



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, January 23, 2024

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 2 Valerie Starkey

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel:

Liability Claim: Chris Vitti

Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)-one: Linda
Sutter v. Tri-Agency et al, CVPT 2023-1261

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

None

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Short: Attended meetings with the DNSWMA Director regarding Solid Waste Agenda items, attended a meeting with Nick Rail, Blake Inscore and Green Diamond Resource Company representatives regarding funding for a local Performing Arts Center, attended a meeting with DN Ambulance regarding their services, attended the Last Chance Grade working group discussion, attended the RCRC meeting and participated in Senator McGuire's Care Court Roundtable discussion.

Supervisor Howard: Attended the RCRC meeting, attended the Tolowa 2x2 meetings, attended a meeting with DN Ambulance regarding their contract with the County, attended a meeting with the CA Coastal Conservancy regarding Clifford Kamph Park, attended the LTOCO meeting and also attended the Proactive Financial Management TAC meeting.

Supervisor Borges: Attended the RCTA meeting, attended the Tolowa 2x2 meetings, participated in a ride along with CC Fire, attended a meeting with DN Ambulance regarding their contract with the County, participated in a tour of the Rogue Retreat in Medford, dealt with numerous flooding issues during the rainstorms and attended the breaching of Lake Earl.

Supervisor Wilson: Participated in a tour of the Rogue Retreat in Medford, attended the Sheriff Ad-Hoc Working Group meeting and also attended the NCRP meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Howard pulled item #15 for further discussion and a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the January 09, 2024 Board of Supervisors meeting.**

Approved.

2. Approve and adopt the 2024 Board of Supervisors appointed committee list as requested by Chair Wilson.**

Approved.

3. Approve and adopt a proclamation proclaiming the week of January 29, 2024 through February 02, 2024 as "Poetry Appreciation Week" as requested by the Executive Director of Del Norte Association for Cultural Awareness (DNACA).**

Approved.

4. Approve and authorize the Chair to sign Project DNCOCA:INTEROP Change Order

#1 – Contract Extension Del Norte County Interoperability Communications Assessment and Plan as requested by the Emergency Services Manager.**

Approved. DNCOAGREE#2024-008

5. Approve salary step placement at Step C for a newly hired Health Educator I as requested by the Director of Health & Human Services and recommended by the Human Resources Manager and the County Administrative Officer.**

Approved.

6. Approve and authorize the Agricultural Commissioner to sign the Insect Pest Detection Trapping contract for 2023-2024 with the California Department of Food and Agriculture for work related to detection of exotic pests in Del Norte County as requested by the Agricultural Commissioner.**

Approved. DNCOAGREE#2024-009

7. 1) Approve the reappointment of Denise Doyle Schnacker as a Board of Supervisors appointed discretionary member of the Local Planning Council for Child Care & Development with term ending in December 2025; and 2) Approve the reappointment of Amira Long as a Board of Supervisors appointed a Public Agency member of the Local Planning Council for Child Care & Development with term ending in December 2025 as requested by the Local Planning Council Coordinator.**

Approved.

8. Appoint Randy Hooper, Assistant County Administrative Officer as the Alternate Del Norte County representative to the Trindel Insurance Fund Board of Directors as requested by the County Administrative Officer.**

Approved.

9. Approve and authorize the Board Chair to sign a Cal OES Second-Tier Subaward Agreement for Homeland Security Grant Program Funds with Gasquet Fire Protection District as requested by the Offices of Emergency Services Manager.**

Approved. DNCOAGREE#2024-010

10. Request Approval to Sell Tax-Defaulted Properties Subject to the Power of Sell as requested by the Treasurer-Tax Collector.**

Approved.

