



**MINUTES**  
**BOARD OF SUPERVISORS**  
**DEL NORTE COUNTY**  
**STATE OF CALIFORNIA**

**Tuesday, January 9, 2024**

**REGULAR MEETING**

**10:00 AM**

**PRESENT:** Supervisor, District 2 Valerie Starkey  
Supervisor, District 3 Chris Howard  
Supervisor, District 1 Darrin Short  
Supervisor, District 5 Dean Wilson  
Supervisor, District 4 Joey Borges

**ABSENT:**

## **CLOSED SESSION 8:30 A.M.**

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:  
Conference with Labor Negotiators pursuant to Government Code 54957.6 between  
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel- Existing Litigation pursuant to Government Code  
54956.9(d): Langley v. Del Norte Health and Human Services, et. al., CVUJ 2023-  
1058

## **REGULAR SESSION 10:00 A.M.**

### **10:00 A.M. Call the meeting to order and take roll.**

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Nomination and election of Chair.

**Action:** Approved. Supervisor Wilson was appointed as Chair. There were two motions made, and the first motion was made by Supervisor Starkey to nominate Supervisor Short as Chair, but it failed due to lack of a second.

**Motion:** Move to approve

**Move:** Joey Borges

**Second:** Valerie Starkey

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

- Nomination and election of Vice-Chair.

**Action:** Approved. Supervisor Borges was appointed as Vice-Chair. There were two motions made, and the first motion was made by Supervisor Short to nominate Supervisor Starkey as Vice-Chair, with a second by Supervisor Starkey. Due to two motions on the table the second motion was voted on first and passed.

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Joey Borges

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

- Introduction of new employees to the Board of Supervisors

Mary Hill - Eligibility Specialist I; Juanice Dunn - Health Educator I; Sapphire Bang - Staff Services Analyst I - all DHHS Employees.

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

**Action:** Approved. The motion was to add the urgency item to the Agenda. The urgency item added was to approve and authorize the Chair to sign and send a letter of support for the Del Norte Wildfire Resilience Project Grant Application for strategic fuel breaks as requested by the Del Norte Fire Safe Coordinator.\*\*

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Valerie Starkey

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Short: Attended a meeting with County staff regarding restricting vehicle access to the Ruth Compound homeless encampment, participated in agenda review, participated in DNSWMA agenda review, attended the Homeless Housing and Services Sub-Committee meeting and dealt with numerous constituent issues.

Supervisor Starkey: Attended the Opioid Working Group meeting, attended a meeting with Core Hub in Humboldt County, participated in the nationwide discussion regarding Judicial Jail and County Elected Officials, participated in the kick-off for the Kamome Festival planning, attended the Middle Mile Advisory

Committee meeting and also attended the Board of Supervisors Special meeting.

Supervisor Howard: Attended numerous Pacific Fisheries Management Council meetings, attended the CTC meeting advocating for Del Norte County projects, attended the Tri-Agency meeting and also attended the BCRAA meeting.

Supervisor Wilson: Attended the DNSWMA meeting and attended the BCRAA meeting.

## **CONSENT AGENDA**

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

**Action:** Approved.

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Joey Borges

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

1. Approve and adopt the minutes from the December 12, 2023 Board of Supervisors meeting.\*\*

Approved.

2. Approve and adopt the minutes from the December 29, 2023 Board of Supervisors Special Session.\*\*

Approved.

3. Approve and adopt a Proclamation observing the Soroptimist International of Crescent City Stop Trafficking Awareness Campaign as requested by the Soroptimist International of Crescent City.\*\*

Approved.

4. Approve and adopt a Master Crime Insurance Program in lieu of Public Official Bonds as requested by the Risk Manager and County Administrative Officer.\*\*

Approved.

5. Approve and authorize the Chair to sign a letter of support for a grant from the State Coastal Conservancy for trail work to be conducted on County and State owned land located at Point Saint George by California State Parks, as requested by the Assistant County Administrative Officer.\*\*

Approved.

6. Approve and adopt a Resolution appointing the County Administrative Officer/Director of OES, Assistant County Administrative Officer/Assistant Director of OES and the Emergency Services Manager to act as authorized officials to execute applications and documents for the purpose of obtaining financial assistance as requested by the Emergency Services Manager.\*\*

Approved. RESO#2024-001

7. Approve salary step placement at Step B for a newly hired Child Support Specialist I as requested by the Director of Child Support Services and recommended by the Human Resources Manager and the County Administrative Officer.\*\*

Approved.

8. Approve salary step placement at Step C for a newly hired Recovery Specialist II as requested by the Director of Health & Human Services and recommended by the Human Resources Manager and the County Administrative Officer.\*\*

Approved.

9. Approve salary step placement at Step C for a newly hired Deputy Sheriff II as requested by the Sheriff/Coroner and recommended by the Human Resources Manager and the County Administrative Officer.\*\*

Approved.

