



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, May 23, 2023

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 5 Dean Wilson

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code Section 54957.6
between County Negotiator: Neal Lopez, CAO and County Negotiator: Will Folger.
Conference with Legal Counsel -
Existing Litigation pursuant to Government Code Section 54956.9(d)(1) two cases:
Arbitration, In re Daniel Schneck; Atul Saini v. City of Crescent City et al. CVPI 2022-
1313
Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4)- one

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Darrin Short, District 1 Supervisor.
- Introduction of new employees to the Board of Supervisors

Nikole Trinidad – Recognized for being promoted to a Paralegal for County Counsel's office.

- Report of any actions from closed session by County Counsel

None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

The Chair pulled item #37 and #40 from the Agenda due to the Chief Probation Officer not being able to attend the meeting.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Starkey: Attended the City of Crescent City's Budget Workshops, attended the 4th of July Committee meeting, participated in creating the CIT training program for Law Enforcement, attended two CSAC trainings, participated in a tour of the

Humboldt County Juvenile Hall, responded to several letters from youth about local issues, attended the Juvenile Justice Committee meeting, attended the Reaching Rural monthly meeting, continued to work with A1AA on key informant interviews, dealt with numerous constituent concerns regarding the CSA/Prop 218 tax increase, attended a meeting with the Director of CDD and County Engineer, attended the Northcoast EMS meeting, attended the 2023 Economic Summit, attended the local Coffee with a Cop event, attended the Habitat for Humanity's groundbreaking ceremony and attended the LAFCO meeting.

Supervisor Howard: Attended a meeting with Assemblyman Wood and new coming Speaker Robert Rodriguez, attended the local Economic Summit and attended the NCUAQMD meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Starkey pulled item #23 for further discussion and a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the May 09, 2023 Board of Supervisors meeting.**

Approved.

2. 1) Approve and authorize the Chair to execute the First Amendment Proposition 1 Sub-Grant Agreement by and between the County of Humboldt and the County of Del Norte for Fiscal Years 2021-2022 through 2024-2025; and 2) authorize the County Engineer to execute any additional amendments to the agreement (DN CO AGMT # 2021-025), not to exceed 10% of the compensation outlined in the original agreement as requested by the Assistant County Engineer.**

Approved. DNCOAGREE#2023-087

3. Approve and adopt a resolution authorizing the Elections Office to not list proponents and opponents of local measures on county ballots for all future elections as requested by the Registrar of Voters.**

Approved. RESO#2023-024

4. Accept the mitigation monitoring and reporting for the Big Flat Road at Hurdygurdy Creek Bridge Replacement Project as complete, authorize the Chair to sign the Notice of Completion, and direct the Community Development Department to record the Notice of Completion, as requested by the Assistant Engineer.**

Approved.

5. Approve and authorize the Chair to sign an Agreement for Pre-Employment Psychological Examinations for County Employees between the County and Mark Clementi, Ph.D., as requested by the Administrative Services Manager.**

Approved. DNCOAGREE#2023-088

6. Approve and authorize the Chair to sign a Cooperative Service Agreement and Financial Plan between Del Norte County and the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services for the maintenance of a USDA-APHIS-WS Integrated Wildlife Damage Management program in Del Norte County, as requested by Assistant County Administrative Officer.**

Approved. DNCOAGREE#2023-089

7. Approve and authorize the Chair to sign the attached Amendment to the Privacy and Security Agreement with the California Department of Social Services for the term of March 2, 2023 through March 1, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-090

8. Approve and authorize the Chair to sign the attached renewed Agreement with Swiderski Mortuary, Inc., dba Wier's Mortuary Chapel for the term of July 1, 2023 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-091

9. Approve and authorize the Chair to sign the attached Lease Agreement renewal with Fernando and Maria Pereira for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-092

10. Approve and authorize the Chair to sign the attached MOU with the California Department of Child Support Services to provide the Department of Health and Human Services access to the Child Support Enforcement System for an ongoing term beginning May 23, 2023, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-093

11. Approve and authorize the Chair to sign the attached renewal Agreement with

BHC Sierra Vista Hospital, Inc. for Psychiatric Inpatient Hospital Services for the term of July 1, 2022 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-094

12. Approve and authorize the Chair to sign the attached renewed Agreement with Davis Guest Home, Inc. to provide Augmented Residential Support Services for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-095

13. Approve and authorize the Chair to sign the attached Amendment to the Subrecipient Agreement with Del Norte mission Possible for Shelter Improvements for the term of May 23, 2023 through June 14, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-096

14. Approve and authorize the Chair to sign the attached Agreement with Redwood Coast Transit Authority to provide TUPP Advertising for the term of May 23, 2023 through May 22, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-097

15. Approve and authorize the Chair to sign this renewed Agreement with the University of California, Davis for Public Assistance and Employment & Training staff training from July 1, 2023 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-098

16. Approve and authorize the Chair to sign this renewed Agreement with the University of California, Davis for Social Worker and Administration staff training from July 1, 2023 through June 30, 2025, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-099

17. Approve and authorize the Chair to sign the renewed Lease Agreement with Smart Workforce Center for office space for the period of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-100

18. 1) Approve and authorize the Director of the Department of Health and Human Services to sign the attached Agreement with the California Department of State Hospitals to create a stakeholder workgroup to reduce the number of mental health arrests and incarcerations for the term of July 1, 2023 through June 30, 2028, and; 2) Authorize the Director or Assistant Director of the Department of

Health and Human Services to sign all future documents for this Agreement, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-101

19. Approve and authorize the Chair to sign the attached renewed Lease Agreement with Derrick and Rose Burr for the term of July 1, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-102

20. Review and continue the existence of a local emergency throughout the unincorporated areas of Del Norte County as a result of prolonged accumulation of snow caused by winter storms per Resolution 2023-013 adopted by the Board of Supervisors on March 14, 2023 as requested by the County Administrative Officer/Director of Emergency Services.**

Approved.

