



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, October 24, 2023

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.

Conference with Legal Counsel:

Liability Claim: Pomilia, Kaedyn Langley

Initiation of Litigation Pursuant to Government Code Section 54956.0(d)(4) -three
cases

Existing Litigation Pursuant to Government Code Section 54956.9(d)(1)-one: Linda
Sutter v. Tri-Agency et al, CVPT 2023-1261

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors

Meaghan McGlasson - Program Manager II; Paul Ronjoin - Integrated Case Worker II
– DHHS

- Report of any actions from closed session by County Counsel

The Board voted unanimously to initiate two pieces of Litigation that will remain
confidential until the filings take place.

- The Chair requests any deletions, corrections or additions from Board members
to the agenda at this time. In order to add an item to the agenda, the matter
must have come to the attention of the County subsequent to the posting of the
agenda and the matter requires action before the next regular meeting of the
Board of Supervisors.

Action: Approved. The Chair made a motion to adjourn at 11:45 A.M. to
attend Deputy Esmaeel's funeral services. Any items that were not
discussed and approved were moved to the November 07, 2023
Agenda.

Motion: Move to approve

Move: Darrin Short

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges
Vote Nay: 0 None
Vote Abstain: 0 None

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Reports were forgone for this meeting to save time to attend the funeral services for Deputy Esmaeel.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Howard pulled item #3 for further discussion; Supervisor Borges pulled item #11 for further discussion; Supervisor Wilson received consensus from the Board to have an update to the Board for a presentation regarding item #14 in the near future.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the October 10, 2023 Board of Supervisors meeting.**

Approved.

2. Approve and adopt a Proclamation for "Domestic Violence Awareness" as requested by Supervisor Starkey.**

Approved.

3. Approve and appoint Celso (Sal) Hernandez to the Del Norte County Fish and Game Commission Advisory Commission to represent District 3 as requested by the Del Norte County Fish and Game Advisory Commission.**

Not approved at this time. This item was pulled for further discussion by Supervisor Howard. Due to time constraints, this item was unable to be discussed and approved and was moved to the November 07, 2023 Board of Supervisors Agenda.

4. Review and approve the request to continue the existence of a local emergency throughout Del Norte County as a result of the Smith River Complex Fires and

the Countywide power outage caused by wildfires in the unincorporated areas of Del Norte County per Resolution #2023-040 adopted by the Board of Supervisors on August 22, 2023 as requested by the County Administrative Officer/Director of Emergency Services.**

Approved.

5. Approve and authorize the Chair to sign an Agreement between the County of Del Norte and Sun Ridge Systems, Inc. in the amount of \$513,555.00 for software, implementation and support as requested by the Sheriff.**

Approved. DNCOAGREE#2023-194

6. (1) Terminate the declared emergency related to the culvert at Washington Boulevard near Harrold Street as the culvert has been repaired. (2) Approve and authorize the Chair to sign the Notice of Completion as requested by the County Engineer**

Approved.

7. Approve and authorize the County Agricultural Commissioner to sign the agreement with the California Department of Food and Agriculture for the 2023/24 High Risk Pest Exclusion program from July 1, 2023 to June 30, 2024 as requested by the Agricultural Commissioner.**

Approved. DNCOAGREE#2023-196

8. Approve and authorize the Chair to sign Amendment #1 to Agreement 2023-111 with Pacific Affiliates for On-Site Sewage Design at Florence Keller Park, as requested by Administrative Services Manager.**

Approved. DNCOAGREE#2023-197

9. Approve and authorize the Chair to sign Amendment #3 to Agreement 2022-054 with Northridge Electric for installation of the Flynn Administrative Center Backup Generator, as requested by the Administrative Services Manager.**

Approved. DNCOAGREE#2023-198

10. Approve and authorize the Chair to sign the attached Agreement with CSM Affordable Housing Associates LLC for the term of September 19, 2023 through May 31, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-199

11. Approve and authorize the Chair to sign the attached renewal Agreement with Cascade Emergency Medicine, Inc. (Dr. Aaron Stutz) for the term of October 1, 2023 through June 30, 2026, as requested by the Director of Health and Human Services.**

Not approved at this time. This item was pulled for further discussion by Supervisor Borges. Due to time constraints, this item was unable to be discussed and approved and was moved to the November 07, 2023 Board of Supervisors Agenda.

12. Approve and authorize the Director of Health and Human Services to sign the attached Lease Agreement with Brandee Stephens for the term of November 1, 2023 through October 31, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-201

13. Approve and authorize the Chair to sign the attached renewed MOU with Del Norte Senior Center for mobile hygiene services for the term of October 24, 2023 through June 30, 2028, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-202

14. Approve and authorize the Chair, Director of Health and Human Services, Social Services Program Manager, and Chief Probation Officer to sign the attached California Child and Family Services Review, Annual System Improvement Plan (SIP) Progress Report for the period November 2021 to November 2022, to be submitted to the California Department of Social Services (CDSS), as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-203. Supervisor Wilson received consensus from the Board to have an update to the Board for a presentation regarding this item in the near future.

15. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Santa Rosa Behavioral Healthcare Hospital to continue providing Psychiatric Inpatient Hospital Services for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-204

16. Approve and authorize the Chair to appoint Jennifer Thomas, Teresa Bertolini, and Nicholas Corcovelos to the Local Behavioral Health Board (LBHB) for the term of October 24, 2023 through October 23, 2026, and remove members Hannah Johnston, Jennifer Raulfs, Kerin Mase, and Rose Corcoran, as requested by the Director of Health and Human Services.**

Approved.

