



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, November 7, 2023

SPECIAL MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 3 Chris Howard

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code Section 54957.6
between County Negotiator: Neal Lopez, CAO and County Negotiator: Will Folger.

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors

None

- Report of any actions from closed session by County Counsel

None

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Starkey: Expressed appreciation and condolences to the Sheriff's Office for the funeral services for Deputy Esmaeel, attended a Reaching Rural Initiative meeting, attended a California Jobs First meeting and expressed appreciation for VFW 1381 and all who came and helped clean-up a local Korean War Veteran's yard.

Supervisor Wilson: Attended the NCRP meeting, attended numerous meetings with the Sheriff regarding the Sheriff's Office, attended numerous meetings with staff regarding a long-term strategic plan for the County and attended a meeting with the Elk Valley Rancheria regarding fuels reduction and South Beach area development.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved.

Motion: Move to approve

Move: Joey Borges

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the October 24, 2023 Board of Supervisors meeting.**

Approved.

2. Approve and adopt a Proclamation proclaiming November 2023 as "Adoption Awareness Month" as requested by the Business Development Director of Love Based Education for Adoptive Families (LEAF).**

Approved.

3. Authorize the Director of Community Development to sign the Project Memorandum of Agreement dated October 18, 2023 for improvements to Klamath Beach Road in Klamath, CA as requested by the Assistant County Engineer.**

Approved. DNCOAGREE#2023-207

4. Approve and appoint Supervisor Short as the Delegate and Supervisor Howard as the Alternate to the Golden State Finance Authority Board of Directors for the 2024 year as requested by Chair Short.**

Approved.

5. Approve and appoint Supervisor Short as the Delegate and Supervisor Howard as the Alternate to the Rural Representatives of California (RCRC) Board of Directors for the 2024 year as requested by Chair Short.**

Approved.

6. Approve and appoint Supervisor Short as the Delegate and Supervisor Howard as the Alternate to the Golden State Connect Authority Board of Directors for the 2024 year as requested by Chair Short.**

Approved.

7. Approve and appoint Susan Evanow to the Del Norte County Fish and Game Commission Advisory Commission to represent District 1 as requested by the Del Norte County Fish and Game Advisory Commission.**

Approved.

8. Approve salary step placement at Step C for a newly hired Communications & Equity Coordinator I as requested by the Director of Health & Human Services and recommended by the Human Resources Manager and the County Administrative Officer.**

Approved.

9. Approve salary step placement at Step C for a newly hired Medical Records Clerk II as requested by the Director of Health & Human Services and recommended by the Human Resources Manager and the County Administrative Officer.**

Approved.

10. Approve and authorize the Chair to sign the attached renewed Operational Agreement with Harrington House for the term of November 7, 2023 through December 31, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-208

11. Approve and authorize the Chair to sign the attached Resolution with California Department of Housing and Community Development to accept funds for Round 5 of the Transitional Housing Program and Round 2 of the Housing Navigation Maintenance Program and to authorize the Director or Deputy Director(s) of Health and Human Services to sign the Agreements, as requested by the Director of Health and Human Services.**

Approved. RESO#2023-045

12. Approve and authorize the Chair to sign the attached Subrecipient Agreement with Del Norte Mission Possible for the term of November 7, 2023 through December 31, 2027, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-209

13. Approve and authorize the Director of Health and Human Services to submit an application for Reaching Rural Implementation Funding as the Authorized Representative, as requested by the Director of Health and Human Services.**

Approved.

14. Approve and authorize the surplus of a 1999 LAY-MOR 8C ride-on sweeper from the Community Development Department – Roads Division and authorize the County Administrative Officer to transfer the 1999 LAY-MOR 8C to the surplus pool per Section 3.20.C of the Del Norte County Administrative Manual. As requested by the Director of the Community Development Department.**

Approved.