11. Approve and authorize the Chair to sign the Amendment to the Agreement with Western Living Concepts for Residential Care Services for the period July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-011

12. Request Approval of the GovEase Auction, LLC Agreement for Online Auction

Portal as requested by the Treasurer-Tax Collector.**

Approved. DNCOAGREE#2024-012

13. Review and Approve Treasurer's 2024 Statement of Investment Policy and Adopt Resolution Granting Investment Authority to the County Treasurer as requested by the Treasurer-Tax Collector.**

Approved. RESO#2024-003

14. Approve and authorize the Chair to sign and direct the Clerk of the Board to transmit a comment letter on the draft environmental document released by Caltrans for the Last Chance Grade Project, as requested by Supervisor Starkey.**

Approved.

15. Approve and authorize the Chair to sign the Amendment to the Agreement with Brokaw Design Inc. to extend the term of the Agreement to December 31, 2024 for construction services that will convert The Legacy from transitional to permanent housing, as requested by the Director of Health and Human Services.**

Action: Approved. DNCOAGREE#2024-013. Supervisor Howard pulled this item for further discussion and a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

16. Approve and authorize the Chair to sign the attached Amendment to the Agreement with California Department of Public Health for the WIC program for the term of October 1, 2022 through September 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-014

17. Approve and authorize the Chair to sign the attached Agreement with Cal Poly Humboldt Sponsored Programs Foundation for consultation services, including the Community Health Improvement Plan and Community Health Assessment, for the term of January 23, 2024 through September 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2024-015

18. Approve and authorize the County Administrative Officer to issue a Purchase Order to renew the County's Google Workspace subscription for a three-year

term in the amount of \$295,822.74 made in annual payments of \$98,607.58 as requested by the Director of Information Technology. **

Approved.

19. Approve and authorize the County Administrative Officer to sign an Agreement between the County of Del Norte and TPX Communications for Telecommunications Services for an amount not to exceed \$5,000.00 per month for up to a five-year term as requested by the Director of Information Technology. **

Approved. DNCOAGREE#2024-016

20. Approve the Chair of the Board to sign thank you cards and certificates of gratitude for community service during the Smith River Complex Fires as requested by Emergency Services Management.**

Approved.

21. Review and approve the request to continue the existence of a local emergency throughout Del Norte County as a result of the Smith River Complex Fires and Countywide power outage caused by wildfires in the unincorporated areas of Del Norte County per Resolution #2023-040 adopted by the Board of Supervisors on August 22, 2023, as requested by the County Administrative Officer/Director of Emergency Services.**

Approved.

22. Approve and adopt the revised attached job description for the Administrative Services Coordinator I/II as requested by the County Administrative Officer.**

Approved.

SCHEDULED ITEMS

23. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

24. 10:30 A.M. Community Assessment Survey for Older Adults Presentation (Maggie Kraft, Executive Director A1AA).**

25. 10:40 A.M. Receive a presentation from Grant Werschull, Chair of the Smith River Collaborative, and Kathy Allen, Gasquet District Ranger, on the history and work of the SRC as requested by the Smith River Collaborative.

This item was pulled due to the presenters being ill.

26. 10:50 A.M. Review and Discuss Treasurer's Report for the quarter ending

REGULAR ITEMS

BOARD OF EQUALIZATION

27. Adjourn as the Board of Supervisors, reconvene as the Board of Equalization and approve the Assessment Appeal Withdrawal for Assessment Appeal Application #2022-004 for Albertsons, LLC dba. Safeway (APN 800-000-382) RY 2022/23.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

GENERAL GOVERNMENT:

28. Adjourn as the Board of Equalization, reconvene as the Board of Supervisors and approve and adopt a Resolution to set tax rates for cannabis retail and manufacturing transactions within the range approved by voters in Measure B for calendar year 2024.**

Action: Approved. The motion was to keep the tax rate for retail at 6% and the manufacturing tax rate at 3%. Supervisor Howard made a second motion to set both rates at 2% - it failed due to lack of a second.