17. Approve the attached list of vehicles to be surplus as part of Health and Human Services' Agreement with Enterprise Fleet Management, as requested by the Director of Health and Human Services.**

Approved.

18. Approve and authorize the Director of Health and Human Services to sign the attached MOU with Open Door Community Health Centers for Public Health's Community Health Education Kiosk Project for the term of October 24, 2023 through November 1, 2025, as requested by the Director of Health and Human Services.**

SCHEDULED ITEMS

19. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

20. 10:30 A.M. Review and Discuss the Treasurer's Report for the Quarter Ending September 30, 2023 as requested by the Treasurer-Tax Collector.**

This item was tabled until November 07, 2023 at the request of Mrs. Lopez due to time constraints.

REGULAR ITEMS

GENERAL GOVERNMENT:

21. Approve and authorize a step increase to A-11 Step F effective September 11, 2023 for the Agriculture Commissioner/Sealer of Weights and Measures as requested by the Board of Supervisors.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

22. 1) Direct the Community Development Department to work with Supervisor Starkey and Supervisor Wilson to develop a policy for the use of set aside County funds for the maintenance of non-maintained County roads; and 2) direct the Community Development Department to return to a future Board of Supervisors meeting to present a proposed policy for consideration by the full Board of Supervisors.

Action: Approved. Included in the motion was to replace Supervisor Starkey with Supervisor Borges.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges
Vote Nay: 0 None
Vote Abstain: 0 None

23. 1) Approve and authorize an Ad Hoc working group consisting of two supervisors, in order to develop a County strategy within the Sheriff's Office including but not limited to, improvements to recruiting and retention, salaries, building location, and jail rehabilitation; 2) Pursuant to Rule 18 of the Administration Manual, direct county administration, auditor office staff and county counsel to attend and provide staff support for the working group; and 3) Appoint Supervisor Starkey and Supervisor Wilson to the Ad Hoc Working Group as requested by Supervisor Starkey, Supervisor Wilson and Sheriff Scott.**

Action: The motion was to table this item for a future Agenda so the Sheriff could be in attendance to answer questions.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

24. Review and discuss in accordance with Penal Code Section 933 the Findings and Recommendations within the 2022-2023 Final Grand Jury Report requiring response from the governing body; and Approve the response, with any Board directed amendments, and direct the final document be forwarded to the presiding Judge of the Superior Court.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. 1) Discuss and take action on a Motion to Suspend the Rules to allow the Board to suspend the rules of order and reconsider Consent Agenda Item 11, the Bridge Access Program, from the September 26, 2023 Board of Supervisors Meeting, as requested by Supervisor Starkey; 2) Approve and authorize the

Director of Health and Human Services, Public Health Officer, and Director of Public Health Nursing to sign the attached Participation Agreement with the California Department of Public Health for the Bridge Access Program for the term of September 26, 2023 through December 31, 2024, as requested by the Director of Health and Human Services.**

Action: Approved. The first motion was to suspend the rules.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

Action: Approved. The second motion was to approve the Agreement.
DNCOAGREE#2023-206

Motion: Move to approve

Move: Joey Borges

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 1 Dean Wilson

Vote Abstain: 0 None

26. Consideration of the request from the Tri-Agency Economic Development Authority to waive the fees incurred for services previously provided by County Counsel, as requested by the Chair of the Tri Agency Economic Development Authority.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 3 Chris Howard, Darrin Short, Dean Wilson

Vote Nay: 2 Valerie Starkey, Joey Borges

Vote Abstain: 0 None

27. Review and approve the Fiscal Year 2022-2023 Del Norte County Law Library report, as requested by Deputy County Counsel.**

Due to time constraints, this item was unable to be discussed and approved and was moved to the November 07, 2023 Board of Supervisors Agenda.

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

28. Approve and adopt Budget Transfer #10-01 in the amount of \$175,000.00 within the Public Nuisance Budget Unit for the inclusion of the 2022-2023 illegal Disposal Sites Abatement Grant into the Code Enforcement Division's FY 23/24 Budget as requested by the Director of Community Development.**

Approved. BT#10-01

29. Approve and adopt budget transfer #10-02 for fiscal year 2023/2024 within the Sheriff Department budget in the amount of \$550,000.00 (Five Hundred Fifty Thousand Dollars) for the acceptance and use of the COPS Grant funding award to update dispatch, records management, and jail systems as requested by the Sheriff.**

Approved. BT#10-02

30. Approve and adopt Budget Transfer #10-03 in the amount of \$10,240.00 within the OES and Building Maintenance budget units to replace the damaged roof in Ruby Van Deventer Campground, as requested by the Director of Building Maintenance & Parks.**

Approved. BT#10-03

31. Approve and adopt Budget Transfer #10-04 in the amount of \$353,534.00 within the Roads Department Budget Unit for emergency repairs to the culvert at Washington Boulevard near Harrold Street for Fiscal Year 2023/24 as requested by the County Engineer.**

Approved. BT#10-04

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

32. Approve and authorize the Chair to sign a letter of support for H.R. 5929, a bill introduced to amend section 6906 of title 31, United States Code, to permanently authorize the Payment in Lieu of Taxes program, as requested by Supervisor

Howard.**

Due to time constraints, this item was unable to be discussed and approved and was moved to the November 07, 2023 Board of Supervisors Agenda.

ADJOURNMENT

(Next meeting is November 07, 2023)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: October 20, 2023

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us