



MINUTES
BOARD OF SUPERVISORS
DEL NORTE COUNTY
STATE OF CALIFORNIA

Tuesday, April 11, 2023

REGULAR MEETING

10:00 AM

PRESENT: Supervisor, District 2 Valerie Starkey
Supervisor, District 3 Chris Howard
Supervisor, District 1 Darrin Short
Supervisor, District 5 Dean Wilson
Supervisor, District 4 Joey Borges

ABSENT:

CLOSED SESSION 8:30 A.M.

Public Comment on Closed Session items only.

Hold a closed session to consider and discuss litigation and personnel matters:
Conference with Labor Negotiators pursuant to Government Code 54957.6 between
County Negotiator: Neal Lopez, CAO and Represented Employee Bargaining Groups.
Public Employee Evaluation: Community Development Department Director.
Conference with Legal Counsel - Existing Litigation pursuant to Government Code
Section 54956.9(d)(1) one case: Arbitration, In re Daniel Schneck

REGULAR SESSION 10:00 A.M.

10:00 A.M. Call the meeting to order and take roll.

- Moment of Reflection
- The Pledge of Allegiance to be led by Valerie Starkey, District 2 Supervisor.
- Introduction of new employees to the Board of Supervisors

Sheriff's Office – Correctional Officers - Drew Good, Jose Garcia and Anthony Garcia,
Anastasia Nechayev – Dispatcher; DHHS - John Bransford - Vocational Assistant,
Lazell Sanders - Peer Support Specialist, Kaylee Carter - Social Services Aide,
Stephania Pipinos - Health Education Coordinator; Veteran's Service Office – Ramsey
Williamson – Veteran Services Officer.

- Report of any actions from closed session by County Counsel

None.

- The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the County subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board of Supervisors.

During the Closed Session comment period, Counsel requested to add as an urgency item the Torte Claim: Claimant Patricia Vought to Closed Session for discussion. With a motion by Supervisor Starkey and a second by Supervisor Wilson with a 5-0 vote (Yes: Supervisor Short, Starkey, Howard, Borges, Wilson No: None), the item was added for discussion on Closed Session. Chair Short made note that item #5 was going to be pulled from the Consent Agenda.

- Receive other brief reports or announcements relative to the County of Del Norte programs and projects, progress of the two by two committees, goal committees

and/or Board and staff travel/training reports.

Supervisor Starkey: Participated in the coordination of the upcoming Kamome Festival, attended the Reaching Rural Initiative meeting, attended the Local Behavioral Health Board meeting, attended a meeting for research regarding the Smith River drinking water issue, and attended meetings with Senator McGuire to discuss issues related to Del Norte County.

Supervisor Howard: Attended a meeting with Caltrans regarding US Hwy 199 projects, attended a Redwood Rise meeting, attended the Tri-Agency meeting, attended a meeting with Howland Hill residents regarding Howland Hill Road, attended the NCRP meeting, attended the BCRAA meeting, attended a meeting with Chair Short and Senator McGuire at the Chamber of Commerce, attended a meeting with CDD Staff and the California Coastal Commission regarding the homeless encampment impacts on Union Street and attended a meeting for research regarding the Smith River drinking water issue.

CONSENT AGENDA

Comments from members of the public may be heard at this time regarding matters on the Consent Agenda only.

Action: Approved. Chair Short pulled item #5 off the Agenda. Supervisor Borges pulled item #6 for further discussion and a separate vote.

Motion: Move to approve

Move: Valerie Starkey

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

1. Approve and adopt the minutes from the March 28, 2023 Board of Supervisors meeting.**

Approved.

2. Approve and adopt a Proclamation proclaiming April 2023 as "Sexual Assault Awareness" month as requested by the North Coast Rape Crisis Team.**

Approved.

3. Approve and authorize the County Agricultural Commissioner to sign an Agreement between the County of Del Norte and the California Department of Food and Agriculture for the 2022/23 Detection Trapping program from July 1, 2022 to June 30, 2023 as requested by the Agricultural Commissioner.**

Approved. DNCOAGREE#2023-073

4. Approve and authorize the Chair to sign a letter of support for the Crescent City Harbor District's grant application for a Port Infrastructure Development Grant, as requested by the Crescent City Harbor District.**

Approved.

5. Approve placement on the salary schedule at step C for the newly hired Emergency Services Manager II as requested by the County Administrative Officer and Human Resources Manager.**

This item was pulled from the Agenda.

