



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, February 13, 2024

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 3 Chris Howard

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Real Property Negotiation: Hunter Creek Bridge Project

- Property: APNs 140-010-034 and 127-240-008
- Negotiator: Jon Olson, County Engineer

Conference with Legal Counsel - Existing Litigation Pursuant to Government Code
Section 54956.9(d)(1)-two cases:

1. National Opioid Settlements -Distributor and Janssen 1:17-md-2804
2. *Del Norte County v. Sassan Karim Panahi*, DNSC Case No. CVUJ-2020-1267

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors

Samantha Munoz - Peer Support Specialist (P/T); Christopher Kirkpatrick - Recovery Specialist II; Janel Polen - Staff Services Analyst I; Greg Brogdon - Integrated Case Worker I (DHHS); Melissa Charlier – Child Support Specialist (CSS).

- Report of any actions from closed session by County Counsel

Will Folger the Board Lead Negotiator was present to discuss the negotiation item with SEA.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Short: Attended the Homeless Ad-Hoc committee meeting, attended a meeting with the Successor Agency presenting to the Redeveloping Agency Board, attended the Del Norte Realtors Forum, attended the Swearing in Ceremony for Mike McGuire, attended a meeting with the Cal Fire Chief, DNC Fair CEO and the RCTA Director regarding Williams Drive and participated in Agenda review for the DNSWMA.

Supervisor Starkey: Attended the First 5 meeting, attended a meeting with DN Ambulance Owner Ron Sandler, attended a meeting with the Historical Society Board of Directors, attended the Sheriff Ad-Hoc committee meeting, attended the Information Security meeting, attended the Redwood Rise Finance Working Group meeting, attended several City Council meetings, attended the Tobacco Free Coalition meeting, attended a meeting with a local developer to discuss upcoming housing projects, attended two Equity Council meetings, attended the Last Chance Grade Working Group meeting, attended the Middle Mile Advisory Board meeting, attended the Chamber of Commerce dinner, attended the Judicial, Jail and County Workshop in Texas, attended the Yurok Tribe Wind Power Summit, attended the BOEM meeting, continued to work on the California Jobs First Project – Trails, attended the Swearing in Ceremony for Mike McGuire, attended the Measure R Oversight committee meeting and attended the Local Behavioral Health Board meeting.

Supervisor Wilson: Attended the Homeless Ad-Hoc Committee meeting, attended the BCRAA meeting, attended the Tri-Agency meeting and attended the welcoming ceremony for the new Sutter Coast CEO.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Starkey abstained from item #1 due to not being present at that meeting and pulled item #9 for discussion and not a separate vote. Supervisor Wilson pulled item #6 for discussion and not a separate vote. Supervisor Borges pulled item #11 for further discussion and a separate vote. Supervisor Short pulled item #17 for discussion and a separate vote.

Motion: Move to approve

Move: Joey Borges

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges
Vote Nay: 0 None
Vote Abstain: 0 None

1. Approve and adopt the minutes from the January 23, 2024 Board of Supervisors meeting.**

Action: Approved. Supervisor Starkey abstained from this item since she wasn't present for that meeting.

Motion: Move to approve

Move: Joey Borges

Second: Darrin Short

Vote Yea: 3 Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 1 Valerie Starkey

2. Approve salary step placement at Step C for a newly hired Vocational Assistant II as requested by the Director of Health & Human Services and recommended by the Human Resources Manager and the County Administrative Officer.**

Approved.

3. Approve and authorize the appointment of Branden Hendrix as the County's member to the Humboldt/Del Norte Hazardous Materials Response Authority and the appointment of Houawa Moua as the County's alternate member to the Humboldt/Del Norte Hazardous Materials Response Authority as requested by the Director of Community Development.**

Approved.