10. Approve and establish one (1) new position allocation for Child Support Supervisor and eliminate one (1) vacant Child Support Specialist I/II position allocation within the Department of Child Support Services; and direct Human Resources to amend the adopted staffing chart as requested by the Director of Child Support Services and recommended by the County Administrative Officer and the Human Resources Manager.\*\*

Approved.

11. Approve and authorize the chair to sign the First Amendment to Agreement for Professional Services for Onsite Emergency Power Supply for Sanitary Sewer Lift Stations as requested by the Assistant County Engineer.\*\*

Approved. DNCOAGREE#2024-003

12. Approve and authorize the Chair to sign the attached renewal Agreement with Del Norte Child Care Council for Stage One Child Care Services for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-004

13. Approve and authorize the Chair to sign the attached renewal Agreement with California Hearing Officers for 5150 Mental Health Hearing Officer Services for the term of January 1, 2024 through December 31, 2024, as requested by the

Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-005

14. Approve and authorize the Director of Health and Human Services to sign the attached Grant Award from the California Department of Public Health for Tuberculosis Real-Time Allotment Funding, as requested by the Director of Health and Human Services.\*\*

Approved.

15. 1) Approve and authorize the Director of Health and Human Services to sign the attached Grant Award from the California Department of Public Health for Tuberculosis Real-Time Allotment Funding, and 2) Authorize the Director of Health and Human Services to sign any future Tuberculosis Real-Time Allotments in FY 2023/24, as requested by the Director of Health and Human Services.\*\*

Approved.

16. Approve and authorize the Chair to sign the attached second Amendment to the Agreement with North Valley Behavioral Health, LLC for the term of July 1, 2022 through June 30, 2024, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-006

17. Approve and authorize the Director of Health and Human Services to sign the attached Agreement with Advocates for Human Potential for the Behavioral Health Bridge Housing Program for the term of June 23, 2023 through June 30, 2027, as requested by the Director of Health and Human Services.\*\*

Approved. DNCOAGREE#2024-007

18. Approve and adopt the updated/revised attached job description for County Counsel as requested by the County Administrative Officer.\*\*

Approved.

19. Approve a joint resolution between the County of Del Norte and the Del Norte County Flood Control District declaring the existence of an emergency and directing staff to take action necessary to alleviate the flooding caused by the unabated increases in the levels of Lakes Earl and Tolowa by breaching the intervening sandbar between the lakes and the Pacific Ocean as requested by the Director of Community Development.\*\*

Approved. RESO#2024-002

20. Approve the AB 177 and AB 1869 Allocation Spending Report as requested by the Auditor Controller.\*\*

Approved.

## **SCHEDULED ITEMS**

21. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
22. 10:30 A.M. Receive a presentation from Paul Danczyk PhD, Chief Operating Officer California Counties Foundation, recognizing the completion of the California County Senior Executive Credential program of the CSAC William "Bill" Chiat Institute for Excellence in County Government by Del Norte County participants as well as an overview of the Foundation's Grants Initiative program.
23. 10:40 A.M. Approve the request for modified road improvement standards changing the Planning Commission's conditioned Siskiyou Street "50-foot-wide road and utility easement" to a "30-foot-wide road and utility easement" as recommended by the Planning Commission and presented by the Assistant County Engineer.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Chris Howard

**Second:** Darrin Short

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

## REGULAR ITEMS

### GENERAL GOVERNMENT:

24. Approve and authorize the Chair to sign and send letters of appreciation to each Law Enforcement agency for their hard work and dedication assisting Del Norte County with the Smith River Complex Fire as requested by Supervisor Wilson.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Chris Howard

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

## BUDGET TRANSFERS:

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Joey Borges

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None

25. Approve and adopt budget transfer #12-09 within the Office of Emergency Services (OES) budget in the amount of \$320,000.00 (Three Hundred Twenty Thousand Dollars) as a result of the Hazard Mitigation Grant Program (HMGP) award from FEMA as requested by the Assistant County Administrative Officer.\*\*

Approved. BT#12-09

26. Approve and adopt budget transfer #12-10 within the Office of Emergency Services (OES) budget in the amount of \$100,000.00 (One Hundred Thousand Dollars) as a result of the Prepare CA Match Program award from the State of California as requested by the Assistant County Administrative Officer.\*\*

Approved. BT#12-10

## LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

## URGENCY ITEMS

27. Approve and authorize the Chair to sign and send a letter of support for the Del Norte Wildfire Resilience Project Grant Application for strategic fuel breaks as requested by the Del Norte Fire Safe Coordinator.\*\*

**Action:** Approved.

**Motion:** Move to approve

**Move:** Darrin Short

**Second:** Joey Borges

**Vote Yea:** 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

**Vote Nay:** 0 None

**Vote Abstain:** 0 None



**ADJOURNMENT**  
**(Next meeting is January 23, 2024)**

Kylie Goughnour, Clerk of the Board  
County of Del Norte, State of California

Date Posted: January 05, 2024

**THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:**

[www.co.del-norte.ca.us](http://www.co.del-norte.ca.us)