15. Approve and authorize the Chair and the Sheriff to sign the 2023/24 Agreement

between the Del Norte County Sheriff's Office and Dr. James Olson for post mortem services as requested by the Sheriff.**

Approved. DNCOAGREE#2023-210

16. Approve and appoint Herman Rinkel to the Del Norte County Planning Commission to represent District 1, as requested by Chair Short.**

Approved.

17. Approve and adopt the revised classification descriptions for the Administrative Analyst I/II (DHHS) and Executive Assistant I/II as requested by the County Administrative Officer and the Human Resources Manager.**

Approved.

SCHEDULED ITEMS

18. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

19. 10:30 A.M. US Hwy 199 Road Construction Update (Clayton Malmberg, Caltrans)

20. 10:45 A.M. California Community Schools Partnership Program Presentation (Lisa Howard, MTSS Coordinator; Jeff Harris, Superintendent of Schools)

21. 11:00 A.M. Review and Discuss the Treasurer's Report for the Quarter Ending September 30, 2023 as requested by the Treasurer-Tax Collector.**

22. 11:15 A.M. 1) Adopt an Ordinance to amend Del Norte County Code Title 20 Zoning by repealing and replacing Chapter 20.00, adding new definitions to Chapter 20.04 and adding new sections to Chapters 20.08, 20.09, 20.10, 20.11, 20.12, 20.12A, 20.13, 20.14, 20.15, 20.16, 20.18, 20.20, 20.20A, 20.20B, 20.23, 20.24, 20.26, 20.28, 20.29, 20.32, 20.34, 20.35, and 20.43 to regulate Accessory Dwelling Units and Junior Accessory dwelling Units in specified zoning districts in accordance with State law; and 2) Find that the ordinance is statutorily exempt from review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code section 21080.17 and Section 15282(h) of the CEQA Guidelines as requested by the Director of Community Development.**

Action: Approved. ORDINANCE#2023-006

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey

Borges
Vote Nay: 0 None
Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

23. Direct staff to implement the approved increase to the annual sewer user fee per the rates approved on June 28, 2023; and to work with the Treasurer-Tax Collector and Auditor-Controller to adjust the 2023/24 Secured Property Tax Bills to reflect the increase in the sewer user fee; and to include the adopted user fee in future tax bills as requested by the County Engineer.**

Action: Approved. RESO#2023-046

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. Approve and authorize the Chair to sign the attached renewal Agreement with Cascade Emergency Medicine, Inc. (Dr. Aaron Stutz) for the term of October 1, 2023 through June 30, 2026, as requested by the Director of Health and Human Services.**

Action: Approved. DNCOAGREE#2023-200

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. Review and approve the Fiscal Year 2022-2023 Del Norte County Law Library report, as requested by Deputy County Counsel.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey
Borges
Vote Nay: 0 None
Vote Abstain: 0 None

26. 1) Approve and authorize an Ad Hoc working group consisting of two supervisors, in order to develop a County strategy within the Sheriff's Office; 2) Pursuant to Rule 18 of the Administration Manual, direct county administration, auditor office staff and county counsel to attend and provide staff support for the working group; and 3) Appoint Supervisor Starkey and Supervisor Wilson to the Ad Hoc Working Group as requested by Supervisor Starkey, Supervisor Wilson and Sheriff Scott.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey
Borges
Vote Nay: 0 None
Vote Abstain: 0 None

27. Discuss, review and authorize the Del Norte County Capital Improvement and Maintenance Project List and direct staff to continue finalizing an Updated Capital Improvement Plan, as requested by Parks and Building Maintenance Director.**

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Joey Borges

Vote Yea: 4 Darrin Short, Valerie Starkey, Dean Wilson, Joey
Borges
Vote Nay: 0 None
Vote Abstain: 0 None

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

28. Approve and authorize the Chair to sign a letter of support for H.R. 5929, a bill introduced to amend section 6906 of title 31, United States Code, to permanently authorize the Payment in Lieu of Taxes program, as requested by Supervisor

Howard.**

Action: Approved.

Motion: Move to approve

Move: Joey Borges

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is November 21, 2023)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: November 03, 2023

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us