



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, June 27, 2023

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 3 Chris Howard

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code Section 54957.6
between County Negotiator: Neal Lopez, CAO and County Negotiator: Will Folger.
Conference with Legal Counsel - Existing Litigation Pursuant to Government Code
Section 54956.9(d)(1)-one case: John Doe 1 v. Humboldt County et al, CV 22-01700
Liability Claim: Claimant: Patricia Vought

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors

Trent Bruschi – Recreation Assistant

- Report of any actions from closed session by County Counsel

The Board voted unanimously to settle a claim with Patricia Vaught for \$77,528.31 resulting in a tree on county-owned property falling on her home.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

None.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Starkey: Attended the Reaching Rural Initiative meeting in Arizona, attended a meeting with a Yurok tribal representative to discuss collaboration for an opioid response, attended the Information Security Advisory Committee meeting, continued to work on 4th of July festivities, attended the City Council meeting, attended a meeting with a CA. Dept. of Fish and Wildlife representative regarding the "split stair" rail replacement, attended the Promise Neighborhood Kick-Off dinner and attended a meeting with County staff and the Sheriff to discuss dispatch and animal

control services contracts with the City.

Supervisor Wilson: Attended several meetings with the Sheriff's office, attended several meetings with the Probation department, attended a Yurok 2x2, attended meetings with community leaders in Klamath regarding several issues and participated in several trainings online related to Strategic Planning.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Wilson pulled item #11 for discussion and not a separate vote. Supervisor Borges pulled item #17 for further discussion and not a separate vote.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the June 13, 2023 Board of Supervisors meeting.**

Approved.

2. Approve and adopt a Proclamation recognizing May 05, 2023 as "National Day of Awareness for Missing and Murdered Indigenous People" as requested by Supervisor Starkey.**

Approved.

3. Approve and authorize the Chair to sign the Annual Subvention Certificate of Compliance and Annual Medi-Cal Cost Avoidance Program Certificate of Compliance with the California Department of Veterans Affairs as requested by the Veterans Service Officer.**

Approved.

4. Approve and authorize the Chair to sign an Agreement between the County of Del Norte and Area 1 Agency on Aging to provide an area service plan relating to services and support for elderly Americans in Del Norte County, as requested by the Administrative Services Manager.**

Approved. DNCOAGREE#2023-117

5. 1) Direct staff to seek Yurok Tribal Council's affirmation supporting the Klamath

Beach Road Culvert Replacement project as currently designed and also request that the Yurok Tribal Council request National Marine Fisheries (NMFS) to provide formal consultation approving the project as designed; 2) Approve and Authorize the County Engineer to send a letter of support to the Yurok Tribe in support of a grant application to the Tribal Transportation Facility Bridges Program that would potentially fund the design and construction of bridges over Saugep (Coyote) Creek and Richardson Creek; and 3) Approve and Authorize the addition of two bridges to the existing County bridge inventory if funding is obtained by the Yurok Tribe in the future as requested by the County Engineer.**

Approved.

6. Approve and authorize the Chair to sign Amendment #2 to Agreement 2022-054 with Northridge Electric for installation of the Flynn Administrative Center Backup Generator, as requested by the Administrative Services Manager.**

Approved. DNCOAGREE#2023-118

7. Approve and authorize the Chair of the Board to enter into an Agreement between the County of Del Norte and McMillan and Mayle for Veteran Cemetery Lawn Maintenance, as requested by the Administrative Services Manager.**

Approved. DNCOAGREE#2023-119

8. Approve and authorize the Chair to enter into an Agreement with Tidewater Contractors, Inc. for road materials supply as requested by the Director of Community Development.**

Approved. DNCOAGREE#2023-120

9. Approve and authorize the Chair to sign Fourth Amendments to Agreements 2021-099 (Joseph Futrell) and 2021-100 (Helen Hoopes) for continued Public Defender Services – Miscellaneous Panel, as requested by the Administrative Services Manager.**

Approved. Futrell - DNCOAGREE#2023-123; Hoopes - DNCOAGREE#2023-122

10. Approve and authorize the Chair to sign Fourth Amendments to Agreements 2021-082 (Keith Morris); 2021-083 (Karen Olson) for continued Public Defender Services – Felony Panel, as requested by the Administrative Services Manager.**

Approved. Morris - DNCOAGREE#2023-123; Olson - DNCOAGREE#2023-124

11. 1) Approve the Mental Health Services Act Three-Year Plan for FY 2023-26 and authorize the budgets included in the plan and; 2) Authorize Ranell Brown, Director of the Department of Health and Human Services, and Clinton Schaad, Auditor/Controller, to sign the plan as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-125

12. Approve and authorize the Chair to sign the attached Amendment to the

Agreement with The SmithWaters Group to continue providing Patients' Rights Advocacy Services for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-126

13. Approve and authorize the Chair to sign the attached Amendment to the Agreement with SVT Gruppe, Inc. to continue providing transportation services for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-127

14. Approve and authorize the Chair to sign the attached Amendment to the Agreement with Casa Serenity to continue providing residential care services for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-128

15. Approve and authorize the Chair to sign the 2023/24 Megabyte Property Tax System Maintenance Agreement as requested by the Treasurer-Tax Collector.**

Approved. DNCOAGREE#2023-129

16. Review the property tax exchange calculation (attached) that I have prepared pursuant to RTC 99(b)(2) in response to an annexation request submitted by the Smith River Fire Protection District (SRFPD) to the Del Norte Local Agency Formation Commission, and direct staff to consult with the affected districts and to negotiate with SRFPD on the tax exchange pursuant to RTC 99(b)(5) as requested by the Auditor-Controller.**

Approved.