4. Approve and authorize the chair to sign the Regional Early Action Planning Grant Subaward Agreement between the County of Del Norte and the City of Crescent City for the suballocation of Regional Early Action Planning Grant funds as requested by the Director of Community Development.**

Approved. DNCOAGREE#2024-022

5. Approve and Authorize the Sheriff to enter into an agreement with the State of California, Department of Parks and Recreation, Division of Boating and Waterways with the required Resolution for fiscal year 2024/25 as requested by the Sheriff-Coroner.**

Approved. DNCOAGREE#2024-023; RESO#2024-006

6. Approve and authorize the Chair to sign a Software as a Service Agreement between the County of Del Norte and Tyler Technologies, Inc. for the implementation and use of an Enterprise Resource Planning System in the amount of \$1,359,525.00 as requested by the Auditor-Controller, Treasurer-Tax

Collector, County Administrative Officer, and Director of Information Technology.
**

Approved. DNCOAGREE#2024-024. Supervisor Wilson pulled this item for further discussion and not a separate vote.

7. Approve and authorize the Director of Health and Human Services to sign the attached renewal Agreement with Cal Poly Humboldt for the Social Work Program for the term of February 1, 2024 through February 1, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-025

8. Approve and authorize the Director of Health and Human Services to sign the attached Amendment to the Agreement with the California Department of Social Services for Agency Adoption Services and Resource Family Approvals for the term of July 1, 2024 through June 30, 2026, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-026

9. Approve and authorize the Chair to sign the attached renewal Agreement with Del Norte Ambulance for Emergency Transportation Services for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-027

10. Approve and authorize the Director of Health and Human Services to sign the attached Operational Agreement with North Coast Rape Crisis Team, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-028

11. Approve and authorize the Director of Health and Human Services to sign the attached Agreement for SutterLink portal access with Sutter Health, as requested by the Director of Health and Human Services.**

Action: Approved. DNCOAGREE#2024-029. Supervisor pulled this item for further discussion and a separate vote.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

12. Approve and authorize the Chair and Director of Health and Human Services to sign the attached Master Agreement with CalMHSA for the term of April 1, 2023

through December 31, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-030

13. Approve salary step placement at Step C for newly hired Property Appraiser III as requested by the Assessor and recommended by the County Administrative Officer.

Approved.

14. Approve and adopt a resolution authorizing the County Auditor-Controller, on behalf of the Board of Supervisors, to calculate the exchange of property tax revenue for all taxing entities in the affected tax rate areas, except for that the County's General Fund which shall have no net loss of tax revenue, as a result of the annexation of an area by the Klamath Community Services District adjacent to the existing boundaries of the Klamath Community Services District, as requested by the Auditor-Controller and Administration.**

Approved. RESO#2024-007

15. Approve and authorize the Chair to sign the attached Agreement with STurner Consulting for EHR Consultation and Support for the term of February 13, 2024 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-031

16. Approve and authorize the County Veteran Services Office to participate in the California Association of County Veteran Service Officers (CACVSO) raffle drawing annually, as requested by the County Veteran Service Officer and Administrative Services Manager.**

Approved.

17. Approve and authorize the Chair to sign an updated comment letter relating to the federal groundfish closure and direct the Deputy Clerk of the Board to transmit the authorized letter to the Pacific Fisheries Management Council (PFMC) for the March PFMC meeting agenda, as requested by Supervisor Howard.**

Action: Approved. Included in the motion was to CC Secretary Wade Crowfoot from the California Natural Resources Agency in the letter. Supervisor Short pulled this item for further discussion and a separate vote.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

18. Approve salary step placement at Step B for newly hired Social Services Aide as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

19. Approve salary step placement at Step B for newly hired Social Services Aide as requested by the Director of Health & Human Services and recommended by the County Administrative Officer.**

Approved.

20. Approve and adopt the revised classification descriptions for Veteran's Service Representative I/II and Deputy Veterans Service Officer as requested by the County Administrative Officer.**

Approved.

SCHEDULED ITEMS

21. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

22. 10:30 A.M. Advanced Air Introduction, Levi Stockton President and Founder.**

23. 10:45 A.M. 1) Receive an Encampment Resolution Funding (ERF) presentation from the Director of Health and Human Services and Del Norte Mission Possible; 2) discuss and give direction from the Board on the use of Williams Drive as a potential emergency shelter and pallet homes location as requested by the Director of Health and Human Services.

