



AGENDA
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA
981 H STREET, ROOM 100
CRESCENT CITY, CA 95531
VIA Zoom
(media.co.del-norte.ca.us)

Tuesday, April 25, 2023

REGULAR MEETING

10:00 AM

The Board of Supervisors of the County of Del Norte and the governing body of all other special assessment and taxing districts, for which said Board so acts, is now meeting in regular session. Only those items that indicate a specific time will be heard at the assigned time. All other items may be taken out of sequence to accommodate the public and staff availability. Items followed with a ** indicate material attached in the agenda packet.

A closed session may be held at some time during the meeting to discuss litigation and/or personnel matters. There is a 90-day statute of limitations relating to decisions rendered after a public hearing of the Board of Supervisors and a 60-day statute of limitations relating to ministerial actions of the Board of Supervisors. NOTE: If you challenge the decision of the Board of Supervisors in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in the notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing. (Govt. Code § 65009). When providing written correspondence to the Board of Supervisors you must provide a copy to the Clerk of the Board for inclusion in the official record.

VIEW THE MEETING AND COMMENT REMOTELY. A link to view the meeting will be posted on <http://www.co.del-norte.ca.us/>. Public comment on ALL agenda items as well as general public comment will be taken at the prescribed time for public.

IF YOU REQUIRE AN ACCOMMODATION DUE TO DISABILITY under the Americans with Disability Act that does not allow you to participate remotely or provide written comment ahead of the meeting YOU MUST notify the Clerk of the Board at least 24 HOURS in advance of the meeting and a reasonable accommodation will be made.

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6
between County Negotiator: Neal Lopez, CAO and Represented Employee
Bargaining Groups. Public Employee Evaluation: County Counsel.
Conference with Legal Counsel - Existing Litigation pursuant to Government Code
Section 54956.9(d)(1) one case: Arbitration, In re Daniel Schneck
Liability Claim: Claimant: Patricia Vought

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Chris Howard, District 3 Supervisor.
- Introduction of new employees to the Board of Supervisors
- Report of any actions from closed session by County Counsel
- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.
- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees and/or Board and staff travel/training reports.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

1. Approve and adopt the minutes from the April 11, 2023 Board of Supervisors meeting.**
2. Authorize the Closure of the Tri-Counties Checking Account for the Department of Child Support Services as requested by the Director of Child

Support Services.**

3. Approve and authorize the Chair to sign a letter of support for the City of Crescent City's Cultural Gateway and Beautification Project - Clean California Local Grant Program application as requested by the Grants and Economic Development Coordinator of the City of Crescent City.**
4. 1) Approve and adopt the staffing changes as requested to establish new position allocations, position reclassifications and position status (see Attachment A); 2) approve a new Classification Description for a Supervising Legal Clerk in the Probation Department; and 3) direct Human Resources to amend the adopted staffing chart as requested by the County Administrative Officer and the Human Resources Manager.**
5. Approve and authorize the Chair to sign Amendment #1 to Agreement 2022-054 with Northridge Electric for installation of the Flynn Administrative Center Backup Generator, as requested by Administrative Services Manager.**
6. Approve the attached AB 177 report as required by AB 199 as requested by the Auditor-Controller.**
7. Approve and adopt the Evacuation and Transportation Annex to the Emergency Operations Plan and direct the Office of Emergency Services to provide a copy of their plan and training to support its utilization to operational area partners as requested by the Emergency Services Coordinator.**
8. Approve and authorize the surplus of a 2007 Chevrolet Colorado from the Community Development Department – Environmental Health Division and authorize the County Administrative Officer to transfer the 2007 Chevrolet Colorado to the Parks & Building Maintenance Department as requested by the Director of Community Development.**
9. Receive and review the FY 2022/23 Q3 donation list from the Department of Health and Human Services, as requested by the Director of Health and Human Services.**
10. Approve and authorize the Chair to sign the attached Agreement with Iris Telehealth Medical Group for telepsychiatry services for the term of April 25, 2023 through June 30, 2024, as requested by the Director of Health and Human Services.**
11. Withdraw the appointment of Eric Taylor to the Planning Commission to represent District 5 as requested by Supervisor Wilson.
12. Approve and adopt a resolution authorizing the Chief Probation Officer to act

as the signatory/authorized agent to accept and execute the Mobile Probation Services Center grant agreement as requested by the Chief Probation Officer.**

13. Approve Conflict of Interest Codes for several local agencies as their "code reviewing body" as requested by County Counsel.**

SCHEDULED ITEMS

14. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
15. 10:30 A.M. Chamber of Commerce/Visitor's Bureau Marketing Update (Cindy Vosburg, Chamber Director)
16. 10:40 A.M. Conduct a Public Hearing and approve a Minor Subdivision of lands zoned Timberland Preserve Zone (MS2302). Adopt Option II Findings and Conditions listed in the Staff Report, as amended by the Del Norte County Planning Commission, as requested by the Planner.**
17. 10:50 A.M. 1) Review the County Service Area's (CSA) financial position, current operating budget, and projection of financial needs for the next five years; and 2) discuss and direct staff to work on a plan to grow revenue and initiate the Proposition 218 process as requested by the County Engineer.**
18. 11:00 A.M. Smith River Community Service District water quality report (Jeff Beard, SRCSD General Manager).**

REGULAR ITEMS

GENERAL GOVERNMENT:

19. Receive an update on the previously discussed topic of improving the County's indigent defense services, and: (1) Direct Administration to develop an Office of the County Public Defender, including establishing a classification for the County Public Defender as part of the recommended FY 23/24 budget, utilizing a Managed Assigned Counsel structure and (2) Direct County Counsel to prepare an ordinance to amend the County Code, as necessary, to account for developing the Office of the County Public Defender and appointing a County Public Defender, as requested by the County Administrative Officer.**
20. Receive an update on a grant filed with the California Department of Food

and Agriculture's (CDFA) Community Resilience Center (CRC) Program, as requested by the Assistant County Administrative Officer.**

21. By Board Order, fix the date, hour, and place of hearing on the petition (i.e., street vacation application) for a segment of Westbrook Lane from Highway 101 to its northern termini as requested by the Assistant Engineer.**
22. 1) Introduce an Ordinance amending the Tobacco Retail License to allow the transfer of licenses to subsequent owners; and 2) designate County Counsel to prepare a summary for publication as requested by County Counsel.**

BUDGET TRANSFERS:

23. Approve and adopt Budget Transfer #04-02 in the amount of \$387,500.00 within the Measure R Budget unit for the capital improvement projects located at the Del Norte County Sheriff's Office and Veterans Memorial Hall, as previously authorized by the Board of Supervisors.**
24. Authorize a one-time contribution to help fund the establishment of a National Center for Public Lands Counties and approve corresponding Budget Transfer #04-04 in the amount of \$35,777.17 within the Contingency and Advertising/Promotion budget units, as requested by Chair Short.**
25. Approve and adopt Budget Transfer #04-05 in the amount of \$90,351.00 within the Sheriff's Department (Jail) budget to allow for expenditure of funds for the purchase of updated taser/body camera equipment as requested by the Sheriff.**
26. Approve and adopt Budget Transfer #04-06 in the amount of \$137,770.00 within the Sheriff's Department budget to allow for expenditure of funds from Professional Services and the purchase of updated taser/body camera equipment as requested by the Sheriff.**

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

27. Fiscal Year 2023/24 Agriculture Budget Presentation.
28. Fiscal Year 2023/24 District Attorney Budget Presentation.

ADJOURNMENT

(Next meeting is May 09, 2023)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: May 05, 2023

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us