Motion: Move to approve

Move: Darrin Short

Second: Dean Wilson

Vote Yea: 3 Darrin Short, Joey Borges, Dean Wilson

Vote Nay: 1 Chris Howard

Vote Abstain: 0 None

29. Approve the amended Joint Powers Agreement (JPA) as previously considered by the Board of Supervisors, authorize the Chair to sign, as signatory of the Del Norte County Board of Supervisors, a member entity of the Tri Agency Economic Development Authority, and direct the Clerk of the Board to transmit the approved JPA to the Secretary of the Tri Agency Economic Development Authority for ratification by the other members of the Tri Agency Economic

Development Authority, as requested by the Chair of the Tri Agency Economic Development Authority.**

Action: Approved as-is.

Motion: Move to approve

Move: Chris Howard

Second: Darrin Short

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

30. 1) Introduce an Ordinance establishing a new speed limit on Boulder Avenue; and 2) direct staff to bring back the ordinance for approval and adoption at the February 13, 2024 meeting as requested by the Board of Supervisors and carried out by the County Engineer.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

31. Approve a resolution establishing a policy for selecting and repairing public roads that are not part of the county maintained road system and authorize the chairperson to sign the resolution as requested by the County Engineer.**

Action: Approved. RESO#2024-005

Motion: Move to approve

Move: Joey Borges

Second: Chris Howard

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

32. Direct the Community Development Department and County Counsel to develop an Ordinance to amend the County Code to allow for the exemption of certain grading and/or vegetation removal activities from the requirement to obtain a County Grading Permit where such activities are regulated and exempted from

permitting by other, non-County, agencies, as requested by Supervisor Howard.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

33. Approve and adopt Budget Transfer #01-01 in the amount of \$27,036.00 within the VAWA Budget (201) to spend grant funding in other designated areas as requested by the District Attorney's Office.**

Approved. BT#01-01

34. Approve and adopt Budget Transfer #01-02 in the amount of \$50,000.00 within the Public Health Budget Unit to cover the cost of upcoming consultation fees as requested by the Director of Health and Human Services.**

Approved. BT#01-02

35. Approve and adopt Budget Transfer #01-03 in the amount of \$123,611.00 within the Public Health Emergency Preparedness (PHEP) also known as Bioterrorism Preparedness Budget Unit to allow the department to hire consultants to update the Pandemic Preparedness Plan and the Public Health Preparedness Plan as requested by the OES Fiscal Manager and County Administrative Officer.**

Approved. BT#01-03

36. Approve and adopt Budget Transfer #01-04 in the amount of \$12,681.00 within the Emergency Response Fund Budget Unit to support Health Care Coalitions (HCC) and other health care entities to help with COVID-19 treatment as requested by the OES Fiscal Manager and County Administrative Officer. **

Approved. BT#01-04

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

37. Approve and authorize the Chair to sign a comment letter on the Northwest Forest Plan Amendment and direct the Clerk of the Board to transmit the letter to the County's federal advocate for submittal, as requested by the Assistant County Administrative Officer.**

Action: Approved. Included in the motion was to add verbiage in the letter within the third to the last bullet point stating after the word "areas" - including oppose changes in the NWFP that would expand the definitions of "old growth" and/or "mature forests" that would reduce ability of the Forest Service to actively manage these forests against forest fire risks (e.g. thinning and other treatments, etc.) or other threats emerging in recent years as a result of changing (i.e. drying) climate conditions and/or that would restrict the opportunities for commercial harvesting of timber on federally managed lands that have historically allowed for the commercial harvesting of timber.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

38. Review the proposed 2024 Del Norte County Legislative Platform and receive public input with the following recommended actions: 1) Provide direction to staff to incorporate any final changes into the Platform as agreed to by the Board and 2) Authorize the Chair to sign the final document and 3) Direct the Clerk of the Board to transmit the signed Legislative Platform to the County's legislative representatives as well as the County's State and Federal advocates, as requested by the Assistant County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Darrin Short

Second: Chris Howard

Vote Yea: 4 Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None
Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is February 13, 2024)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: January 19, 2024

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us