



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, April 25, 2023

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT: Supervisor, District 1 Darrin Short

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.
Public Employee Evaluation: County Counsel.

Conference with Legal Counsel - Existing Litigation pursuant to Government Code
Section 54956.9(d)(1) one case: Arbitration, In re Daniel Schneck
Liability Claim: Claimant: Patricia Vought

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors

None.

- Report of any actions from closed session by County Counsel

None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

Vice-Chair Starkey pulled item #19 from the Agenda until a future date due to the full Board not being in attendance.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

Supervisor Starkey: Attended the First 5 Commission meeting, participated and attended the Kamome Festival, attended the A1AA meeting, attended the Older Adult Roundtable, attended a meeting with community partners to put together a trash clean up group to help the elderly and people on a fixed income, attended a quarterly meeting with Sutter Health staff, attended the Middle Mile Council Advisors meeting and attended the Juvenile Justice Commission meeting.

Supervisor Howard: Attended the CSAC Legislative Conference, attended a meeting with Assemblyman Wood, participated in festivities with the Japan delegation for the Beachfront Park memorial and Kamome Festival, attended the RCD meeting, attended the NCUAQMD meeting, participated in a rafting trip of the North Fork of the Smith River and attended numerous meetings with CDD staff to discuss the North Fork loop and the Gasquet CSD.

Supervisor Borges: Attended the RCTA meeting.

Supervisor Wilson: Attended several Homeless Ad-Hoc committee meetings, attended several Local Mental Health Board meetings, participated in discussions with the Bertsch-Oceanview CSD, attended the LAFCO meeting and attended the Tri-Agency meeting.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Supervisor Starkey pulled item #5 and #8 for further discussion and a separate vote.

Motion: Move to Approve

Move: Joey Borges

Second: Chris Howard

Vote Yea: 4 Valerie Starkey, Chris Howard, Joey Borges, Dean Wilson

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the April 11, 2023 Board of Supervisors meeting.**

Approved.

2. Authorize the Closure of the Tri-Counties Checking Account for the Department of Child Support Services as requested by the Director of Child Support Services.**

Approved.

3. Approve and authorize the Chair to sign a letter of support for the City of Crescent City's Cultural Gateway and Beautification Project - Clean California Local Grant Program application as requested by the Grants and Economic Development Coordinator of the City of Crescent City.**

Approved.

4. 1) Approve and adopt the staffing changes as requested to establish new position allocations, position reclassifications and position status (see Attachment A); 2) approve a new Classification Description for a Supervising Legal Clerk in the Probation Department; and 3) direct Human Resources to amend the adopted staffing chart as requested by the County Administrative Officer and the Human Resources Manager.**

Approved.

5. Approve and authorize the Chair to sign Amendment #1 to Agreement 2022-054 with Northridge Electric for installation of the Flynn Administrative Center Backup Generator, as requested by Administrative Services Manager.**

Action: Approved. Supervisor Starkey pulled this item for further discussion.

Motion: Move to approve

Move: Joey Borges

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

6. Approve the attached AB 177 report as required by AB 199 as requested by the Auditor-Controller.**

Approved.

7. Approve and adopt the Evacuation and Transportation Annex to the Emergency Operations Plan and direct the Office of Emergency Services to provide a copy of their plan and training to support its utilization to operational area partners as requested by the Emergency Services Coordinator.**

Approved.

8. Approve and authorize the surplus of a 2007 Chevrolet Colorado from the Community Development Department – Environmental Health Division and authorize the County Administrative Officer to transfer the 2007 Chevrolet Colorado to the Parks & Building Maintenance Department as requested by the Director of Community Development.**

Action: Approved. Supervisor Starkey pulled this item for further discussion and a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

9. Receive and review the FY 2022/23 Q3 donation list from the Department of Health and Human Services, as requested by the Director of Health and Human Services.**

No action needed.

10. Approve and authorize the Chair to sign the attached Agreement with Iris Telehealth Medical Group for telepsychiatry services for the term of April 25, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**

Approved. DNCOAGREE#2023-077

11. Withdraw the appointment of Eric Taylor to the Planning Commission to represent District 5 as requested by Supervisor Wilson.

Approved.

