



**AGENDA**  
**BOARD OF SUPERVISORS**  
**DEL NORTE COUNTY**  
**STATE OF CALIFORNIA**  
**981 H STREET, ROOM 100**  
**CRESCENT CITY, CA 95531**  
**VIA Zoom**  
**(media.co.del-norte.ca.us)**

**Tuesday, August 8, 2023**

**REGULAR MEETING**

**10:00 AM**

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability. Items followed with a \*\* indicate material attached in the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors you must provide a copy to the Clerk of the Board for inclusion in the official record.

**VIEW THE MEETING AND COMMENT REMOTELY.** A link to view the meeting will be posted on <http://www.co.del-norte.ca.us/>. Public comment on ALL agenda items as well as general public comment will be taken at the prescribed time for public.

**IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY** under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting YOU MUST notify the Clerk of the Board at least 24 HOURS in advance of the meeting and a reasonable accommodation will be made.

## **CLOSED SESSION 8:30 A.M.**

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:  
Conference with Labor Negotiators pursuant to Government Code 54957.6  
between County Negotiator: Neal Lopez, CAO and Represented Employee  
Bargaining Groups.

Conference with Legal Counsel- Existing Litigation

- In re Arbitration of Schneck

Real Property Negotiation

- Property: APNs 140-010-034 and 127-240-008
- Negotiator: Jon Olson, County Engineer

## **REGULAR SESSION 10:00 A.M.**

**10:00 A.M. Call the meeting to order and take roll.**

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

## **CONSENT AGENDA**

Comments from members of the public may be heard at this time regarding matters

on the Consent Agenda only.

1. Approve and adopt the minutes from the July 25, 2023 Board of Supervisors meeting.\*\*
2. Approve and adopt the minutes from the July 25, 2023 Special Session Joint meeting with the City and Harbor.\*\*
3. Approve and authorize placement on the salary schedule at Step B for a newly hired Child Support Assistant I as requested by the County Administrative Officer.\*\*
4. Approve and authorize the Agricultural Commissioner to sign the agreement with the California Department of Food and Agriculture for the 2023 Noxious Weeds Grant Program from July 1, 2023 to June 30, 2025 as requested by the Agricultural Commissioner.\*\*
5. Approve and adopt the revised classification descriptions for the PHEP/HPP Coordinator I/II and Accounting Technician I/II positions as requested by the County Administrative Officer and the Human Resources Manager.\*\*
6. 1) Find that there is a need to continue to take any directly related immediate action to make repairs to the infrastructure, noting that a failure to do so would threaten the health, safety and welfare of the public related to the imminent danger caused by the failure of the culvert at Washington Boulevard near Harrold Street; and 2) Direct staff to return to each regularly scheduled meeting of the Board of Supervisors until the action is completed as requested by the County Engineer.\*\*
7. 1) Approve and adopt new Classification Descriptions for the Assistant Clerk-Recorder and new Deputy Director positions at Health and Human Services; and 2) Approve and adopt the revised Assistant/Deputy Department Head Resolution adding these positions approved by the Board of Supervisors on June 27, 2023, as requested by the County Administrative Officer and the Human Resources Manager.\*\*
8. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Granite Wellness Centers for Residential Treatment for Alcohol and Other Drug Abuse services for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.\*\*
9. Approve and authorize the Chair to sign the renewed Agreement with Aegis Treatment Center, LLC for Narcotic Treatment services from July 01, 2023 through June 30, 2025 as requested by the Director of Health and Human Services.\*\*

10. Approve and authorize the Chair to sign the attached Agreement with the California Department of Health Care Services to provide Drug Medi-Cal services for Substance Use Disorders for the period July 1, 2023 through June 30, 2027, as requested by the Director of Health and Human Services.\*\*
11. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Sydney M. Clinton, dba Northcoast Health Screening for Alcohol and Drug Testing services from July 1, 2023 through June 30, 2024 as requested by the Director of Health and Human Services.\*\*
12. 1) Approve and authorize the Chair to sign the attached Amendment to the Agreement with S&B James Construction for the Legacy Renovation Project, and; 2) Authorize the Director of Health and Human Services to accept the option for phase II of the Legacy Construction Project, as requested by the Director of Health and Human Services.\*\*

## **SCHEDULED ITEMS**

13. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
14. 10:30 A.M. Conduct a Public Hearing to provide the community with an opportunity to become acquainted with and the ability to provide comment on the proposed Del Norte County Jail Rehabilitation Project, as requested by the Assistant County Administrative Officer.\*\*
15. 10:40 A.M. Department of Health and Human Services (DHHS) Behavioral Health branch presentation.

## **REGULAR ITEMS**

### **GENERAL GOVERNMENT:**

16. Take the following actions related to the reorganization of the Probation Department resulting from the closure of the Juvenile Hall as a youth detention facility and the establishment of a Reentry Unit and related organization changes as outlined in Attachment A: 1) Approve and adopt the classification description for the Reentry Officer I/II/III and establish four (4) position allocations of Reentry Officer I/II/III, to be effective upon the future determined date of the elimination of the Juvenile Hall Division; 2) Approve and adopt the revised classification description for the Program Coordinator I/II and authorize one (1) new Program Coordinator I/II position allocation;

3) Authorize one (1) new Supervising Deputy Probation Officer position allocation in the Probation Department; 4) Approve and adopt the revised classification description for the Assistant Chief Probation Officer and the wage adjustment to retain Department Structure through the reorganization; 5) Approve and adopt the classification description for the Probation Services Manager I/II and elimination of the Staff Services Manager; and 6) Direct Human Resources to update the appropriate salary schedules and County staffing chart as necessary, as requested by the Chief Probation Officer and County Administrative Officer.\*\*

17. Approve a Side Letter of Agreement, to clarify the status of the newly created Reentry Officer classification, and other related changes, under the terms and conditions of the current Memorandum of Understanding (MOU) between the County of Del Norte and the DNCEA/SEIU Local 1021, as requested by the County Administrative Officer.\*\*

### **BUDGET TRANSFERS:**

18. Approve and adopt budget transfer #06-18 in the amount of \$81,100.00 within Fiscal Year 2022/23 from the Juvenile Hall (243) budget unit to the CYA (249) budget unit to cover the cost of housing wards outside of the county as requested by the Chief Probation Officer.\*\*

### **LEGISLATIVE AND BUDGET ISSUES:**

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

## **ADJOURNMENT**

**(Next meeting is August 22, 2023)**

Kylie Goughnour, Clerk of the Board

County of Del Norte, State of California

Date Posted: August 04, 2023

**THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:**

[www.co.del-norte.ca.us](http://www.co.del-norte.ca.us)