended the CSAC meeting, participated in planning meetings for the upcoming Kamome Festival and attended several meetings regarding the Marine Fisheries closures.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges
Vote Nay: 0 None
Vote Abstain: 0 None

1. Approve and adopt the minutes from the February 27, 2024 Board of Supervisors meeting.**

Approved.

2. Approve and adopt the minutes from the March 05, 2024 Board of Supervisors Special Session.**

Approved.

3. Approve and adopt the Side Letter Agreement with DNCEA SEIU Local 1021 to expand the designated classifications eligible for recruitment and retention stipends for positions assigned to the Department of Health and Human Services, Social Services Branch as requested by the County Administrative Officer.**

Approved. DNCOAGREE#2024-038

4. Approve and authorize the Chair to sign an Agreement between County of Del Norte and Del Norte Little League for rental of Pyke Field for Little League Baseball and Softball, as requested by the Recreation Coordinator and the Administrative Services Manager.**

Approved. DNCOAGREE#2024-039

5. 1) Approve and authorize the Director of Health and Human Services to sign the attached Amendment to the Agreement with the State of California Department of Health Care Services for the Mental Health Plan for the term of July 1, 2022 through June 30, 2027, and; 2) Authorize the Director of Health and Human Services to sign any future Amendments to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-040

6. 1) Approve and authorize the Director of Health and Human Services to sign the attached Amendment to the Performance Contract with the State of California Department of Health Care Services for the term of July 1, 2021 through June 30, 2025, and; 2) Authorize the Director of Health and Human Services to sign any future Amendments to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-041

7. Authorize the District Attorney's Office to implement the Victim Witness Assistance Program and approve the attached Grant Subaward for calendar years 2024 (VW 23 38 0080), 2025 (VW 24 39 0080), and 2026 (VW 25 40 0080), including any amendments thereto, subject to further review and approval; and

to comply with the rules and regulations of Cal OES as requested by the District Attorney.**

Approved.

8. Approve and authorize staff from the Department of Health and Human Services Social Services Branch to use Emergency Response Enhancement Funds for yearly stipends, books for a staff book club, training, storage of client support items, and to purchase food items and incentives for staff development and team building activities, as requested by the Director of Health and Human Services.**

Approved.

9. 1) Approve and authorize the Chair to sign the attached Subrecipient Agreement with Del Norte Mission Possible for ERF funds for the term of October 4, 2023 through March 31, 2027, and; 2) Authorize the Director of Health and Human Services to sign any future amendments to this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-042

10. Approve and adopt a resolution accepting a grant of interest in the real property described in Exhibit A of the resolution as requested by the Director of Community Development.**

Approved. RESO#2024-011

11. Approve and authorize the surplus of a 1993 Kenworth T800 Truck and a 2011 Ford F250 Crew Cab 4WD from the Community Development Department – Roads Division and authorize the County Administrative Officer to transfer the 1993 Kenworth T800 Truck and a 2011 Ford F250 Crew Cab 4WD to the surplus pool per Section 3.20.C of the Del Norte County Administrative Manual. As requested by the Director of the Community Development Department.**

Approved.

12. Approve and authorize the Director of Information Technology to sign an Agreement between the County of Del Norte and Frontier Communications of America, Inc. for Internet Services in the amount of \$1,010.00 per month for sixty (60) months as requested by the Director of Information Technology.**

Approved. DNCOAGREE#2024-043

13. Approve and authorize the use of \$2,400.00 from the Opioid Settlement Fund for operational costs and incentives to participate in the upcoming Opioid Litigation Workgroup sessions, as requested by the Opioid Litigation Workgroup.**

Approved.

14. Approve and authorize the Chair to sign the Certification of Statement Regarding Composition of LPC Membership as requested by the Director of Early Education and Learning of the Del Norte County Unified School District.**

Approved.

15. Approve and authorize the signature of an annual agreement between the County of Del Norte and the Junior Giants by the Administrative Services Manager for the continued operation of a Junior Giants League for the Del Norte Youth and, as requested by County Administrative Officer.**

Approved. DNCOAGREE#2024-044

16. Approve salary step placement at Step C for newly hired Behavioral Health Clinician I as requested by the Department of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

SCHEDULED ITEMS

17. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
18. 10:30 A.M. Receive a presentation from the Social Services branch of the Department of Health and Human Services.
19. 11:00 A.M. Adjourn as the Board of Equalization, reconvene as the Board of Supervisors and receive a presentation from Grant Werschull, Chair of the Smith River Collaborative, and Donna Peppin, SRNRA Natural Resource Specialist, on the history and work of the SRC as requested by the Smith River Collaborative.

BOARD OF EQUALIZATION

20. 10:45 A.M. Adjourn as the Board of Supervisors, reconvene as the Board of Equalization and conduct an "appearance not timely confirmed hearing" per the Del Norte County Board of Equalization Local Rules Section 8.4 for an Assessment Appeal filed by Application #2022-003 Matthew Bier (APN 120-198-004).**

Action: Approved. The Board voted to uphold the Assessor's value due to the applicant's failure to appear at the hearing.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

21. Approve and authorize the withdrawal request for Assessment Appeal Application #2022-007 (APN 127-260-043) Gail Tarbell.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

22. Approve the recommended foundational elements of the 24/25 Strategic Plan, specifically the Vision, Mission, and Values and the Focus Areas and Goals, as recommended by the Strategic Planning Team.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

23. Approve and adopt a Resolution of the Del Norte County Board of Supervisors Extending the Shelter Crisis in Del Norte County and Waiving Competitive Bidding Requirements for the County Emergency Shelter and Micro Village Site.**

Action: Approved. RESO#2024-012

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. Approve and Adopt the Memorandum of Understanding (MOU) between the County of Del Norte and the Del Norte County Sheriff's Employee Association (DNSEA) effective March 15, 2024, as requested by the County Administrative Officer.**

Action: Approved. DNCOAGREE#2024-045

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

25. Approve and Adopt Budget Transfer #03-01 in the amount of \$2,400.00 within the Drug and Alcohol (140-407) Budget Unit for the Opioid Litigation Workgroup incentives and operational costs, as requested by the Director of Health and Human Services.**

Action: Approved. BT#03-01

Motion: Move to approve

Move: Darrin Short

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

ADJOURNMENT

(Next meeting is March 26, 2024)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: March 08, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:
www.co.del-norte.ca.us