21. Approve and authorize the Chair to sign the renewed Agreement with Crestwood Behavioral Health, to provide Mental Health Rehabilitation Services for adults, for the period of July 1, 2023, through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-103

22. Approve and Adopt the Implementation Agreement for Reimbursement with the Klamath River Renewal Corporation, as requested by County Counsel.**

Approved. DNCOAGREE#2023-104

23. Approve and adopt the revised classification description for the Recreation Program Coordinator I/II as requested by the County Administrative Officer and the Human Resources Manager.**

Action: Approved. Supervisor Starkey pulled this item for further discussion and a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 3 Chris Howard, Darrin Short, Joey Borges

Vote Nay: 1 Valerie Starkey

Vote Abstain: 0 None

24. Approve and authorize the Chair of the Board to sign the updated MOU between the Superior Court of California, County of Del Norte and the Del Norte County Probation Department for funding related to the Pretrial Release Program as requested by the Chief Probation Officer.**

Approved. DNCOAGREE#2023-105

25. Approve and authorize the Chair to sign professional services contracts for on-call architectural, engineering, forestry, and related professional services, as requested by the Assistant County Administrative Officer.**

Approved. DNCOAGREE#2023-106

SCHEDULED ITEMS

26. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

27. 10:30 A.M. 1) Receive a gift from the Del Norte Chapter of the Daughters of the American Revolution in remembrance of our WWII Veterans and those that have passed; and 2) authorize the use of the Veterans Cemetery for the Wreaths Across America Program as requested by the Chair of the Wreaths Across America Del Norte Chapter.

The second part of this presentation was postponed due to the presenter not being able to attend.

28. 10:40 A.M. Conduct a public hearing and adopt the Resolution of Vacation for the segment of Westbrook Lane from Highway 101 to its northern termini as requested by the Assistant County Engineer.**

Action: Approved. RESO#2023-025

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

29. 10:50 A.M. 1) Approve and adopt a proclamation proclaiming May 2023 as "Older Americans Month"; and 2) receive an update on the Area One Agency on Aging (A1AA) (Maggie Kraft, Executive Director).**

Action: Approved.

Motion: Move to approve

Move: Joey Borges

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None
Vote Abstain: 0 None

REGULAR ITEMS

GENERAL GOVERNMENT:

30. 1) Approve the elimination of the County Grant Writer I/II position; and 2) Approve and establish a new position for an Administrative Services Coordinator I/II position within the Administration Department; and 3) direct Human Resources to amend the adopted staffing chart to reflect these changes as requested by the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 0 None

Vote Nay: 0 None

Vote Abstain: 0 None

31. Approve the creation of the appointed County Public Defender classification and authorize the Human Resources Division to make non-substantative changes to the draft job description and initiate a recruitment for the County Public Defender, as requested by the County Administrative Officer.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

32. Adopt the attached Proclamation declaring May 2023 as Mental Health Awareness Month, as requested by the Director of Health and Human Services.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey

Borges
Vote Nay: 0 None
Vote Abstain: 0 None

33. Approve and authorize a step increase to A-3 Step G, effective May 16, 2023 for the Director of Health and Human Services/Behavioral Health as requested by the Board of Supervisors.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

34. Approve and authorize a step increase to A-1 Step G effective May 26, 2023 for County Counsel as requested by the Board of Supervisors.

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

35. Approve and adopt an Ordinance amending the Tobacco Retail License to allow the transfer of licenses to subsequent owners; and 2) designate County Counsel to prepare a summary for publication as requested by County Counsel.**

Action: Approved. ORDINANCE#2023-003

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

36. Introduce an ordinance amending Section 2.48.10 of the Del Norte County Code Relating to Planning Commissioner Residency, and designate County Counsel to

prepare a summary for publication as requested by the Board of Supervisors.**

Action: Approved.

Motion: Move to approve

Move: Joey Borges

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

37. Receive a Juvenile Hall update by the Chief Probation Officer.

This item was pulled from the Agenda due to the Chief Probation Officer being unable to attend the meeting.

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Joey Borges

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

38. Approve and adopt Budget Transfer #04-14 in the amount of \$6,900.00 within the Welfare Administration Budget (#133-533) to update the camera security systems, as requested by the Director of Health and Human Services.**

Approved. BT#04-14

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

39. Fiscal Year 2023/24 Budget Presentation for Building Maintenance/Parks.

40. Fiscal Year 2023/24 Budget Presentation for Probation.

This item was pulled from the Agenda due to the Cheif Probation Officer being unable to attend the meeting.

ADJOURNMENT

(Next meeting is June 13, 2023)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: May 19, 2023

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us