17. Approve and accept the independent audit performed by Harshwal and Company for the fiscal year ending June 30, 2022 as requested by the Auditor-Controller.**

Approved.

18. Approve and Adopt a Resolution Amending Section 1.10.230 of the County Administrative Manual as requested by County Counsel.**

Approved. RESO#2023-031

SCHEDULED ITEMS

19. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your

comments to three minutes or less.

20. 10:30 A.M. Receive the Measure R Oversight Committee report as presented by Committee member David Jones, per Resolution Number 2021-015, as requested by the Measure R Oversight Committee.**

The Board directed staff by consensus to submit a Resolution to the Board at a later date, turning the Measure R Oversight Committee into an "advisory committee."

REGULAR ITEMS

GENERAL GOVERNMENT

21. Discuss and give possible direction to staff to pursue a Project Homekey grant application as requested by the Homeless Ad-Hoc Housing Sub-Committee.

Action: Approved.

Motion: Move to approve

Move: Dean Wilson

Second: Valerie Starkey

Vote Yea: 3 Valerie Starkey, Darrin Short, Dean Wilson

Vote Nay: 1 Joey Borges

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

22. Approve and adopt Budget Transfer #06-06 from the Miscellaneous Revenue and Expenditure – Misc Asset (101-100-40622) to Miscellaneous Revenue and Expenditure – Legal Settlement (101-100-30462) in the amount of \$78,000.00 (Seventy Eight Thousand Dollars), as requested by the County Administrative Officer.**

Approved. BT#06-06

23. Approve and adopt Budget Transfer #06-07 in the amount of \$5,800.00 within the Agriculture Commission Budget Unit to transfer insurance recovery funds as requested by the Agricultural Commissioner.**

Approved. BT#06-07

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

24. Approve the salary adjustment for the Deputy Agricultural Commissioner as requested by the Agricultural Commissioner/Sealer of Weights and Measures as presented by the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. Approve staffing changes in Attachment A to 1) establishing four new branch specific Deputy Director positions in the Department of Health and Human Services 2) reclassify the current Assistant Director of Health and Human Services to one of the newly established Deputies as requested by the Director of Health and Human Services and 3) authorize Human Resources to revise the staffing charts as necessary as presented by the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 3 Valerie Starkey, Darrin Short, Dean Wilson

Vote Nay: 1 Joey Borges

Vote Abstain: 0 None

26. Approve to reinstate the Assistant Clerk/Recorder allocation as requested by the Clerk/Recorder and authorize Human Resources to update the staffing chart as necessary, as presented by the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Joey Borges

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey
Borges
Vote Nay: 0 None
Vote Abstain: 0 None

27. 1) Discuss and take action as necessary to approve the 2023/2024 Fiscal Year Recommended Budget as presented by the CAO and Auditor-Controller; 2) Approve attached position list for establishing, eliminating, reclassifying, salary range adjustments, budget and title changes and establishing flex FTE allocations and authorize Human Resources to revise the County staffing chart as necessary as requested by CAO and Auditor-Controller (Attachment A); 3) Approve Measure R Funding for the newly established Reentry Officer position; 4) Approve Measure R Funding for the purchase of a second Code Enforcement vehicle as included in the Measure R FY 23/24 Recommended Budget; 5) Designate one-time ARPA Funding for capital improvements, unfunded increases for jail medical and other one-time uses prioritized by the Board; 6) Direct the Budget Team to continue to review and analyze each departmental budget to identify all available expenditure saving options and to realize all revenue available; 7) Direct departments that no fixed asset purchases other than those approved with the Recommended Budget shall be allowed prior to the Adopted Budget without Board of Supervisor approval; 8) Direct departments that no FY 2022/2023 budget transfers will be allowed transferring funds from Salaries and Benefits to any other category unless determined to be an expenditure necessary for operations by the CAO and Auditor-Controller; and 9) Accept the Recommended Children's Budget as presented (Attachment B) as requested by the Auditor-Controller, Assistant County Administrative Officer and the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Joey Borges

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Darrin Short, Dean Wilson, Joey
Borges

Vote Nay: 0 None

Vote Abstain: 0 None

ADJOURNMENT

(Next meeting is July 11, 2023)

County of Del Norte, State of California

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us