6. Approve the lease of vehicles through Enterprise Fleet Management as requested by the Department of Health and Human Services and as submitted for approval by the County Administrative Officer/Purchasing Agent.**

Action: Approved. Supervisor Borges pulled this item for a separate discussion and separate vote.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 4 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson

Vote Nay: 1 Joey Borges

Vote Abstain: 0 None

7. Approve and adopt the revisions to the Risk Management Technician I/II classification description as requested by the County Administrative Officer and the Human Resources Manager.**

Approved.

8. Approve and authorize the Community Development Department to submit a grant application for \$40,000.00 to the California Energy Commission for funding related to the implementation of the California Automated Permit Processing (CalAPP) Program as requested by the Director of Community Development.**

Approved.

9. Approve and adopt revisions to the County's Injury and Illness Prevention Program (IIPP) COVID-19 Addendum as requested by County Administration's Risk Management Division.**

Approved.

10. 1) Approve the attached HMIS License Renewal Application and Contract Information Sheet; 2) Approve and authorize the Chair to sign the attached Resolution to authorize the Director or Assistant Director of the Department of Health and Human Services to sign all future HMIS License documents, as requested by the Director of Health and Human Services.**

Approved. RESO#2023-019

11. Approve the appointment of Ramsey Williamson to the position of County Veterans Service Officer as requested by the Human Resources Manager and County Administrative Officer.**

Approved.

12. Approve and authorize the Probation Department to purchase award plaques for employees not to exceed \$200.00 as requested by the Chief Probation Officer.**

Approved.

SCHEDULED ITEMS

13. 10:25 A.M. COMMENT PERIOD: Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

REGULAR ITEMS

GENERAL GOVERNMENT:

14. Receive a Juvenile Hall update by the Chief Probation Officer.
15. Discuss and give possible direction to staff to clear vegetation on County property adjacent to the East side of the Wal-Mart parcel so it is more visible as requested by Supervisor Starkey.

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Valerie Starkey

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

16. 1) Approve and authorize the use and waiver of all fees associated with the use of Florence Keller Park's large picnic area to take part in the Forest Moon Festival taking place June 2, 2023 for the movie showing in the Redwoods event; and 2) allow minimal County staff time to ensure power for the event as requested by Supervisor Starkey.**

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

BUDGET TRANSFERS:

Action: Approved.

Motion: Move to approve

Move: Chris Howard

Second: Joey Borges

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

17. Approve and adopt budget transfer #03-05 for Fiscal Year 2022/2023 within the Capital Improvement budget in the amount of \$96,424.00 (Ninety Six Thousand Four Hundred Twenty Four Dollars) to allow for the expenditure of funds for the Del Norte County Recreation Gymnasium Re-Roof project, as requested by the Administrative Services Manager.**

Approved. BT#03-05

18. Approve and adopt budget transfer #03-06 in the amount of \$2,200.00 within the Agriculture Budget Unit to allow the payment of device administrative fees owed from FY 21/22 and FY 22/23 to bring them current as requested by the Agriculture Commissioner.**

Approved. BT#03-06

19. Approve and adopt budget transfer #04-01 in the amount of \$36,000.00 within the Public Health Emergency Preparedness (PHEP) budget unit for fixed asset purchases of two portable electronic signs and two mobile incident command centers as requested by the County Administrative Officer and the Office of Emergency Services.**

Approved. BT#04-01

LEGISLATIVE AND BUDGET ISSUES:

Consider miscellaneous legislative and budget matters pertinent to the County of Del Norte. Authorize the Chair to sign and send appropriate letters with respect to matters pending before the state or federal governments.

20. Approve and authorize the Director of Health and Human Services to sign the attached support letters for increased funding to Senate Budget Subcommittee No. 1 and Assembly Budget Subcommittee No. 3 to revise state budgeting methodology for CalFresh, and to increase the General Fund to provide additional funding for disaster preparedness and response, as requested by the Director of Health and Human Services.**

Action: Approved.

Motion: Move to approve

Move: Valerie Starkey

Second: Dean Wilson

Vote Yea: 5 Valerie Starkey, Chris Howard, Darrin Short, Dean Wilson, Joey Borges

Vote Nay: 0 None

Vote Abstain: 0 None

21. Fiscal Year 2023/24 Budget Workshop for the Community Development Department.

22. Fiscal Year 2023/24 Budget Workshop for Information Technology.

23. Fiscal Year 2023/24 Budget Workshop for County Counsel.

ADJOURNMENT

(Next meeting is April 25, 2023)

Kylie Goughnour, Clerk of the Board
County of Del Norte, State of California

Date Posted: April 07, 2023

THE AGENDA AND ACTION SUMMARY ARE AVAILABLE ON THE COUNTY WEBSITE:

www.co.del-norte.ca.us