12. Approve and adopt a resolution authorizing the Chief Probation Officer to act as the signatory/authorized agent to accept and execute the Mobile Probation Services Center grant agreement as requested by the Chief Probation Officer.**

Approved. RESO#2023-020; DNCOAGREE#2023-078

13. Approve Conflict of Interest Codes for several local agencies as their "code reviewing body" as requested by County Counsel.**

Approved.

SCHEDULED ITEMS

14. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

15. 10:30 A.M. Chamber of Commerce/Visitor's Bureau Marketing Update (Cindy Vosburg, Chamber Director)

16. 10:40 A.M. Conduct a Public Hearing and approve a Minor Subdivision of lands zoned Timberland Preserve Zone (MS2302). Adopt Option II Findings and Conditions listed in the Staff Report, as amended by the Del Norte County Planning Commission, as requested by the Planner.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

17. 10:50 A.M. 1) Review the County Service Area's (CSA) financial position, current operating budget, and projection of financial needs for the next five years; and 2) discuss and direct staff to work on a plan to grow revenue and initiate the Proposition 218 process as requested by the County Engineer.**

The Board directed staff to move forward with Option III.

18. 11:00 A.M. Smith River Community Service District water quality report (Jeff Beard, SRCSD General Manager).**

REGULAR ITEMS

GENERAL GOVERNMENT:

19. Receive an update on the previously discussed topic of improving the County's indigent defense services, and: (1) Direct Administration to develop an Office of the County Public Defender, including establishing a classification for the County Public Defender as part of the recommended FY 23/24 budget, utilizing a Managed Assigned Counsel structure and (2) Direct County Counsel to prepare an ordinance to amend the County Code, as necessary, to account for developing the Office of the County Public Defender and appointing a County Public Defender, as requested by the County Administrative Officer.**

This item was pulled by Vice-Chair Starkey for a future date when the full Board is in attendance.

20. Receive an update on a grant filed with the California Department of Food and Agriculture's (CDFA) Community Resilience Center (CRC) Program, as requested by the Assistant County Administrative Officer.**

No action was needed.

21. By Board Order, fix the date, hour, and place of hearing on the petition (i.e., street vacation application) for a segment of Westbrook Lane from Highway 101 to its northern termini as requested by the Assistant Engineer.**

Action: Approved. The Board set the date and time of the hearing to Tuesday May 23, 2023 at 10:40 A.M.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges
Vote Nay: 0 None
Vote Abstain: 0 None

22. 1) Introduce an Ordinance amending the Tobacco Retail License to allow the transfer of licenses to subsequent owners; and 2) designate County Counsel to prepare a summary for publication as requested by County Counsel.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved. Supervisor Borges pulled item #24 - BT#04-04 for discussion and a separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

23. Approve and adopt Budget Transfer #04-02 in the amount of \$387,500.00 within the Measure R Budget unit for the capital improvement projects located at the Del Norte County Sheriff's Office and Veterans Memorial Hall, as previously authorized by the Board of Supervisors.**

Approved BT#04-02

24. Authorize a one-time contribution to help fund the establishment of a National Center for Public Lands Counties and approve corresponding Budget Transfer #04-04 in the amount of \$35,777.17 within the Contingency and Advertising/Promotion budget units, as requested by Chair Short.**

Action: This item was tabled until the May 09, 2023 Board of Supervisors meeting. Supervisor Borges pulled this item for further discussion and a separate vote. The Board voted to table this item.

Motion: Move to approve

Move: Chris Howard

Second: Dean Wilson

Vote Yea: 4 Valerie Starkey, Chris Howard, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

25. Approve and adopt Budget Transfer #04-05 in the amount of \$90,351.00 within the Sheriff's Department (Jail) budget to allow for expenditure of funds for the purchase of updated taser/body camera equipment as requested by the Sheriff.**

Approved. BT#04-05

26. Approve and adopt Budget Transfer #04-06 in the amount of \$137,770.00 within the Sheriff's Department budget to allow for expenditure of funds from Professional Services and the purchase of updated taser/body camera equipment as requested by the Sheriff.**

Approved. BT#04-06

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

27. Fiscal Year 2023/24 Agriculture Budget Presentation.

28. Fiscal Year 2023/24 District Attorney Budget Presentation.

ADJOURNMENT

(Next meeting is May 09, 2023)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: May 05, 2023

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us