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Darrin Short

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. 11:00 A.M. Receive a Mental Health Services Act (MHSA) reform presentation from the Department of Health and Human Services Deputy Director of

Behavioral Health.

REGULAR ITEMS

GENERAL GOVERNMENT:

25. Approve and adopt a resolution allowing for the temporary rehire of a retired annuitant in the position of Chief District Attorney Investigator making an exception to the CalPERS one hundred and eighty (180) day waiting period as requested by the District Attorney and the County Administrative Officer.**

Action: Approved. RESO#2024-008

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

26. 1) Review the Recommended and Alternate Volunteer Camp Host and Volunteer Caretaker Program Guides considering policy language under Personal Resources; and 2) approve and adopt the Recommended version, and direct staff to implement the programs as requested by the Risk Manager and County Administrative Officer**.

Action: Approved. The motion was to approve the alternate language proposed.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 3 Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 1 Valerie Starkey

Vote Abstain: 0 None

27. Discuss and take possible action on potential repairs to public roads that are not part of the county maintained road system using funds that have been set aside for this purpose, and select which roads should be repaired and direct the County Engineer to fix said roads as requested by the County Engineer.**

Action: Approved. The motion approved the list that was proposed by the Engineer.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

28. Approve and authorize the use of Fiscal Year 2023/24 County travel funds out of the Board of Supervisors travel and training budget unit to reimburse the travel costs for the Supervisors that attended the Swearing in Ceremony of Mike McGuire as California Senate President Pro Tempore as requested by Supervisor Howard.

Not approved. There was a motion made by Supervisor Short and failed due to lack of a second

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

29. Approve and adopt Budget Transfer #01-06 in the amount of \$20,000.00 within the Flood Control Zone 4 Subzone C Budget Unit, Klamath Glen Levee, (306) transferring funds from the department allotment to the interfund for Roads Division for ongoing maintenance and repairs of the levee; and direct staff to seek future funding opportunities with the Yurok Tribe or elsewhere as requested by the County Engineer.**

Approved. BT#01-06

30. Approve and adopt Budget Transfer #01-07 in the amount of \$100,000.00 within the Roads Budget Unit (102) for establishment of a bridge preventative maintenance program; and direct staff to issue a request for proposal to seek a qualified engineering firm to develop the program as requested by the County Engineer.**

Approved. BT#01-07

31. Approve and adopt budget transfer #01-08 for fiscal year 2023/24 within the Sheriff's Office budget unit in the amount of \$139,247.00 (One hundred thirty-nine thousand two hundred forty-seven dollars) to allow for expenditure of asset forfeiture money as requested by the Sheriff-Coroner.**

Approved. BT#01-08

32. Approve and adopt budget transfer #02-01 for fiscal year 2023/24 within the Sheriff's Office budget unit in the amount of \$30,270.00 (Thirty thousand two hundred seventy dollars) to allow for payment of up-fitting and radio in a truck purchased last fiscal year as requested by the Sheriff-Coroner.**

Approved. BT#02-01

33. Approve and adopt budget transfer #02-02 within the Asset Forfeiture - Sheriff budget unit for fiscal year 2023/24 in the amount of \$139,247.00 (One hundred thirty-nine thousand two hundred forty-seven dollars) to allow for the purchase of items for the Sheriff's Office within the State guidelines for usage of this funding as requested by the Sheriff-Coroner.**

Approved. BT#02-02

34. Approve and adopt budget transfer #02-04 within the 2011 Public Safety Realignment budget in the amount of one million, six hundred and fifteen thousand, eight hundred and eighty-two dollars (\$1,615,882.00) to align with the approved Community Corrections Partnership plan as requested by the Chief Probation Officer.**

Approved. BT#02-04

35. Approve and adopt budget transfer #02-03 within the Probation Department budget in the amount of two-hundred and fifty-five thousand, five hundred and eighty-six dollars (\$255,586.00) to align with the approved Community Corrections Partnership plan as requested by the Chief Probation Officer.**

Approved. BT#02-03

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

ADJOURNMENT

(Next meeting is February 27, 2024)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: February 09, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us